

BIHAR STATE ELECTRICITY BOARD, PATNA  
(Department of Personnel)

Standing Order No. XIII/D1 1017/75-544/EB.

Patna, dated, the 15. 1. 1977

Sub : Removal of stagnation in promotion.

Paragraph (C) of Board's Standing Order No. 515 dated 7. 5. '76 is modified to the following extent—

(a) Minimum period of service required for the purpose of removal of stagnation in the categories of workmen where there is stagnation on account of long queue, or because of limited scope of promotion, will be 10 years in a particular post.

(b) The benefit of removal of stagnation in promotion will be available to all categories of workmen irrespective of any pay scale.

2. 15% of permanent post in each cadre with minimum of one, shall be upgraded to the next higher scale of pay for the purpose of removal of stagnation.

3. All orders issued regarding upgradation of posts for the aforesaid purpose, will take effect from 27. 5. '75.

4. All instructions issued earlier, in respect of paragraph 2 and 3 above, stand cancelled.

By order of the Bihar State  
Electricity Board,

H. C. Mishra  
Director of Personnel.

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. XV/CR-910/77/545/EB.

Dated, the 4th Feb. 1977

A large number of Character Rolls for the past years are missing. Nobody is able to say with any certainty whether the wanting C. Rs. were received in the first instance from the Reporting/Reviewing Officers and were then made to disappear or they were not received from them at all.

It has been the prevailing practice or convention so far that Character Rolls for the last five years only are generally consulted at the time of promotion, confirmation etc. It is therefore, felt that labour and time involved in collecting the distant past C. Rs. may not be commensurate with their utility in the present context.

In pursuance of Board's Resolution No. 3907 dated the 4/7 January, 1977 it has been, therefore, decided that instead of making fruitless efforts to collect C. Rs. for the distant past years, steps should be taken to get the C. Rs. up-to-dated from the year 1970-71 onward except in the case of Officers for whom specific posts have been reserved and they have not been actually promoted for want of C. Rs. of a particular year. In such cases, remarks for the last five years prior to reservation of such posts should be procured.

2. This order takes immediate effect.

C. P. Singh  
Secretary.

Memo No. XV/CR-910/77-142/EB.

Dated, the 4th Feb. 1977

Copy forwarded to Chief Administrator-cum-Engineer-in-Chief/All General Manager-cum Chief Engineers/Engineer-in-Chief (Civil)/All Chief Engineers/All Dy. Controllors of Stores/ Controller of Stores/Director Monitoring/All Superintending Engineers/Project Manager (Civil), Subarnarekha Hydal Project, Sikidiri, Ranchi/All Executive Engineers/All Joint Secretaries/ Financial Controller/Chief Superintendent (Adm.)/Director of Accounts/Revenue/Finance/ Internal Audit/Senior Law Advisor/All Private Secretaries/Director of Personnel/Joint Director of Personnel/Director of Public Relation/All Under Secretaries/All Deputy Director of Personnel for information,

C. P. Singh  
Secretary.

**बिहार राज्य विद्युत् बोर्ड, पटना**  
( सामान्य प्रशासन विभाग )

स्यागी आदेश संख्या १/मिस-१०२६/७६ वि० बोर्ड 546

पटना, दिनांक 18-2-77

दहेज प्रतिषेध (बिहार संशोधन) विधेयक १९७५ के बाद विवाद के दौरान सरकार ने सदन में यह आश्वासन दिया है, आश्वासन संख्या ७३५-७५ के द्वारा कि सरकारी नौकरी में वैसे लोगों को नहीं लिया जायगा जो दहेज लेकर आवेंगे। साथ ही सरकारी नौकरी में आने पर दहेज लेंगे तो उन्हें नौकरी में नहीं रखा जायगा।

२. चूंकि बिहार राज्य विद्युत् बोर्ड, बिहार सरकार का एक उपक्रम है तथा सरकार द्वारा निर्धारित नीतियों का पालन करती आ रही है, अतः यह आवश्यक है कि उपर्युक्त सरकारी आश्वासन का अनुपालन बोर्ड भी करें।

अतः बिहार राज्य विद्युत् बोर्ड ने अपने संकल्प संख्या ३८५९ द्वारा यह निर्णय लिया है कि बोर्ड की सेवा में वैसे व्यक्तियों को नहीं लिया जायेगा जिन्होंने शादी के समय दहेज लिया हो। साथ ही बोर्ड की सेवा में रहने पर जो पदाधिकारी/कर्मचारी दहेज लगे तो उन्हें बोर्ड की सेवा में नहीं रखा जायेगा।

यह आदेश निर्गत होने की तिथि से तुरत प्रभावी होगा।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
चित्तरंजन प्रसाद सिंह  
सचिव।

ज्ञाप संख्या १/मिस-१०२६/७६ वि० बोर्ड 51

पटना, दिनांक 18-2-77

प्रतिलिपि सदस्य (प्रशासन), बिहार राज्य विद्युत् बोर्ड, पटना। सदस्य (लेखा एवं निगरानी)। सदस्य (आर्थिक अनुसन्धान)। अभियन्ता सदस्य, अध्यक्ष के आप्त सचिव, बिहार राज्य विद्युत् बोर्ड, पटना को सूचनार्थ।

चित्तरंजन प्रसाद सिंह  
सचिव।

ज्ञाप संख्या १/मिस-१०२६/७६ वि० बोर्ड 51

पटना, दिनांक 18-2-77

प्रतिलिपि मुख्य अधीक्षक (प्रशासन) बिहार राज्य विद्युत् बोर्ड, पटना। सभी मुख्य अभियन्ता, बिहार राज्य विद्युत् बोर्ड। वित्त नियंत्रक/वित्त निदेशक/लेखा निदेशक/निदेशक, आंतरित अंकेक्षण, बिहार राज्य विद्युत् बोर्ड, पटना। संयुक्त सचिव—१, २ एवं ३, बिहार राज्य विद्युत् बोर्ड, पटना, मुख्यालय के सभी पदाधिकारी एवं कर्मचारियों को सूचनार्थ।

चित्तरंजन प्रसाद सिंह  
सचिव।

ज्ञाप संख्या १/मिस-१०२६/७६ वि० बोर्ड 51

पटना, दिनांक 18-2-77

प्रतिलिपि मुख्य प्रशासक-सह-अभियन्ता प्रमुख, बिहार राज्य विद्युत् बोर्ड, पटना। सभी महाप्रबन्धक-सह-मुख्य अभियन्ता। सभी विद्युत् अधीक्षण अभियन्ता। सभी कार्यपालक अभियन्ता। सभी सहायक अभियन्ता, बिहार राज्य विद्युत् बोर्ड को सूचनार्थ अग्रसारित।

चित्तरंजन प्रसाद सिंह  
सचिव।

**BIHAR STATE ELECTRICITY BOARD**  
Vidyut Bhawan, Patna-1

Standing Order No. VII/AG(M)-1011/77—547,

Patna, the 17. 3. 1977

The matter regarding expeditious disposal of the cases of Efficiency Bar has been under consideration of the Board. In course of examination of these cases it was noticed that in some cases the officers whose pay was increased due to revision of scales or promotion to the higher rank, have been allowed to cross Efficiency Bar even when they did not cross Efficiency Bar in the lower scale and in some cases increments of the officers are held up at the stage of E. B. in the higher scale even when they have crossed E. B. in the lower rank. All this lead to confusion in the matter and consequently the officer have also to suffer un-necessarily.

Therefore, in order to have a well defined policy and also to ensure quick disposal of the cases of E. B., the Board in its resolution No. 3982, has decided that the following principle shall be adopted in allowing the officers and staff of the Board to cross the Efficiency Bar—

**(A) In case of revision of pay scales :**

(i) In cases where there is only one stage of efficiency bar both in the lower scale and in the revised scale of pay, and if one has crossed the efficiency bar in the lower scale of pay, it shall not be necessary for him to cross the E. B. in case his pay is fixed above the stage of E. B. in the revised scale of pay.

(ii) In cases where one has not crossed the E. B. in the lower scale of pay and his pay is fixed above the stage of E. B. in the revised scale of pay, the stage at which his pay will be fixed shall be deemed to be the stage of E. B. and he will have to cross the E. B.

(iii) In cases where one has not crossed the E. B. in the lower scale of pay and his pay is fixed below the stage of E. B. in the revised scale of pay, he will have to cross the E. B. in the revised scale of pay.

(iv) In cases where one has crossed the E. B. in the lower scale of pay and there is only one stage of E. B. in the revised scale of pay and his pay is fixed below the stage of E. B. it shall not be necessary for him to cross the E. B. again in the revised scale of pay.

**(B) In case of promotion to the higher rank :**

(i) In case of promotion from lower post to higher post, if one's pay has been fixed at a stage of E. B. or at a stage above the E. B., it shall not be necessary for him to cross the E. B., provided there is only one stage of E. B.

(ii) If however, one's pay is fixed below the stage E. B. and the stage of E. B. comes into operation after the promotion, he will have to cross the E. B. in the higher rank.

I. D. Jha  
Joint Secretary-III.

Memo No. 158

Patna, the 17. 3. 1977

Copy forwarded to Member (Admn.)/Member (Accounts)/Member (Economics)/Engineer Member/P. S. to Chairman/Director of Internal Audit/Resident Audit Officer/Accounts Officer (Estt.)/Jr. Accounts Officer (Estt.), Bihar State Electricity Board, Patna, for information.

I. D. Jha  
Joint Secretary-III.

Memo No. 158

Patna, the 17. 3. 1977

Copy forwarded to the Chief Administrator-cum-Engineer-in-Chief (G. T. O.)/Engineer in-Chief (Civil)/All Chief Engineers/All General Manager-cum-Chief Engineers/Financial Controller/Director of Personnel/All Director of Accounts/Dy. Secretary/All Elec. Superintending Engineers/All Dy. Director of Personnel/All Dy. Director of Accounts/All Accounts Officers for information and necessary action.

I. D. Jha  
Joint Secretary-III.

**BIHAR STATE ELECTRICITY BOARD**  
Vidyut Bhawan, Bailey Road, Patna-1

Standing Order No. 122/DA/F2/IR/11-548

Patna, the 21 March, 1977

So far claims relating to final withdrawal of Provident Fund balances and gratuity concerning workmen were dealt with and decided at the headquarters of the Apex Board. With the passage of time, the number of such claims has increased and it is now felt that such centralised disposal of these claims causes delay in the process and thereby hardship to the claimants. Now that the Area Electricity Boards have been constituted such claims can be processed and disposed quicker at their level. The projects like the P. T. P. S., B. T. P. S. and Subernrekha Hydel Project can do similarly in respect of their workmen.

It has, therefore, been decided that, with immediate effect, the processing and sanction of final withdrawal of C. P. F. balances of the Board's workmen, as also of their gratuity, arising because of resignation, retirement, discharge, dismissal or death of any workman, shall be done in accordance with relevant rules and with the approval of the General Manager concerned by the—

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|---|--|
| 1. Director of Accounts, P. T. P. S.  | in the case of the workmen of the P. T. P. S.  |
| 2. Dy. Director of Accounts<br>(Accounts), Bihar State<br>Electricity Board, Patna. | in the case of the workmen of the Apex Board.  |
| 3. Dy. Director of Accounts,<br>B. T. P. S.   | in the case of the workmen of the B. T. P. S.  |
| 4. Dy. Director of Accounts,<br>of the Area Electricity Board<br>concerned.         | in the case of the workmen of the respective Area<br>Electricity Board.  |
| 5. Dy. Director of Accounts,<br>(Transmission)                                      | in the case of the workmen falling under the<br>administrative control of the General Manager-<br>cum-Chief Engineer (Transmission). |
| 6. Accounts Officer, Subernrekha<br>Hydel Project.                                  | in the case of the workmen of the Subernrekha<br>Hydel Project.  |

2. Till such time as the C. P. F. balances of the subscribers are not communicated by the Apex Board, the credit standing in the accounts shall be ascertained from the Dy. Director of Accounts (Accounts), Bihar State Electricity Board, Patna before sanctioning the final withdrawal.

By order of the Bihar State  
Electricity Board,

Sd./

C. P. Singh  
Secretary.

Memo No. 122/DA/F2/TR/77-404

Patna, the 21 March, 1977

Copy forwarded for information and necessary action to the Financial Controller/Director of Accounts/Director of Finance/Director of Revenue/Director of Internal Audit/Dy. Director of Accounts (Accounts)/Dy. Director of Accounts (Sectt.)/Dy. Director of Accounts (Hdqs.), Bihar State Electricity Board, Patna/Director of Accounts, Patratu Thermal Power Station, Patratu/Dy. Director of Accounts, Patratu Thermal Power Station, Patratu/Dy. Director of Accounts, Barauni Thermal Power Station, Barauni/Dy. Director of Accounts of all Area Electricity Board/Dy. Director of Accounts (Transmission)/Accounts Officer, Subernrekha Hydel Project, Ranchi.

C. P. Singh  
Secretary.

Memo No. 122/DA/F2/TR/77-404

Patna, the 21 March, 1977

Copy forwarded for information to the Director of Personnel, Bihar State Electricity Board, Patna/Chief Administrator-cum-Engineer-in-Chief (G. T. O.), Bihar State Electricity Board, Patna/All General Manager-cum-Chief-Engineer/Project Manager, Subernrekha Hydel Project, Ranchi/All Elec. Superintending Engineers/All Superintending Engineers (Civil)/All Elec. Executive Engineers (Civil)/All Accounts Officers/All Asstt. Electrical Engineers/All Assistant Engineers (Civil)/All S. D. Os (Electricity Revenue).

C. P. Singh  
Secretary.

**BIHAR STATE ELECTRICITY BOARD**  
(Department of Personnel)

Standing order No. XIII/DI-1016/75-549/EB.

Patna, Dated, the 21. 3. 1977.

Sub : Grant of Medical Allowance @ Rs. 15/- a month to employees covered by the Certified Standing Orders of the Board.

In partial modification of Board's Standing Order No. 452 dated 12. 6. '75 and No. 466 dated 9. 8. '75, the Board has decided as follows—

(i) The actual expenditure, incurred in case of hospitalisation in accident, smallpox, cholera and Chronic and long duration diseases, such as, Cancer, T. B., Typhoid, Asthma, Peptic Ulcer, Paralytic disease, Tumor, Ulcer, Kalazar, Phlema, Tetnus, Jaundice, Plurecy, Mental and Heart diseases, Satica, Appendicatis and gout will be re-imbursed on the production of the certificate from Govt Doctors not below the rank of Civil Surgeons/Specialists Professors/Dy. Superintendents, Civil Asstt. Surgeon incharge Govt. Hospitals or those empanelled by the Board or by the Board's doctors.

(ii) The expression "Specialist" shall include existing/retired Professors, Lecturers and Tutors only.

(iii) The word "Govt. Hospital" shall include also "Govt. Dispensary".

By order of the Bihar State  
Electricity Board,  
Sd/—H. C. Mishra  
Director of Personnel.

Memo No. 549/EB.

Patna, dated, the 21. 3. 1977.

Copy forwarded to Member (Admn.)/Member (Accounts)/Member (E. R.)/Member (Engineering)/Private Secretary to Chairman/Chief Administrator-cum-Engineer-in-Chief, (G. T. O.)/Engineer-in-Chief (Civil)/All General Manager-cum-Chief Engineers/All Officers and Employees of the Board's Headquarter for information.

Sd/—H. C. Mishra  
Director of Personnel.

Memo No. 549/EB.

dt. 21. 3. '77.

Copy forwarded to the Joint Secretary, J. M. C. (APPEX), General Secretary, Workers' Union (South Mandiri) Patna for information.

Sd/—H. C. Mishra  
Director of Personnel.

BIHAR STATE ELECTRICITY BOARD  
(Department of Personnel)

Standing Order No. 550

dated, the 26. 3. '77.

Sub. : Instructions for making appointment to all class-III (non-technical) posts in the Board :  
Regularisation of M/R workers.

Based on the Govt. of Bihar Personnel Department Resolution No. 1918 dated the 28th January, 1976, the Board in its Standing Order No. IX/API-1012/76-523 dated the 21st June, 1976, decided that all direct recruitment to the posts of Class-III (non-technical) shall be made on the basis of marks secured in the examinations. A question has, however, been raised as to how the M/R Workers, who have been engaged in clerical job prior to the introduction of the Government policies, are to be regularised. Considering all the aspects, it has been decided as follows—

1. Those M/R workers, who were engaged prior to the introduction of the Government policies, i. e., the 28th January, 1976, and have completed 240 days in twelve calendar months on the date of issue of this order shall be regularised against the existing vacancies in Class-III (non-technical).
2. The remaining vacancies in Class-III (non-technical) posts, if any, shall be filled up by internal advertisement for the departmental candidates and the M/R workers engaged after the 28th January, 1976, and the selection shall be done strictly in accordance with the instructions contained in Standing Order No. 523 dated the 21st June, 1976 and Office Order No. 5551 dated the 24th November, 1975 giving due quota of reservation to scheduled caste and the Scheduled tribes as per existing orders to this effect.
3. The M/R workers who are not regularised even after giving due weightage specified in Office Order No. 5551 dated the 24th November, 1975 shall be discharged.
4. While engaging M/R workers, the instructions contained in Standing Order No. 905 dated the 30 July, 1976, shall be followed strictly.

By order of the Bihar State  
Electricity Board.

H. C. Mishra  
Director of Personnel.

Memo No. 1130

dated, the 26. 3. 1977.

Copy forwarded to Member (Adm.)/Member (Accounts)/Member (E. R.)/Member (Engr.)/P. S. to Chairman/Chief Administrator-cum-Engineer-in-Chief/All General Manager-cum-Chief Engineer, Area Electricity Board, Patna/Ranchi/Muzaffarpur/Darbhanga/Bhagalpur/General Manager-cum-Chief Engineer, Patratu Thermal Power Station/Barauni Thermal Power Station/Engineer-in Chief (Civil)/Chief Engineer (S & P)/Chief Engineer (R. E.)/Chief Engineer (Tech. Audit)/Superintendent, Subernrekha Hydel Project, Ranchi/All Elecl. Superintending Engineer, Elecl. Supply & Transmission Circles/All Elecl. Executive Engineers/Resident Engineer, Patna Electric Supply Undertaking, Patna/All Dy. Director of Personnel/All Personnel Officers/All Labour Welfare Officers for information.

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H. C. Mishra

Director of Personnel.

Memo No. 1130

dated, the 26. 3. 1977.

Copy forwarded to Financial Controller/Director of Accounts/Director of Internal Audit/Joint Secretary—I, II & Dy. Secretary/All Under Secretaries/All Administrative Officers for information.

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H. C. Mishra

Director of Personnel.

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department of General Administration )

Standing Order No. VI-M/1001/76-551/EB.

Dated, 1. 4. 1977

Of late it has been observed that a tendency has developed amongst some sections of employees of the Board of resorting to very expensive private medical treatment in private clinics. The Board is already paying a monthly allowance of Rs. 15/-p. m. to all employees for medical treatment, and it can ill afford to foot the bills of employees resorting to expensive private medical treatment.

Such voluntary private treatment is not admissible to any employee including the workmen of the Board. The Board has to incur heavy expenditure in meeting such expensive private treatment. In most of the cases better or equally good facilities for treatment are available in Government hospitals.

To discourage claims being performed for such private medical treatment, no employees will be entitled for any re-imbusement for treatment at private clinics/private hospitals unless prior approval of the Board has been obtained. However, in emergent cases, specially in the cases of serious accidents on duty which necessiate immediate treatment at the nearest medical aid centre to save the life of an employee, the Board will re-imburse expences after considering each case of merit.

By order of the Bihar State  
Electricity Board,  
C. P. Singh  
Secretary.

Memo No. 469/EB.

Patna, dated, the 1. 4. 1977.

Copy forwarded to All the General Manager-cum-Chief Engineers/All Elecl. Superintending Engineers/All Elecl. Executive Engineers/Resident Engineer, Patna Electric Supply Undertaking /Financial Controller/Director of Personnel, Bihar State Electricity Board, Patna/Joint Secretary, Joint Management Council for information.

C. P. Singh  
Secretary,

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
(Department of Personnel)

Standing Order No. IVB—109/76-552/EB.

Patna, dated, the 7. 4. 1977.

Based on instructions contained in Board's Standing Order No. 454 dated 19. 6. '75, it has been decided that while giving provisional promotion Clerical staff of the field offices, pending finalisation of the promotion policy, the seniority of different grades of Clerical staff shall be determined on the basis of their inter-se-seniority as Clerical Grade IV, reckoned from the date of appointment as Clerical Grade IV. The services rendered in the work-charged establishment shall not be counted for determining the inter-se-seniority as Clerical Grade IV.

2. All provisional promotion in the above manner shall be subject to satisfactory record of service.

3. The above principles shall take effect from 12. 3. '76.

4. Board's Standing Order No. 509 dated 12. 3. '76, laying down principles for provisional promotion of clerical staff of the field offices, is cancelled.

By order of the Bihar State  
Electricity Board,  
H. C. Mishra  
Director of Personnel.

Memo No. 613/EB.

Patna, dated 7. 4. 1977.

Copy forwarded to Member (Adm.)/Member (Accounts)/Member (Engineering)/Member (Economics & Research)/Chief Superintendent (Adm.)/Private Secretary to Chairman/General Manager-cum-Chief Engineer (Transmission)/Chief Engineer (Store & Purchase)/General Manager-cum-Chief Engineer, Area Electricity Board, Patna/Ranchi/Muzaffarpur/Darbhanga/Bhagalpur/General Manager-cum-Chief Engineer, Barauni Thermal Power Station, Barauni/Patratu Thermal Power Station, Patratu/Engineer-in-Chief (Civil)/All Electrical Superintending Engineer/Financial Controller/Director of Accounts/All Electrical Executive Engineer/Superintending Engineer (Civil), Subernrekha Hydel Project, Ranchi/Joint Secretary—I, II & III/Dy. Secretary/Dy. Director of Personnel/All Personnel Officer/All Labour Welfare Officer, for information.

H. C. Mishra  
Director of Personnel.

बिहार राज्य विद्युत् बोर्ड, पटना  
कार्मिक विभाग

स्थायी आदेश संख्या—6/चप-158/76-553/वि० बोर्ड,

पटना 7-4-77

बिहार राज्य विद्युत् बोर्ड के स्थायी आदेश संख्या 334 दिनांक 22 मार्च 1971 के फलस्वरूप 22 मार्च 1971 से बोर्ड की भाषा केवल हिन्दी के होने के अनुसरण में उपदान (ग्रेच्युटी) के लिए विहित आवेदन प्रपत्र (प्रति अनुलग्न) हिन्दी में प्रचारित किया जाता है।

(2) बोर्ड के विभिन्न कार्यालयों में अंगरेजी में जो उपदान के लिए विहित आवेदन प्रपत्र उपलब्ध हैं उसका उपयोग तबतक चलता रहेगा जबतक उसका भण्डार समाप्त नहीं हो जायगा।

(3) इस स्थायी आदेश के निर्गत होने की तिथि से उपदान के लिए विहित आवेदन प्रपत्र के अंगरेजी संस्करण के मुद्रण एवं प्रकाशन पर स्थायी रोक लगायी जाती है।

(4) इस आदेश के निर्गत होने की तारीख से उपदान के लिए विहित आवेदन प्रपत्र के किसी भी संस्करण की प्रति पर अंगरेजी में किया गया आवेदन, अभिलेखन और सत्यापन पूर्णतः अवैध तथा प्रभावहीन समझा जायगा।

(5) उपदान के लिए विहित आवेदन-प्रपत्र का मुद्रण, प्रकाशन एवं वितरण, लेखा निदेशक, बिहार राज्य विद्युत् बोर्ड पटना के निदेश में अधीक्षक (लेखन सामग्री, मुद्रण एवं प्रपत्र) के द्वारा किया जायगा।  
अनुलग्नक—यथा उपर्युक्त।

शिव प्रिय  
संयुक्त सचिव।

ज्ञाप संख्या—6/चप/158/76-491/वि० बोर्ड,

पटना, दिनांक 7-4-77

प्रति अनुलग्नक की एक प्रति के साथ बोर्ड के सभी सदस्य/अध्यक्ष महोदय के निजी सचिव/मुख्य प्रशासक-सह-अभियन्ता प्रमुख/महाप्रबन्धक-सह-अभियन्ता प्रमुख (सिविल)/सभी महाप्रबन्धक-सह-मुख्य अभियन्ता/मुख्य अधीक्षक (प्रशासन)/अपर सचिव-सह-वरीय विधि सलाहकार/सभी विद्युत् अधीक्षण अभियन्ता (मुख्यालय)/कार्मिक निदेशक/निदेशक (जन सम्पर्क)/निदेशक (विभागीय कार्यवाही)/सभी संयुक्त सचिव/सभी संयुक्त कार्मिक निदेशक/उप सचिव/सभी अवर सचिव/अधीक्षक (लेखन सामग्री, मुद्रण एवं प्रपत्र)/सभी प्रशासी पदाधिकारी/प्रभारी विशेष पदाधिकारी (राजभाषा)/लेखा निदेशक/राजस्व निदेशक/वित्त निदेशक/लेखा निदेशक (ग्रामीण विद्युतीकरण)/उप लेखा निदेशक (सचिवालय)/लिखापदाधिकारी (सुरक्षा), बिहार राज्य विद्युत् बोर्ड, पटना को सूचनार्थ दी जाती है।  
अनुलग्नक—यथा उपर्युक्त।

शिव प्रिय  
संयुक्त सचिव।

### उपदान (प्रोच्युटी) के लिए आवेदन

1. कर्मचारी का नाम—
2. पिता का नाम—
3. मूल वंश, धर्म एवं जाति—
4. (क) निवास (गाँव/नगर/डाकघर/  
थाना एवं जिला लिखें)—  
(ख) वर्तमान निवास (गाँव/नगर/  
डाकघर/थाना और जिला लिखें)—
5. वर्तमान और गत नियोजन—
6. सेवा-आरम्भण की तारीख—
7. सेवा-समाप्ति की तारीख—
8. सेवाकाल— वर्ष— मास— दिन—
9. अन्तिम कर्तव्यस्थ उपलब्धियाँ—  
(मूल वेतन+निर्वाह-व्यय भत्ता+अन्य)
10. उपदान (प्रोच्युटी) की प्रस्तावित रकम—
11. कर्मचारी की मृत्यु हो जाने पर—  
(क) आवेदक का नाम—  
(ख) मृत कर्मचारी से सम्बन्ध—  
(ग) दावे का प्राधिकार—  
(I) यदि नाम निर्देशन किया गया हो तो बताएँ कि उपदान (प्रोच्युटी) का/के आवेदक/आवेदकगण नाम निर्दिष्ट व्यक्ति हैं/हैं या नहीं—  
(II) अगर नाम निर्देशन नहीं किया गया हो, तो बताएँ कि वैद्व विरासत सम्बन्धी प्रमाण-पत्र प्राप्त किया जा चुका है या नहीं। यदि हाँ, तो, उसकी सम्यक् रूप से अनुप्रमाणित प्रति संलग्न की जाए—  
कृपया सामान्य भविष्य-निधि/अंशदायी भविष्य-निधि लेखा संख्या का उल्लेख करें।
12. उपदान के लिए आवेदन आवेदक ने किस तारीख को किया ?
13. पदाधिकारी का नाम, जिसकी भाररूप भुगतान वांछित हो।
14. आवेदक का हस्ताक्षर—

कार्यालय प्रधान  
का हस्ताक्षर  
विभागाध्यक्ष

### सेवा का इतिवृत

1. सेवा में प्रवेश की तारीख—
2. सेवा-निवृत्ति/त्याग पत्र/सेवा-समाप्ति मृत्यु की तारीख—
3. किस कार्यालय में काम किया (पदस्य रहे)
4. मदवार पावनों का व्योरा—
5. पिछली कर्तव्यस्थ उपलब्धियाँ—  
(मूल वेतन + परिवर्तों महंगाई भत्ता + अन्यान्य)
- 6.

\_\_\_\_\_ से  
\_\_\_\_\_ तक

जो बात लागू न हो  
उसे काट दें।

निकासी और व्ययन पदाधिकारी।

लेखा निदेशक के कार्यालय में उपभोगार्थ।

स्वर्गीय/श्री \_\_\_\_\_ के

निवृत्ति उपदान/मृत्यु/सेवा-समाप्ति/त्यागपत्र-उपदान मद \_\_\_\_\_ रूपसा मंजूर किया।

लेखा पदाधिकारी

लेखा निदेशक

**BIHAR STATE ELECTRICITY BOARD**  
(Department Of Personnel)

Standing Order No. IX/API-10 12/76-555

Dated, the 15.5.77

**Sub :—**Instruction for making appointment to all class-III (non-technical) posts in the Board : Regularisation of M/R workers.

In partial modification of Sub-para (I) of para-1 of Board's Standing order No. 550 dated the 26th March, 1977, those M/R workers, who were engaged, prior to the introduction of Board's Standing Order No. IX/AP 1-1012/76-523 dated the 21st June, 1976, and have completed 240 days in twelve calendar months on the date of issue of the above order dated 26.3.77, shall be regularised against the existing vacancies in class-III (non-technical).

By order of the Bihar State  
Electricity Board,  
H. C. Mishra  
Director of Personnel.

Memo No. 776

Dated, the 15.5.77

Copy forwarded to Member (Adm)/Member (Accounts)/ Member (R. E.)/Member (Engineering)/Under Secretary to Chairman/ All General Manager-cum-Chief Engineer/ Engineer in Chief (Civil) Chief Engineer (S. & P.)/Chief Engineer (R. E.)/Chief Engineer (Tech. Audit) All Eleccl. Superintending Engineers/Superintendent, Subernrekha Hydrel Project, Ranchi/ All Dy. Director of Personnel/ All personal Officers/ All Labour Welfare Officer for information.

H. C. Mishra  
Director of Personnel.

Memo No. 776

Dated, the 15.5.77

Copy forwarded to Financial Controller/Director of Accounts/Director of Finance/Director of Internal Audit/joint Secretary-I, II & III/Dy. Secretary/ All Under Secretaries/All Administrative Officer for information.

H. C. Mishra  
Director of Personnel.

Section III

## बिहार राज्य विद्युत् बोर्ड, पटना

स्थायी आदेश संख्या DI/F2/RESU/75—556

पटना, दिनांक 19-5-77

अधिग्रहण की तिथि के पूर्वलाभित प्रभाव से क्षेत्रीय विद्युत् बोर्ड स्तर पर गठित अंशदायी भविष्य निधि ट्रस्टी कमिटी अपने क्षेत्र के अधीन पड़नेवाले सभी अधिग्रहण किये गये विद्युत् उद्यमों के सम्बन्ध में भी अपने कार्यकलाप के अधिकारी होंगे। इसके लिए अधिग्रहण किये गये ऐसे सभी विद्युत् उद्यमों के भूतपूर्व ट्रस्टी कमिटी भविष्य निधि संबंधी अपना सभी जमा पूंजी, हिसाब सगेत, क्षेत्रीय विद्युत् बोर्ड स्तर के ट्रस्टी कमिटी के प्रशासक को विधिवत सौंप देंगे।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
चित्तरंजन प्रसाद सिंह  
सचिव।

ज्ञाप संख्या 606

पटना, दिनांक 19-5-77

प्रतिलिपि, क्षेत्रीय विद्युत् बोर्ड के सभी महाप्रबंधक-सह-मुख्य अभियंताओं को सूचनार्थ एवं आवश्यक कार्रवाई हेतु अग्रसारित। उनसे अनुरोध है कि वे अपने क्षेत्र के अधीन पड़नेवाले सभी अधिग्रहण किये गये विद्युत् उद्यमों से संबंधित भविष्य निधि ट्रस्टी कमिटी के अधिकारियों को अनुदेश दें कि वे अपने ट्रस्ट की सारी जमा पूंजी हिसाब समेत आपके क्षेत्रीय विद्युत् बोर्ड के ट्रस्टी कमिटी के प्रशासक को विधिवत शीघ्रातिशीघ्र सौंप दें।

चित्तरंजन प्रसाद सिंह  
सचिव।

ज्ञाप संख्या 606

पटना, दिनांक 19-5-77

प्रतिलिपि, विशेष पदाधिकारी, विद्युत् आपूर्ति कम्पनी लि० राँची, सिजुआ (झरिया), मुजफ्फरपुर, लहेरिया-सराय, दरभंगा, भागलपुर, चाईवासा, जुगसलाई, चिरकुण्डा, सिजुआ (झरिया), धनवाद। डिसरगढ़ पावर सप्लाई कम्पनी डिसरगढ़ को सूचनार्थ एवं आवश्यक कार्रवाई हेतु अग्रसारित।

चित्तरंजन प्रसाद सिंह  
सचिव।

ज्ञाप संख्या 606

पटना, दिनांक 19-5-77

प्रतिलिपि, सभी क्षेत्रीय विद्युत् बोर्ड के उपलेखा निदेशक। सभी आपूर्ति अंचल के विद्युत् अधीक्षण अभियंता। आंतरिक अंकेक्षण निदेशक, बिहार राज्य विद्युत् बोर्ड, पटना। आवासीय अंकेक्षण पदाधिकारी, बिहार विद्युत् बोर्ड, पटना को सूचनार्थ अग्रसारित।

चित्तरंजन प्रसाद सिंह  
सचिव।

BIHAR STATE ELECTRICITY BOARD, PAINA  
(Department Of Personnel)

Standing Order No. 557/BB.

dated, the 20/5/77

In supersession of all previous orders the following instructions shall be followed as regards recruitment of Class-III and Class-IV Staff of the Board.

1. No M/R appointment shall be made in categories other than Majdoor. The M. R. appointments to Majdoor category shall be made on wholly casual and daily-rated basis. The sanctioning authority for M/R Majdoor shall be an officer not below the rank of superintending Engineer and such casual workers on daily rates should be engaged for purely casual natures of work. If any daily-rated worker continues for more than 30 days, the sanction of the General Manager concerned shall be necessary and the Department of Accounts shall not make payments till such sanction is available. The General Managers will also, however, not sanction engagement for a period exceeding 90 days. These order shall not affect the M/R workers already recruited before the issue of this orders. Regularisation of such M/R workers appointed before the issue of this order should be done on the following basis.

- (i) Vacancies are available which have been dully sanctioned.
- (ii) They fulfill the necessary age and other qualifications.
- (iii) They are not absorbed against vacancies reserved for Scheduled castes and Scheduled Tribes.
- (iv) They are not absorbed against vacancies reserved for sons/daughters of the departmental staff. Quota for departmental staff shall not exceed 25% of the vacancies.
- (v) This should not add to the permanent liability to the Board without ensuring a corresponding revenue return on the basis of viability criteria being satisfactory, or as per accepted norms.

2. Recruitment of all class-III staff, except Subordinate Accounts Service against sanctioned vacancies in Area Boards, Power Stations, G. T. O. Koel-Karo Project, Transmission wing of the G. T. O. shall be made by the General Manager-cum-Chief Engineer concerned. As regards the subordinate Accounts Staff, recruitment shall be made by the General Manager-cum-Chief-Engineer concerned. As regards the subordinate Accounts Staff, recruitment shall be made by the Chief Administrator (G.T.O.) in respect of all establishment of the G.T.O. including Koel Karo Project and in the case of the Area Board : by the General Manager of the Area Boards. In recruiting Class III staff the marks basis as laid down in Board's standing Order No. 523 dated 21.6.76 (copy enclosed) shall be followed. As previously intimated, reservations for Scheduled Castes and Scheduled Tribes shall be fully ensured and till such time as the quota for Scheduled Castes and Scheduled Tribes is complete, 50% of the vacancies shall go to Scheduled castes and Scheduled Tribes candidates.

3. Each Area Board and the G. T. O. will be treated as separate cadre for Class-III Staff. Class-III Staff in the Koel-Karo Project except such staff which is sent on transfer from other establishments shall form a separate temporary cadre in the Koel Karo Project. Appointments in the Koel Karo Project shall be only for a specified period and preferably on contract basis making it clear to the incumbents that their services shall not be required on the completion of the works for which they have been recruited.

4. Class-III posts are classified as follows :—

- (i) Posts for which the minimum qualification is matriculation or equivalent qualifications (including equivalent technical qualifications).
- (ii) Workmen in skilled categories.

Notes :—If there is any dispute whether a post is in Class-III or not, the matter shall be referred to the Board and the Board's decision shall be final.

5. Class IV Staff.

In the Supply and Distribution as well as in the Transmission Class IV posts of a particular category shall be treated as belonging to a common cadre for the respective Area Board/Chief Engineer (Transmission) and promotions shall be given on that basis. Similarly, in Projects Class IV posts shall form common cadre in respect of each Project and Power Station (Kosi Hydel Power Station shall form part of Barauni Thermal Power Station). (Class IV posts shall be defined as posts other than the Class-III posts and officer's posts).

6. Appointment of Class IV posts:

The appointing authority for class IV posts shall be the central manager-cum-chief Engineers in supply and Distribution Circles and in the Transmission Circles as well as in the case of power Station Projects. In the case of posts in Area Board headquarters the appointing authority for Class IV posts shall be the General Manager. The Class IV staff at the Area Board headquarters shall form a separate cadre for purpose of promotion etc.

In all recruitments the procedure laid down in Chapter II of the Bihar State Electricity Board service Regulation, 1976 shall be followed in addition to the Directives of the State Government as received from time to time and as adopted by the Board.

The Area Boards and the G. T. O. shall send by the 15th of each month a report regarding recruitments made during the previous month to the Director of Personnel in the proforma enclosed.

By order of the Bihar State  
Electricity Board,  
C. P. Singh  
Secretary.

Memo No. 2093

Dated, the 20/5/1977

Copy forwarded to Member (Adm)/Member (Accounts)/ Member (R.E.)/ Member (Engineering)/Under Secretary to the chairman All General Manager-cum-Chief Engineer/Engineer-in-Chief (Civil)/Chief Administrator cum Engineer in Chief, G.T.O (General) Manager-cum-Chief Engineer (Transmission)/General Manager-cum-Chief Engineer, Patratu Thermal Power Station/ Barauni Thermal Power Station/Chief Engineer (S&P)/Chief Engineer (R.E.)/Chief

Engineer (Tech. Audit)/Chief Engineer (Civil), Subernrekha Hydel Project, Sikidari, Ranchi/Chief Superintendent (Adm)/ All Elecl. Superintending Engineer/Resident Engineer, Patna Electric Supply undertaking/All Dy. Director of Personnel/All Personnel officers for information.

C. P. Singh  
Secretary.

Memo No. 2093

Dated, the 20/5/1977

Copy forwarded to Financial Controller/Director of Accounts/Director of Finance/  
Director of Internal Audit/ Joint Secretary-I, II & III/Dy. Secretary/All Under Secretaries for  
information.

C. P. Singh  
Secretary.

### PROFORMA

1. Serial No.
- 2.. Progressive Serial No.
3. Category.
4. Name of the Recruit.
5. Age.
6. Qualifications.
7. State whether scheduled castes or Scheduled Tribes.
8. Number of sanctioned posts.
9. Number in this category including this recruit.
10. Whether near relative of an employec.
11. Remarks.

BIHAR STATE ELECTRICITY BOARD,  
Vidyut Bhawan, Bailey Road, Patna-1

Standing Order No. F3/FW-235/76-558

Patna, the 21-5-77.

**Sub** :—Final withdrawal of G. P. F. of staff of Patna Electric Supply Co. Ltd., Re-named  
as Patna Electric Supply Undertaking

The Patna electric Supply Co. Ltd., Patna was taken over by the Bihar State Electricity Board vide Board's Resolution No. 2836 dated 5.2.74 and re-named and Patna Electric Supply Undertaking.

The Board, considering the various difficulties in the final withdrawal of G.P.F./C.P.F. of staff of Patna Electric Supply Undertaking, has decided by its Resolution No. 4027 to apply the Board's respective conditions of service, including retirement benefits like C.P.F., gratuity and pension on all the employees of the then Patna Electric Supply Co. Ltd. who came under the service of the Board upon the vesting of the Undertaking with the Board, after one year of such vesting date, in the same manner as they apply to the other employees of the Board of the same category.

By order of the Bihar State  
Electricity Board  
C. P. Singh  
Secretary.

बिहार राज्य विद्युत् बोर्ड, पटना  
कार्मिक विभाग

स्थायी आदेश संख्या 4/मिस 1-102/76-559 वि० बोर्ड,

पटना, दिनांक 7-6-77

विषय : कनीय अभियन्ताओं के स्थानान्तरण एवं पदस्थापन की प्रक्रिया ।

स्थायी आदेश संख्या 535 दिनांक 29-9-76 के क्रम में बोर्ड ने कनीय अभियन्ताओं के स्थानान्तरण हेतु निम्नांकित निर्णय लिया है :

- (क) एक क्षेत्रीय विद्युत् बोर्ड से दूसरे क्षेत्रीय विद्युत् बोर्ड के अधीन बोर्ड मुख्यालय से ऐसे कनीय अभियन्ताओं का स्थानान्तरण किया जायेगा जो एक क्षेत्रीय बोर्ड में 7 वर्षों से अधिक पदस्थापित हों एवं एक स्थान पर 5 वर्षों से पदस्थापित हों ।
- (ख) प्रशासनिक आधार पर 6/3 वर्षों से कम अवधि के भीतर भा स्थानान्तरण किया जा सकता है परन्तु इस तरह के सभी स्थानान्तरण के मामलों में कारण का उल्लेख होगा ।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
हरिश्चन्द्र मिश्र  
कार्मिक निदेशक

ज्ञाप संख्या 936 वि० बोर्ड,

पटना, दिनांक 7-6-77

प्रतिलिपि, सदस्य (प्रशासन)/सदस्य (लेखा)/अभियन्ता सदस्य/सदस्य (आर्थिक शोध)/अध्यक्ष के आप्त सचिव को सूचनार्थ प्रेषित ।

हरिश्चन्द्र मिश्र  
कार्मिक निदेशक

ज्ञाप संख्या 936 वि० बोर्ड,

पटना, दिनांक 7-6-77

प्रतिलिपि मुख्य प्रशासक-सह-अभियन्ता प्रमुख, उत्पादन/अभियन्ता प्रमुख (असैनिक)/महा प्रबन्धक-सह-मुख्य अभियन्ता, क्षेत्रीय विद्युत् बोर्ड, पटना, राँची, भागलपुर, मुजफ्फरपुर, दरभंगा/महा प्रबन्धक-सह-मुख्य अभियन्ता (संचारण)/महा प्रबन्धक सह-मुख्य अभियन्ता, पतरातू थर्मल पावर स्टेशन, पतरातू/महा प्रबन्धक सह-मुख्य अभियन्ता, वरीनी थर्मल पावर स्टेशन, वरीनी/अवर मुख्य अभियन्ता, सुवर्णरेखा जल विद्युत् परियोजना, राँची/मुख्य अभियन्ता (ग्रा० वि०)/मुख्य अभियन्ता (क्रय एवं भंडार)/मुख्य अधीक्षक (प्रशासन)/वित्तीय नियंत्रक/सभी अधीक्षण अभियन्ता/सभी कार्यपालक अभियन्ता/निदेशक (लेखा)/निदेशक (वित्त)/निदेशक आंतरिक अंकेक्षण/अपर सचिव/निदेशक (जन सम्पर्क)/संयुक्त सचिव 1 एवं 11/वरीय विधि परामर्शी/उप सचिव/सभी अवर सचिव/सभी उप कार्मिक निदेशक/सभी कार्मिक पदाधिकारी/सभी प्रशासी पदाधिकारी/सभी लेखा पदाधिकारी/सभी श्रम कल्याण पदाधिकारी । उपर्युक्त आदेश सभी कनीय अभियन्ताओं के बीच परिपारित किया जाय ।

हरिश्चन्द्र मिश्र  
कार्मिक निदेशक

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of Personnel )

Standing Order No. II/-1004/7/-560/EB.

Patna, dated, the 24 6 1977

In pursuance of Board's Resolution No. 410F dated 14/18-6-1977, the permanent post of Joint Secretary created in Standing Order No. 234 dated 24-1-1968 is redesignated as that of Addl. Secretary for the period Shri Shiva Priya, Sr. Addl. District Magistrate is on deputation to Board.

By order of the Bihar State  
Electricity Board,  
J. B. Srivastava  
Under Secretary

Memo No. 1332/EB.

Patna, dated. the 24-6-1977

Copy forwarded to Member (Adm.)/Member (Accounts)/ Member (Economy Research)/ Member (Engineering)/Private Secretary to Chairman/ Chief Administrator-cum-Engineer-in-Chief (G. T. O.)/Engineer-in-Chief (S and D)/All General Manager-cum-Chief Engineers/All Chief Engineers/Addl. Chief Engineer (Civil), Subernrekha Hydel Project, Sikidiri, Ranchi/All Elecl. Superintending Engineers/Resident Audit Officer, Bihar State Electricity Board Patna/ Financial Controller/Addl. Secretary/Director of Accounts/Director of Internal Audit/Director of Revenue/Director of Personnel/Joint Secretary Shri Shiva Priya, Addl. Secretary/Dy. Secretary/All under Secretaries/Director of Public Relations/Dy. Director of Accounts (Sectt.), Bihar State Electricity Board, Patna/Accounts Officer (Estt.) Bihar State Electricity Board, Patna for information.

J. B. Srivastava  
Under Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
(Department of Personnel)

Standing Order No. 561/EB.

Patna, Dated, the 1-7-1977

Based on the previous agreements with the worker's union, the Board had decided to upgrade 15% of permanent posts in each designation/cadre to the next higher scales of pay for the purpose of removal of stagnation and the workmen who had completed ten years or more of service in a particular post limited to 15% were allowed to hold the aforesaid upgraded-posts.

2. The demand for increasing the percentage of selection grade post was again raised by the workers, union during the recent discussion held with them. As a result of an agreement reached with the workers' union on this issue it was agreed that 20% posts of total number of

post of each category/grade in a cadre might be upgraded to the next higher scale of pay for the purpose of removal of stagnation. It was also agreed that the workmen who had put in 14 years or more in a particular post and were not covered by upgradation of 20% posts of that particular category in a grade for removal of stagnation also be allowed the next higher scale of pay by upgrading the posts held by them.

3. Accordingly, the Board has decided that 20% of post of total no. of posts of each category (grade) shall be upgraded to the next higher scale of pay with current effect for the purpose of removal of stagnation and filled up on the basis of seniority. In addition, it has also been decided that the workmen who have completed 14 years or more of service in a particular post shall also be allowed the next higher scale of pay for the aforesaid purpose.

4. Posts in each category/grade to the extent of 20% posts upgraded in the above manner, shall stand surrendered. In other words, total strength of a particular cadre shall remain intact in spite of upgradation of 20% posts of that cadre to the next higher scale of pay.

5. However, 15% posts already upgraded for the purpose of removal of stagnation in pursuance of previous orders of the Board in the matter, shall be adjustable against the present order of the Board which stipulates upgradation of 20% posts for the purpose of removal of stagnation.

6. This order will apply with current effect.

By order of the Bihar State  
Electricity Board  
C. P. Singh  
Secretary

Patnaa, Dated, the 1-7-1977

Memo No. 530/EB.

Copy forwarded to the Member (Adm.)/Member (Accounts)/Member (ER)/Member (Engg.)/P. S. to Chairman/Chief Administrator-cum-Engineer-in-Chief/(G. and T. O.)/Engineer-in-Chief (S and D)/Engineer-in-Chief (Civil)/General Manager-cum-Chief Engineer, Area Electricity Board, Patna, Ranchi, Muzaffarpur, Darbhanga and Bhagalpur/General Manager-cum-Chief Engineer, Patratu Thermal Power Station, Patratu/Barauni Thermal Power Station, Barauni/ General Manager-cum-Chief Engineer. (Trans.)/Chief Engineer (S and P)/Chief Engineer (Tech. Audit)/Chief Engineer (RE)/Addl. Chief Engineer (G)/Financial Controller/Director of Accounts, Bihar State Electricity Board, Patna/Resident Audit Officer, Bihar State Electricity Board, Patna/Director of Finance/Director of Internal Audit/Director of Revenue/All joint Secretaries/Deputy Secretary/Director of Public Relation/Jt. Director of Personnel II/All Elec. Superintending Engineers/All Dy. Directors of Personnel/All Dy. Directors of Accounts/Dy. Director of Accounts (Sectt.)/All Personnel Officers/All Elec. Executive Engineers/All Labour Welfare Officers for information.

C. P. Singh  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
(Department of Personnel)

Standing Order No. XIII/DI-106/77 562/EB.

Patna, dated, the 22. 7. 1977.

The Board has entered into an agreement with the Bihar State Electric Supply Worker's Union, Patna in which besides other things it was agreed that Peon of the Board will be re-designated as Messenger.

In pursuance of the above decision, Peons of the Board are designated as Messenger with immediate effect.

By order of the Bihar State  
Electricity Board,

C. P. Singh  
Secretary to the Board.

Memo No. 637/EB.

Patna, dated 22. 7. 1977.

Copy forwarded to Member (Adm.)/Member (Accounts)/Member (E. R.)/Member (Engineering)/Private Secretary to Chairman/Chief Administrator-cum-Engineer-in-Chief, Generation Transmission Organisation/Engineer-in-Chief (S. & D.)/Engineer-in-Chief (Civil)/General Manager-cum-Chief Engineer, Area Electricity Board, Patna, Ranchi, Muzaffarpur, Bhagalpur & Darbhanga/General Manager-cum-Chief Engineer (Trans.)/General Manager-cum-Chief Engineer, Patratu Thermal Power Station & Barauni Thermal Power Station/All Chief Engineers/Addl. Chief Engineer (Civil), Subernrekha Hydrel Project, Sikidari/Addl. Secretary I & II/Joint Secretary/Director of Personnel/Dy. Secretary/Jt. Director of Personnel I & II/All Elec. Superintending Engineers/All Dy. Director of Personnel/Director of Public Relation/All Personnel Officers/All Labour Welfare Officers/All Asstt. Elec. Engineers/All Officers of the Board Headquarters for information.

C. P. Singh  
Secretary to the Board.

Memo No. 637/EB.

Patna, dated 22. 7. 1977.

Copy forwarded to Financial Controller/Director of Accounts/Director of Finance/Director of Internal Audit/Director of Accounts, Patratu Thermal Power Station/All Dy. Director of Accounts/All Accounts Officers for information.

C. P. Singh  
Secretary to the Board.

बिहार राज्य विद्युत् बोर्ड, पटना  
(सामान्य प्रशासन विभाग)

स्थायी आदेश संख्या 563 वि० बोर्ड,

पटना, दिनांक 29-7-1977 ई०

बिहार राज्य विद्युत् बोर्ड ने अपने संकल्प संख्या 4117 के द्वारा यह निर्णय लिया है कि बोर्ड के कर्मचारियों/पदाधिकारियों को दिए गए निम्न या अन्य दण्ड की प्रविष्टि उनकी/उसी वित्तीय वर्ष की चरित्र में की जाय जिस वर्ष में दण्ड से संबंधित अनियमितता की गई हो

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
चित्तरंजन प्रसाद सिंह  
सचिव

ज्ञापांक 1078 वि० बोर्ड,

पटना, दिनांक 29-7-1977 ई० ।

प्रतिलिपि अध्यक्ष । सदस्य (प्रशासन) । लेखा सदस्य । सबरय (आर्थिक) । सदस्य (अभियंता), बिहार राज्य विद्युत् बोर्ड, पटना । सभी महा प्रबंधक-सह-मुख्य अभियंता । सभी मुख्य अभियंता । वित्त नियंत्रक । लेखा निदेशक । वित्त निदेशक । निदेशक आंतरिक अंकेक्षण । कार्मिक निदेशक । सभी संयुक्त सचिव । उप सचिव । सभी अधीक्षण अभियंता । सभी अवर सचिव को सूचनाय अग्रसारित ।

चित्तरंजन प्रसाद सिंह  
सचिव

BIHAR STATE ELECTRICITY BOARD, PATNA  
(Department Of Personnel)

Standing Order XIII/M1-1023/73-564/EB,

Patna, Dated, the 8.8.77

Subject :—Grant of Special leave to the representatives of the Bihar State Electric Supply workers' Union for attending discussions at the Board's headquarters, conciliation and/or Tribunal/labour Court proceedings and payment of T. A. on the above account.

The Boards in its Standing Order No. 485 dated 30.10.75 had decided to grant Special leave to the representatives of the Union subject to certain conditions laid down in the afore-said Standing Order for attending discussion held at the Board's headquarters or before the conciliation Officers.

2. In course of recent agreement the Board has agree that the representatives of the Union who are in the employment of the Board attending discussion with the representatives of the Board/or and attending conciliation/Tribunal/Labour Court relating to matters concerning the workmen of the Board will be deemed to be on duty of the Board and will be paid T. A. by the Electricity Board.

3. Accordingly, it has been decided that the representatives of the Worker's Union, who are in employment of the Board, shall be treated as on duty for the period spent by them for attending discussions with the representatives of the Board at the headquarters, of the Board, and/or attending conciliation/Tribunal/Labour Court in respect of matters relating to workmen of the Board and shall be paid T. A. as admissible under Bihar T. A. Rules, subject to the following conditions.

- (i) Representatives of the aforesaid union other than office bearers of the Central Working Committee of the Union shall not be allowed the above facilities for attending discussion at the Board headquarters and conciliation proceedings of general nature.
- (ii) Not more than two representatives of the aforesaid Union shall be allowed the aforesaid facilities for attending Tribunal/Labour Court proceedings at a time.
- (iii) For Discussion at the Board's headquarter representatives of the aforesaid Union will only on written request or invitation of the Board for the same otherwise they will be debarred from the above facilities.
- (iv) T. A. bill on account of the aforesaid purpose shall be countersigned by Director of Personnel, Bihar State Electricity Board, Patna,

By Order of the Bihar State  
Electricity Board,  
H. C. Mishra  
Director of Personnel.

Memo No. 726/EB,

Patna, Dated, the 8.8.77

Copy forwarded to Member (Adm.)/Member (Acctt.) Member (E.R.)/Member (Engg.)/Private Secretary to the Chairman/Chief Administrator-cum-Engineer-in-Chief (Generation Transmission Organisation)/Engineer-in-Chief (Supply & Distribution)/Engineer-in-Chief, (Civil)/General Manager-cum-Chief Engineer, Area Board, Patna/Ranchi/Muzaffarpur/Darbhanga General Manager cum-Chief Engineer, Patratu Thermal Power Station/Barauni Thermal Power Station/General Manager-cum-Chief Engineer, Transmission/All Chief Engineers/Financial Controller/Director of Accounts/Director of Finance/Internal Audit/Director of Revenue Additional Secretary/Additional Secretary I & II/Joint Secretary/Chief Superintendent (Adm.)/Director of Personnel/Dy. Secretary/Joint Director of Personnel I & II/Additional Chief Engineer (Civil), Subnarekha Hydel Proj./All Electrical Superintending Engineer/All Electrical Executive Engineers/All Dy. Director of Personnel/Resident Engineer, Patna Electric Supply Undertaking/Director (Vig. & Security)/All Dy. Director of Accounts/All Accounts Officers/All Personnel Officer/All Assistant Electrical Engineer/All labour Welfare Officers for information.

H. C. Mishra  
Director of Personnel.

BIHAR STATE ELECTRICITY BOARD  
(Department of Personnel)

Standing Order No. XIII/VI.109/75/-565/EB,

Dated, the 17.8.1977.

The Board, vide its Standing order No. 573 dated 23. 10. '76, laid down certain principles regarding fixation of pay on fitment of the employees/workmen of the various Electric Supply Undertakings in the scales of pay of the Board.

2. The Board entered into agreements dated 24.6.77 and 26.6.77 with both the factions of the Bihar State Electric Supply Worker's Union, viz. Jakkampur group and south Mandiri Group respectively which envisage that the Board will allow the benefit of pay fixation to the taken-over employees with effect from the date of take over of respective company and all taken over workmen will be allowed one special increment for every five years of service rendered under the taken-over Company. Subject to a maximum of four such increments, while fixing them in the scale of pay of the Board.

3. Accordingly, the Board has decided to allow the benefit of pay fixation to the taken-over employees with effect the date of take over of Electric Supply Companies. It has also been decided that all workmen shall be allowed one special increment for every five years of service under the taken-over Company, subject to a maximum of four such increment while fixing them in the scales of pay of the Board, Special increments already allowed at the time of fitment of wages will be adjusted against this.

4. The above decision shall apply to all Electric Supply undertaking including PESU.

5. Paragraph 3 and 5 of the Board's Standing order No. 537 dated 23. 10. '76 shall stand modified to the above extent.

By order of the Bihar State  
Electricity Board.  
C.P. Singh  
Secretary.

Memo No. 762/FB

Dated, the 17. 8. 1977.

Copy forwarded to Member (Administration)/Member (Accounts)/Member(ER)/Member (Engg.)/ P. S. to Chairman, for information.

C. P. Singh  
Secretary.

Memo No 762/EB,

Dated, the 17.8.1977.

Copy forwarded to Financial Controller/Director of Finance/Director of Accts/Director of Internal Audit/Director of Revenue/Director of Accounts (RE)/All Dy. Director of Accounts, Area Electricity Boards, for information.

C. P. Singh  
Secretary.

Memo No. 762/EB,

Dated, the 17.8.1977.

Copy forwarded to General Manager-Cum-Chief-Engineer, Area Electricity, Board Patna/Ranchi/Muzaffarpur/Darbhanga & Bhagalpur/Resident Engineer, PESU/All Dy. Director of Personnel, Area Electricity Board/Personnel Officer, PESU/Special Officer, All Electric Supply Under-takings for information.

C. P. Singh  
Secretary.

BIHAR STATE ELECTRICITY BOARD, PATNA  
(Department Of General Administration)

Standing Order No. 1/Misc-109/76/566/EB.

Dated, Patna, the 20 8 1977

In modification of clause (iii) of Paragraph I of Standing Order No. S1/Misc-102/74-469/EB, dated 22. 8. 1975, it has been decided that the Heads of Department shall henceforth send 25 copies of the agenda notes duly cyclostyled to the Secretary to the Board for being circulated Members of the Board after obtaining approval of the Chairman.

2. This order takes immediate effect.

By order of the Bihar State  
Electricity Board,  
C. P. Singh  
Secretary.

Memo No. 1/Misc-109/76-312/EB.

Dated, Patna, the 20.8 1977.

Copy forwarded to the Chief Administrator-cum-Engineer-in-Chief (G.T.O.)/General Manager-cum-Engineer-in-Chief (Civil)/Engineer-in-Chief (S&D)/Financial Controller/Chief Superintendent (Adm.)/All Chief Engineers (Headquarters)/General Manager (Trans.)/All Addl. Secretaries/Joint Secretary/Director of Accounts/Director of Finance /Director of Internal Audit/Director (Revenue)/Teach. Secretary to Chairman/Law Officer/Director of Personnel/Joint Director of Personnel/ All Dy. Director of Personnel/All Under Secretaries/All Dy. Director of Accounts/All Elecl. Superintending Engineers (Headquarters)/Director of Public Relation/All Administrative Officers of the Board for information and necessary action.

C. P. Singh  
Secretary.

बिहार राज्य विद्युत् बोर्ड, पटना

स्थाई आदेश संख्या एफ०- 3 जी० ई। 216/77—567

पटना, दिनांक 7-9-77

भविष्य निधि लेखा कार्य मुख्यालय स्तर पर केन्द्रित किया गया था। बाद में जब नवम्बर 1975 में क्षेत्रीय विद्युत् बोर्ड गठित किए गए थे उसके बाद वैसे क्षेत्रीय विद्युत् बोर्ड के संबंध में यह निर्णय किया गया था कि नवम्बर, 1975 से क्षेत्रीय विद्युत् बोर्ड के कर्मचारियों का अंशदायी भविष्य निधि लेखा क्षेत्रीय विद्युत् बोर्ड कार्यालयों में रखा जायगा, और अक्टूबर, 1975 तक उन कर्मचारियों को भविष्य निधि लेखा में जो शेष होगा वह लेखा अद्यतन करने के बाद क्षेत्रीय बोर्डों को मुख्यालय से सूचित कर दिया जायगा। परियोजनाओं एवं संचरण अंचल के कर्मचारियों का अंशदायी भविष्य निधि लेखा अभी भी मुख्यालय स्तर पर केन्द्रित है। यह आशा की गई थी कि क्षेत्रीय विद्युत् बोर्ड के कर्मचारियों के संबंध में उनके लेखा का शेष शीघ्र ही मुख्यालय द्वारा उनको सूचित कर दिया जायगा तथा परियोजनाओं एवं संचरण अंचल आदि के अंशदायी भविष्य निधि लेखा शीघ्र ही अद्यतन कर लिए जायेंगे। बहुत कारणों से यह सब संभव नहीं हुआ और यह अनुभव किया गया कि अदायी भविष्य निधि का लेखा-कार्य मुख्यालय स्तर पर केन्द्रित रखकर अद्यतन करने में बहुत विलम्ब होगा जिसके चलते सम्बंधित अंशदाताओं को कठिनाई हो रही है। काफी विचार के बाद यह समझा गया है कि लेखा कार्य को अद्यतन करने की दिशा में इसका विकेन्द्रीकरण आवश्यक है। अतः इस संबंध में बोर्ड ने निर्णय लिया है :

(1) तत्कालिक प्रभाव से शीर्ष बोर्ड के मुख्यालय कार्यालय में पदस्थापित कर्मचारियों को छोड़कर बाकी सभी कर्मचारियों का अंशदायी भविष्य निधि लेखा विकेन्द्रीत कर इसके सम्बंधित क्षेत्रीय विद्युत् बोर्ड। परियोजनाओं (यथा पतरातु वाष्प शक्ति केन्द्र, बरौनी वाष्प शक्ति केन्द्र, सुवर्ण-रेखा जल विद्युत् परियोजना)। संचरण अंचल (उत्तर विहार संचरण अंचल, मुजफ्फरपुर, पटना संचरण अंचल, पटना तथा दक्षिण विहार संचरण/अंचल, राँची) कार्यालयों में रखे जायें।

(2) प्रत्येक लेखा कार्य को अद्यतन करने के लिए बोर्ड के आदेश संख्या 1629 दिनांक 6-4-76 के अनुसार प्रत्येक लेखा। वर्ष के लिए लेखा तैयार करने वाले कनीय लेखा/लिपिक या लेखा सहायक को 25 पैसे तथा उस लेखा की जाँच एवं समीक्षा करने के लिए लेखापाल को 2-50 पैसे का अतिरिक्त पारिश्रमिक दिया जाय। चूंकि क्षेत्रीय विद्युत् बोर्ड कार्यालय में विकेन्द्रीकरण पहले ही किया जा चुका है अतः पारिश्रमिक अक्टूबर 1975 तक के कार्य के लिए ही यह अतिरिक्त पारिश्रमिक देय होगा।

(3) प्रत्येक क्षेत्रीय विद्युत् बोर्ड, पतरातु वाष्प शक्ति केन्द्र तथा बरौनी वाष्प शक्ति केन्द्र के महाप्रबंधक-सह-मुख्य अभियन्ता, सुवर्ण रेखा जल विद्युत् परियोजना के मुख्य अभियन्ता एवं सभी संचरण अंचल के विद्युत् अधीक्षण अभियन्ता 30 सितम्बर, 1977 के पहले, अपने तथा अपने अधीनस्थ कार्यालयों के संबंध में अंशदायी भविष्य निधि लेखा कार्य के संबंध में अभी तक मुख्यालय स्तर पर रख गये सभी लेजर, रजिस्टर, संचिकार्य आदि (जो स्पष्ट रूप से किसी विशेष कार्यालय के लिए ही खुले हों) एक अधिकृत व्यक्ति को भेजकर लेखा निदेशक, विहार राज्य विद्युत् बोर्ड, पटना से प्राप्त कर लेंगे जिसमें उन्हें अपने कार्यालय में लेखा कार्य प्रारम्भ करने में कोई अड़चन न हो।

(4) शीर्ष बोर्ड के मुख्यालय स्तर पर विहार राज्य विद्युत् बोर्ड भर के पदाधिकारियों। कर्मचारियों का सामान्य भविष्य निधि लेखा रखा जायगा। इसी स्तर पर शीर्ष बोर्ड के मुख्यालय में पदस्थापित कर्मचारियों का अंशदायी भविष्य निधि लेखा भी रहेगा।

(5) पूर्व के वर्गीकरण के अनुसार बहुत से कर्मचारियों का भविष्य निधि लेखा जो अंशदायी भविष्य निधि लेखा के अनुरूप रहना चाहिए थी वह सामान्य भविष्य निधि के अनुरूप रखी गई है। विकेन्द्रीकृत लेखा कार्य में कोई अवरोधन ही इसलिए :

(क) निम्न संवर्ग के कर्मचारियों के वर्तमान सामान्य भविष्य निधि लेखा का व्यक्तिवार शेष की एक सूची मुख्यालय में रखे गये लेजर से क्षेत्रीय विद्युत् बोर्ड। परियोजना। संचरण कार्यालय के अधिकृत व्यक्ति द्वारा तैयार कर ली जायगी, जो विकेन्द्रीकृत कार्यालयों में खोले जानेवाले उनके लेखा में प्रारम्भिक शेष के रूप में दिखाई जायगी :

- (1) कनीय लेखा लिपिक। विपत्र लिपिक/विपत्र समाहर्ता। सहायक ग्रेड-2
- (2) लेखा सहायक
- (3) पत्राचार लिपिक। अवर प्रमंडलीय लिपिक। प्रवर कोटि लिपिक/प्रशाखा लिपिक
- (4) प्रधान लिपिक। प्रधान सहायक
- (5) प्रारूपक। प्रधान सहायक
- (6) अनुरेखक। नील चित्रक
- (7) चपरासी। आदेशपाल
- (8) कोषरक्षक

(ख) (क) में उल्लिखित सभी सामान्य भविष्य निधि लेखा को विकेन्द्रीकृत कार्यालय में अंशदायी भविष्य निधि लेखा के रूप में प्रारम्भ से ही बदला जायगा तथा प्रारम्भ से ही इनके लेखा अंशदायी लेखा के अनुरूप बनवाये जायेंगे जिसके लिए ऊपर में उल्लिखित दर पर प्रत्येक लेखा। वर्ष अतिरिक्त पारिश्रमिक दी जायगी।

(6) सभी संबंधित महाप्रबंधक-सह-मुख्य अभियन्ता एवं संचरण अंचल के विद्युत् अधीक्षण अभियन्ता का यह कर्तव्य होगा कि वे इसकी उचित व्यवस्था करेंगे कि कार्यालय में विकेन्द्रित अंशदायी भविष्य निधि लेखा-कार्य संबंधित नियम के अनुसार रखे जायें, और ऐसी निश्चित व्यवस्था रहे जिसमें व्यक्तिवार भविष्य निधि लेखा की प्रविष्टियां उनके वेतन आदि से की गई कटौती, उनको दिए गए अग्रिम अधिमा उनके संबंध में दिये जाने वाले नियोजक अंशदान की राशि के समतुल्य हो, जिसकी समय-समय पर समीक्षा करवाने की वे व्यवस्था भी करेंगे।

(7) विकेन्द्रित लेखाकार्य के लिए शीर्ष मुख्यालय में चालू मापदंड के अनुसार संबंधित महाप्रबंधक-सह-मुख्य अभियन्ता प्रति 1000 व्यक्तियों के भविष्य निधि लेखा कार्य के लिए एक कनीय लेखा लिपिक का पद स्वीकृत कर लेंगे और शीर्ष मुख्यालय के भविष्य निधि कार्य के लिए अब उतने लेखा सहायक के पद ही स्वीकृत माने जायेंगे जो इस दर पर उपकंडिका (4) में विहित लेखा-कार्य के लिए यथेष्ट हों। मुख्यालय में लेखा सहायक के बाकी पद 20 सितम्बर, 1977 के बाद से स्वतः समाप्त समझे जायेंगे।

(8) चूंकि कोयल कारी जल विद्युत् परियोजना से संबंधित कर्मचारियों का भुगतान कार्य सुवर्ण रेखा जल विद्युत् परियोजना कार्यालय द्वारा ही सम्पादित हो रहा था इसलिए कोयल कारी जल विद्युत् परियोजना इकाई के लिए कोई अलग से लेजर या रजिस्टर इस मुख्यालय में नहीं रखे गये हैं। जैसे ही कोयल कारी जल विद्युत् परियोजना में भुगतान कार्य सांपादित होना प्रारम्भ हो जाय उस परियोजना में पदस्थापित कर्मचारियों का अंशदायी भविष्य निधि लेखा भी परियोजना स्तर पर रखा जायगा।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
चितरंजन प्रसाद सिंह  
सचिव

ज्ञाप संख्या 979

पटना, दिनांक 7-9-77

प्रतिलिपि वित्त नियंत्रक/लेखा निदेशक। लेखा निदेशक-सह-वित्तीय सलाहकार, कोयल कारी विद्युत् जल परियोजना। आंतरिक आंकेक्षण निदेशक। राजस्व निदेशक। कार्मिकी निदेशक। सभी महाप्रबंधक-सह-मुख्य अभियन्ता। सभी विद्युत् अधीक्षण अभियन्ता। लेखा निदेशक, पतरातु वाष्प शक्ति केन्द्र। सभी उप लेखा निदेशक। मुख्य अभियन्ता, सुवर्ण रेखा जल विद्युत् परियोजना। सभी कार्यपालक अभियन्ता। सभी लेखा पदाधिकारी। सभी सहायक विद्युत् अभियन्ता को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

चितरंजन प्रसाद सिंह  
सचिव

ज्ञाप संख्या 979

पटना, दिनांक 7-9-77

प्रतिलिपि आवासीय आंकेक्षण पदाधिकारी, बिहार राज्य विद्युत् बोर्ड, पटना। क्षेत्रीय भविष्य निधि आयुक्त, बिहार, पटना। मुख्य प्रशासक-सह-अभियन्ता प्रमुख, जी० टी० ओ०। अभियन्ता प्रमुख, कोयल कारी जल विद्युत् परियोजना को सूचनार्थ प्रेषित।

चितरंजन प्रसाद सिंह  
सचिव

Standing Order No. XIII/MI/1023-568

dt 3-10-1977,

According to the existing practice the union representatives are allowed leave due their credit for attending Annual Conference of the union, keeping in view the exigencies of the Board's work.

2. In course of recent agreements the Board has agreed that delegates and members of the executive committee of the Bihar State Electric Supply workers' union including all level up to a maximum of 500 will be allowed ten days special leave, with wages in a year for attending the state level meetings & conference, such as Annual conference and general council and general working committee meetings, of which they are members.

3. It has further been decided that delegates and members of the Executive committee of the Bihar State Electric Supply workers' union up to a limit of 500 (Five hundred) including all levels, will be allowed 10 (ten) days special leave, with wages in a calender year for attending the annual conference, general council and central working committee meetings at central level.

4. The Bihar State Electric Supply works' union will have to furnish to the Board the list of delegates, required to attend the aforesaid conference/meetings, every year just after Annual conference of the union. Further more, the participation of the delegates will be certified by the General secrerary for sanction of special leave.

Sd/- Secretary to the Board,

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. CS (Adm.)/167/76—569/EB,

Dated, the 6th October, 1977

In partial modification of the standing order no. L/M-442/67-343 EB. dated 14.13. '67, L/M-402/67-1316 EB, dated 2. 4. '73, and CS (Adm.) 10/1/76-540 dated 6.11.'76 and without prejudice to the powers vested in the officers named therein, the Bihar State Electricity Board by its Resolution Na. 4183, dated 3.9. '77. hereby authorises the Electrical Executive Engineers/Assistant Elecl. Engineer, attached to the establishment of DIG, CID (Special Cell) Govt. of Bihar, who are required to ensure among other things that the Bihar State Electricity Board is not put to loss by theft of electrical energy, to launch criminal prosecution on behalf of the Board for any or all of the offence under the Indian Electricity Act, 1910 and the rules framed thereunder, committed within any part of the State of Bihar.

Accordingly above named officers have been declared "person aggrieved" within the meaning section 50 of the said Act and the Board do hereby authorises them to launch prosecution on behalf of the Board, within the jurisdiction, for any or all offences under the Indian Electricity Act, 1914 or any Rule.

By order of the Bihar State  
Electricity Board  
G. P. Singh  
Secretary

Memo No. C.S (Adm.) 197/76—1557/EB.

Dated, the 6th October, 1977

Copy forwarded to All General Manager-cum-Chief Engineers, Area Electricity Board/ All Elecl. Superintending Engineers, Supply Circles/All Elecl. Executive Engineers. Supply Division/Chief Suprintendent (Adm.). Bihar State Electricity Board, Patna/D I. G., C. I.D, (Special Cell) Govt. of Bihar, Patna (13 copies) for information and necessary action.

G. P. Singh  
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department of Personnel )

Standing Order No IX/RE-1-114/77—570/EB

Patna, dated, the 31. 10. 1977

Sub. : Complete ban on new appointments including engagement on Muster Roll (Class III & IV posts)

In suppression of previous orders on the subject it has been decided that there should be no future new recruitment in the Board on any post. This decision has been taken in view of extreme financial stringency through which the Board is passing. A curb on new recruitments has become all the more necessary because of over-staffing and also un-planned appointments made in certain Area Boards. However, in extremely urgent and un-avoidable cases, proposals for appointment either on regular or Muster Roll basis should be submitted to the Chairman through proper Channel. It is only after the written approval of the Chairman is communicated, appointments can be made.

2. It shall be the personnel responsibility of the appointing authorities to ensure that the above order is carried out faithfully. It shall also be the personnel responsibility of the Accounts Wing not to make of salaries/wages to the persons recruited in violation of this order.

3. The appointing authorities will continue to regularise the Muster Roll staff against the sanctioned posts as per earlier instruction contained in Board's letter No. 587 dated 12. 7. '77. Appointment of the dependents of the deceased employees will continue to be governed as per Board's letter No. 2291 dated 4. 1. '77.

4. Previous orders issued on this subject stand modified to the above extent.

5. Serious views shall be taken of any violation of the above instruction.

By order of the Bihar State  
Electricity Board  
C. P. Singh  
Secretary to the Board.

Memo No. 2972/EB

Patna, Dated, 31. 10. 1977

Copy forwarded to Member (Adm.)/Member (Accounts)/Member (R. E.)/Member (Engineering)/Under Secretary to the Chairman/All General Manager-cum-Chief Engineer/Engineer-in-Chief (Civil)/Chief Administrator-cum-Engineer-in-Chief, G. T. O./General Manager-cum-Chief Engineer (Transmission)/General Manager-cum-Chief Engineer, Patratu Thermal Power Station/Barauni Thermal Power Station/Chief Engineer (S & P)/Chief Engineer (R. E.)/Chief Engineer (Tech. Audit)/Chief Engineer (Civil), Subernrekha Hydel Project, Sikdiri, Ranchi/Chief Superintendent (Adm.)/All Elecl. Suprintending Engineers/Resident Engineer, Patna Electric Supply Undertaking/All Dy. Director of Personnel/All Personnel Officers for information.

C. P. Singh  
Secretary

Copy forwarded to Financial Controller/Director of Accounts/Director of Finance/Director of internal Audit/Joint Secretary—I, II & III/Dy. Secretary/All Under Secretaries for information.

C. P. Singh  
Secretary.

### बिहार राज्य विद्युत् बोर्ड, पटना

स्थायी आदेश संख्या 10 आ—1018/77-571

दिनांक 8 नवम्बर, 1977

बोर्ड के संकल्प संख्या 4231 के अनुपालन में पुनाईचक, पटना स्थित बोर्ड के विभिन्न श्रेणियों के आवासों का मानक किराया लोक निर्माण विभाग, बिहार के पत्रांक ए०—2/स्ट—04/76 जो० नि०—8861 दिनांक 28-4-76 के आधार पर निम्न रूप से निर्धारित किया जाता है :

क्रम सं०	आवासों की श्रेणी	पुनरीक्षित मानक किराया
1.	ए	150-00
2.	बी (पुराना)	102-00
3.	बी (नया)	150-00
4.	सी	84-00
5.	डी	66-50
6.	ई	42-00
7.	एफ (पुराना)	30-00
8.	एफ (नया) एफ—73 से एफ—120	30-00

- आवंटनधारियों को किराया के अतिरिक्त समय-समय पर निर्धारित नगरपालिका-कर भी देय होगा।
- विजली शुल्क भी आवंटनधारियों को बोर्ड के नियमानुसार अलग से देय होगा।
- क्रमांक 1 से 7 तक के विभिन्न श्रेणियों के आवासों के लिए पुनरीक्षित मानक किराया दिनांक 1-11-1977 से लागू समझा जायगा, परन्तु क्रमांक 8 (नये एक श्रेणी के आवासों का) जिनका मानक किराया बोर्ड द्वारा निर्धारित नहीं हुआ था उसके सम्बन्ध में यह किराया दिनांक 1-5-1976 से या आवंटनधारियों के रहने की तिथि, जो भी बाद से हो, से लागू समझा जायगा।
- पुनाईचक, पटना स्थित आफिसर्स होस्टल का किराया लोक निर्माण विभाग के पत्र संख्या जी०/बी० डी०—1-107/68 जो० नि० 16038 दिनांक 23-8-1968 के आधार पर नगरपालिका-कर सहित 51-00 रु० प्रति माह प्रति सूट निर्धारित किया जाता है। यह पुनरीक्षित किराया भूतलक्षी प्रभाव से अर्थात् आवंटनधारियों के रहने की तिथि से लागू समझा जायगा।

6. आफिसर्स होस्टल के आवंटनधारियों को विजली शुल्क बोर्ड के नियमानुसार अतिरिक्त देय होगा।
7. यह आदेश नई राजधानी क्षेत्र पटना स्थित बोर्ड के आवासां पर ही लागू होगा।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
चितरंजन प्रसाद सिंह  
सचिव

ज्ञाप संख्या 661

दिनांक 11 नवम्बर, 1977।

प्रतिलिपि सदस्य (प्रशासन)। अभियंता सदस्य। लेखा सदस्य। मुख्य प्रशासक-सह-अभियंता प्रमुख (जी० टी० ओ०)। अभियंता प्रमुख (वितरण एवं आपूर्ति)। अभियंता प्रमुख सह-महाप्रबन्धक (असैनिक)। मुख्य अधीक्षक (प्रशासन)। अध्यक्ष के अवर सचिव एवं तकनीकी सचिव। महाप्रबन्धक-सह-मुख्य अभियंता (संचारण)। सभी मुख्य अभियंता (मुख्यालय)। सचिव। संयुक्त सचिव। अपर सचिव-सह-वरीय विधि परामर्शी। कार्गिक निदेशक। सभी विद्युत् अधीक्षण अभियंता (मुख्यालय)। अधीक्षण अभियंता (असैनिक), पुनाईचक, पटना। वित्त नियंत्रक। वित्त निदेशक। लेखा निदेशक। निदेशक (आंतरिक अकेक्षण)। उप-लेखा निदेशक (मन्त्रिवालय), बिहार राज्य विद्युत् बोर्ड, पटना को सूचनार्थ एवं आवश्यक कार्रवाई हेतु अग्रसारित।

चितरंजन प्रसाद सिंह  
सचिव

ज्ञाप संख्या 661

दिनांक 11 नवम्बर, 1977

प्रतिलिपि महा-प्रबन्धक-सह-मुख्य अभियंता, केन्द्रीय बिहार क्षेत्रीय विद्युत् बोर्ड, पटना। आवासीय अभियंता, पटना विद्युत् आपूर्ति उपक्रम, मैंगलस रोड, पटना। विद्युत् अधीक्षण अभियंता अंचल, पटना। विद्युत् अधीक्षण अभियंता, संचारण अंचल, पटना। लेखा पदाधिकारी (सुरक्षा), बिहार राज्य विद्युत् बोर्ड, पटना को सूचनार्थ एवं आवश्यक कार्रवाई हेतु अग्रसारित।

चितरंजन प्रसाद सिंह  
सचिव

#### BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. 572/RE

Dated, the 15-11-1977

Sub :-Criteria for selection of REC Scheme.

As the funds available for sanction of new schemes in any year, are getting squeezed gradually all the schemes in the State cannot get sanctioned and it has become necessary to adopt some criteria for priority in sanction of such schemes. So far no well defined criteria for selection of rural electrification schemes of district had been fixed by the Board. This has created anomalies with regard to the number of schemes sanctioned districtwise, some districts have got more schemes sanctioned whereas some districts have got lesser number of sanctioned REC schemes. To avoid this, Bihar State Electricity Board in its meeting held on 27th October 1977 has taken a decision to prescribe the criteria for priority of REC schemes to be taken up

for sanction. The resolution of the Board is extracted below :

'The proposal contained in the agenda-note was approved. However, the Board directed that the criteria for selection of rural electrification schemes should be very rational so that uncovered areas and left out areas should also get due preference. One of the suggestions accepted was that marking for existing deficiencies in the coverage of electrification of 66 or 76 should be 100 and that for special consideration should be 50. It was felt that proximity with existing transmission lines should also be given weightage under special consideration. However, Chairman was authorised to look into it and modify the criteria suitably.'

The degree of electrification (the number of villages already electrified together with the number of villages included in the schemes already sanctioned) in the particular district is to be the main consideration in deciding priority of any new scheme.

The present range of variation in degree of electrification amongst the districts where normal REC schemes operate is from 27.3% to 90.5%. Similarly for MNP districts the range of variation of degree of electrification is from 20 to 50%. It would, therefore, be in order if preference be given to new schemes in order to remove the imbalance in degree of existing coverage below 90.5% in respect of normal scheme and 58% for MNP scheme.

The Board has decided that 100 marks be allotted for variation in degree of electrification (coverage) of district. The other consideration for selection of schemes are-pending applications for pump connections, special schemes of industrial development, special schemes of welfare in backward areas and proximity to existing transmission lines with proper voltage regulation. The 11 K.V line from which the scheme area is to be fed, must have adequate capacity to meet the demand in new scheme area without exceeding the limits of voltage regulation. These considerations will together carry 50 marks (15+15+10+10 respectively). The district which gets more marks will have preference over the district which secures less marks. The minimum qualifying marks for any scheme to get qualified for priority in sanction will be 75 out of 150.

The allotment of marks to any particular scheme will be higher if the degree of electrification is lessor.

This criteria for qualifying any scheme for getting priority may be kept in view while preparing and forwarding new schemes to this office. Complete justification for the scheme to get priority, based on the considerations given above, may be given while forwarding any new scheme. The schemes for which appraisal has not been conducted by the REC have to be examined in the light of this criteria and justification for priority of the scheme communicated at the earliest.

N. P. Sinha  
Engineer in Chief

Memo No. 1763/RE

Dated, Patna, the 15-11-1977

Copy forwarded to the General Manager-cum-Chief Engineers, Patna/Ranchi/Bhagalpur/  
Muzaffarpur/Darbhanga.

Engineer-in-Chief

Memo No. 1763/RE

Dated, the 15-11-1977

Copy forwarded to all the Electrical Superintending Engineers and Electrical Executive Engineers of supply Circles and all the Electrical Executive Engineers (RE Construction Divns.) for information and necessary action.

Engineer-in-Chief

Memo No. 1763/RE

Dated, the 15-11-77

Copy forwarded to the Chief Project Engineer, REC, Regional Office, SP Verma Road, Patna for information.

Engineer-in-Chief

**(A) GENERAL RURAL ELECTRIFICATION SCHEMES :**

Total marks	100	
Qualifying marks	75	
(i) Marks for existing deficiency in coverage of electrification		100
(ii) Marks for special consideration		50
		150
(a) Pending agricultural connections	15	
(b) Special industry such as industrial estate	15	
(c) Welfare scheme for backward areas	10	
(d) Proximity with existing transmission lines	10	
	<u>50</u>	

**(B) M. N. P. SCHEMES :**

Total Marks	100	
Qualifying marks	50	
(i) Marks for existing deficiency in coverage of electrification		100
(ii) Marks for special consideration		50
		<u>150</u>
(a) Pending agricultural connection	20	
(b) Special industry such as industrial estate	20	
(c) Proximity from existing transmission	10	
	<u>50</u>	

N. P. Sinha  
Engineer-in-Chief (RE)

बिहार राज्य विद्युत् बोर्ड, पटना  
( सामान्य प्रशासन विभाग )

स्थायी आदेश संख्या 573 वि० बोर्ड,

पटना, दिनांक 17-12-77

कानून और व्यवस्था के संबंध में

प्रायः ऐसा पाया जाता है कि कानून एवं व्यवस्था संबंधी यथा हड़ताल, घेराव, धरना एवं तत्संबंधी अन्य सूचनाओं पर यथा समय आवश्यक कार्रवाई नहीं हो पाती है। इसका कारण है कि उक्त विषयक कागजात संबंधित पदाधिकारी के पास नहीं पहुँचता है या अत्यधिक विलम्ब से पहुँचता है। इस विलम्ब के कारण परिस्थिति से निबटने के लिए प्रशासनिक अनुदेश राज्य सरकार से प्राप्त कर क्षेत्रीय पदाधिकारियों को यथा समय नहीं दिया जा सकता है जिसके कारण अनेक कठिनाइयाँ उत्पन्न हो जाती हैं।

अतः उपर्युक्त विषय संबंधी जो भी कागजात प्राप्त हो उसे संयुक्त सचिव (अ) के पास तुरत भेज दिया जाय जिससे अविलम्ब आवश्यक कार्रवाई की जा सके।

इस आदेश का कठोरता से पालन किया जाय।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
चित्तरंजन प्रसाद सिंह  
सचिव

ज्ञाप संख्या 448 वि० बोर्ड,

पटना, दिनांक 17-12-77

प्रतिलिपि अभियंता प्रमुख। मुख्य प्रशासक एवं अभियंता प्रमुख। सभी महाप्रबंधक-सह-मुख्य अभियंता। सभी संयुक्त सचिव, बिहार राज्य विद्युत् बोर्ड, पटना। कार्मिक निदेशक। संयुक्त कार्मिक निदेशक। सभी अधीक्षण अभियंता। उप सचिव। सभी अवर सचिव, बिहार राज्य विद्युत् बोर्ड, पटना को सूचनार्थ अग्रसारित।

चित्तरंजन प्रसाद सिंह  
सचिव

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of General Administration )

Standing Order No.—I/MISC—1071/77/574 EB.

Patna, the 6.1.78

*Sub*—Speedy disposal of cases—submission of Weekly Arrear List.

It has been found, of late, that files and papers submitted to the officers of the Secretariat of the Board, are inordinately delayed in their submission to the higher officers, which ultimately result in unusual delay in their disposal. Similarly, files and papers are also delayed in processing in the Sections by dealing Assistants and the Section Officers. Such inordinate delay tells upon the efficiency of the office. Although the Board had adopted the Secretariat Instructions of the State Govt. *mutatis-mutandis* as its Regulation under Section 79 (c) of the Electricity (Supply) Act, 1948, its provision with regard to disposal of files and papers are not strictly followed resulting in the above state of affairs.

2. It has therefore, been decided to evolve the following procedure regarding timely disposal of papers and files :—

(i) No papers and files should ordinarily be kept pending for more than four days by the dealing Assistant. Any Assistant who does not put up a case after proper examination and referencing within four days should explain the delay to the Section Officer on a routine note-sheet. The Section Officer will decide whether this fact should be brought to the notice of Administrative Officer/Under Secretary and other higher Authorities. Further the dealing assistant shall have to submit weekly arrear list. The list shall be prepared in the following form with the help of the log book maintained by each Assistant. It will indicate the number of letters and files on which action is pending for over a week. This list will be submitted to the Administrative Officer through the Section Officer by each Assistant on Wednesday of every week. If Wednesday is a holiday the Arrear list shall be prepared on Tuesday or last working day preceeding. The Administrative Officer shall review the cases and if necessarily will bring it to the notice of higher officers. Alternatively he shall put necessary orders and return the list to the Section Officers concerned with his instruction for disposal.

## WEEKLY ARREAR LIST

..... Department For the week ending.....

Name of Officer/Assistant.....

Total Nos. of cases pending :—

(i) Under 3 days.....

(ii) Under 7 days.....

(iii) Over 7 days.....

(iv) Over one month.....

## DETAILS OF CASES

Sl. No.	File nos. and subjects (for Asstts. details of item (iii) and (iv) above only For officers, details of all files.	Date since pending.	REMARKS
1.	2.	3.	4.

Signature of Assistant or of Stenographer  
in the case of an Officer.

(ii) Similarly the officers of the Board's headquarters shall ensure that papers and files submitted to them are disposal of within three days. The stenographers/P. As/Senior P.As/Private Secretaries attached to the officers shall have to submit weekly arrear list duly signed by the concerned officers, on each Tuesday in the proforma given above.

3. All Heads of the Department shall ensure strict observation of the aforesaid instructions which take force with immediate effect.

By order of the Bihar State  
Electricity Board  
C. P. Singh  
Secretary

Memo No. 3./EB

Dated, Patna, the 6th January '78.

Copy forwarded to Member (Adm.)/Member (Accounts)/Chief Superintendent (Adm.)/Chief Administrative cum-Engineer-in-Chief (G. T. O.)/Engineer-in-Chief (S & D)/Engineer-in-Chief (Civil)/General Manager-cum-Chief Engineer (Transmission)/Technical Secretary to Chairman/P. S to Chairman/All Joint Secretaries/Director of Accounts/Director of Finance/Director of Internal Audit/Director of Revenue/All Elec. Superintending Engineers at the headquarters of the Board/All D. D. As/Director of Personnel/All Dy. Director of Personnels/All Under Secretaries/All Administrative Officers at the Headquarters/Dy. Secretary (Law)/All Section Officers/All Officers posted at the Headquarters of the Board for information and necessary action.

C. P. Singh  
Secretary

बिहार राज्य विद्युत् बोर्ड, पटना  
( कार्मिक विभाग )

स्थायी आदेश संख्या 4/ ई 1-146/77-५७५/वि० बोर्ड

पटना, दिनांक २१-१-७८

बोर्ड के संकल्प संख्या 4260 दिनांक 3 जनवरी, 1978 के अनुशरण में विद्युत् आपूर्ति प्रमंडल तथा विद्युत् आपूर्ति अवर प्रमंडल में कार्यरत कनीय विद्युत् अभियंताओं को अपने क्षेत्राधिकार में ब्रेक डाउन, फिजज काल इत्यादि कार्यों के संबंध में आने-जाने के लिए 75 रु० प्रतिमाह की दर से मोटर साइकिल/स्कूटर भत्ता स्वीकृत किया जाता है।

2. उपयुक्त भत्ता स्थायी आदेश संख्या बी०/पी 3-201/68-255 दिनांक 26.6.68 में निहित शर्तों के अधीन देय होगा।

3. उपर्युक्त आदेश दिनांक 3 जनवरी, 1978 से प्रभावी होगा।

बिहार राज्य विद्युत् बोर्ड के आदेश से  
चित्तरंजन प्रसाद सिंह  
सचिव

ज्ञाप संख्या ८६/वि० बोर्ड,

पटना, दिनांक २१-१-७८

प्रतिलिपि स्थायी आदेश संख्या बी०/पी 3-201/60-255 दिनांक 26-6-68 की प्रतिलिपि के साथ, आवासीय अंकेक्षण पदाधिकारी, विहार राज्य विद्युत बोर्ड, पटना/लेखा निदेशक/वित्त नियंत्रक/निदेशक (आन्तरिक अंकेक्षण), विहार राज्य विद्युत बोर्ड पटना को सूचनार्थ प्रेषित ।

चित्तरंजन प्रसाद सिंह  
सचिव

ज्ञाप संख्या ८६/वि० बोर्ड,

पटना, दिनांक २१-१-७८

प्रतिलिपि अनुलग्नक की प्रतिलिपि के साथ सभी गहाप्रबंधक-सह-मुख्य अभियंता, क्षेत्रीय विद्युत बोर्ड/महाप्रबंधक-सह-मुख्य अभियंता, पतरातू थर्मल पावर स्टेशन, पतरातू/महाप्रबंधक-सह-मुख्य अभियंता, बरौनी थर्मल पावर स्टेशन, बरौनी/अभियंता प्रमुख (असैनिक)-सह-महाप्रबंधक, कोयलकारो परियोजना, विहार राज्य विद्युत बोर्ड, पटना/अपर मुख्य अभियंता, सुवर्ण रेखा जल विद्युत परियोजना, सिकीदीरी, राँची/सभी अधीक्षण अभियंता/सभी कार्यपालक अभियंता/सभी लेखा पदाधिकारी को सूचनार्थ प्रेषित ।

चित्तरंजन प्रसाद सिंह  
सचिव

**बिहार राज्य विद्युत बोर्ड, पटना**  
( कार्मिक विभाग )

स्थायी आदेश संख्या 5/एपी 1-1002/77—५७६ /वि०बोर्ड,

पटना, दिनांक २७-१-७८

बिहार राज्य विद्युत बोर्ड के संकल्प संख्या 4286 के अनुपालन में बोर्ड के स्थायी आदेश संख्या ए०/ए०—406/69-299 दिनांक 24-1-1970 का आशिस संशोधन करते हुए बोर्ड ने आशुलिपिक वर्ग-1 एवं आशुलिपिक वर्ग-2 की नियुक्ति के सम्बन्ध में निम्नलिखित निर्णय लिया है :

“चूँकि बिहार लोक सेवा आयोग द्वारा आयोजित आशुलिपिक वर्ग-1 एवं आशुलिपिक वर्ग-2 के लिए निर्धारित परीक्षा का माप-दण्ड बोर्ड मुख्यालय, पटना द्वारा नियुक्ति के लिए ली जानेवाली आशुलिपिक वर्ग-1 एवं आशुलिपिक वर्ग-2 के स्तर का है, अतः बिहार लोक सेवा आयोग द्वारा आयोजित आशुलिपिक वर्ग-1 एवं वर्ग-2 के परीक्षोत्तीर्ण उम्मीदवारों को बोर्ड में आशुलिपिक वर्ग-1 एवं वर्ग-2 के पद पर नियुक्ति हेतु बोर्ड द्वारा आयोजित परीक्षा पास करने की पुनः आवश्यकता नहीं होगी ।”

बिहार राज्य विद्युत बोर्ड के आदेश से,  
इन्द्रदेव झा  
संयुक्त सचिव ।

ज्ञाप संख्या 5/एपी 1 1002/77-६३ /वि० बोर्ड,

पटना, दिनांक २७-१-७८

प्रतिलिपि सदस्य (प्रशासन)/सदस्य (लेखा)/सदस्य (आर्थिक शोध)/अभियन्ता प्रमुख (आपूर्ति एवं वितरण)/ मुख्य अभियन्ता (तकनीकी अंकेक्षण)/मुख्य प्रशासक-सह-अभियन्ता प्रमुख, बिहार राज्य विद्युत बोर्ड; पटना/अभियन्ता प्रमुख-सह-महाप्रबन्धक, कोयलकारो प्रोजेक्ट/निदेशक (वित्त)/निदेशक (लेखा)/निदेशक (राजस्व)/संयुक्त सचिव 2 एवं 3/महाप्रबन्धक-सह-मुख्य अभियन्ता, क्षेत्रीय विद्युत बोर्ड, पटना/भागलपुर/राँची/भुजानगरपुर/दरभंगा को सूचनार्थ अग्रसारित ।

इन्द्रदेव झा  
संयुक्त सचिव ।  
२७-१-७८

**बिहार राज्य विद्युत बोर्ड, पटना**  
( सामान्य प्रशासन विभाग )

स्थायी आदेश संख्या-10 आ-104/75-५७७ /वि० बोर्ड,

पटना, दिनांक-२८-१-७८

बोर्ड के स्थायी आदेश संख्या 354 दिनांक 7-4-1972 के नियम 4 में आंशिक संशोधन करते हुए आवास समिति का गठन निम्नांकित सदस्यों से किया जाता है :—

- |    |               |   |              |
|----|---------------|---|--------------|
| 1  | सदस्य प्रशासन | — | सदस्य सभापति |
| 2. | लेखा सदस्य    | — | सदस्य        |
| 3. | सचिव          | — | सदस्य        |

2. सदस्य प्रशासन आवास समिति के सभापति तथा सचिव संयोजक होंगे ।

3. कार्यालय आदेश संख्या 3037 दिनांक 2-8-1973 तथा 4900 दिनांक 11-10-1977 विखंडित किया जाता है ।

बिहार राज्य विद्युत बोर्ड के आदेश से,  
चितरंजन प्र० सिंह  
सचिव ।

ज्ञाप संख्या-10 आ 104/75—६४ /वि० बोर्ड,

पटना, दिनांक २८-१-७८

प्रतिलिपि आवास समिति के सभी सदस्यों को/सभी राजपत्रित पदाधिकारियों को सूचनार्थ प्रेषित ।

चितरंजन प्रसाद सिंह  
सचिव ।

BIHAR STATE ELECTRICITY BOARD  
( Department Of Personnel )

Standing Order No. IV/M1-105/578—785

dated, the 3.3.78

In pursuance of Board's Resolution No. 4315 dated the 21st. February, 1978, the Chief Personnel Manager, Bihar State Electricity Board is authorised to authenticate the orders and decisions of the Board; in respect of Personnel matters with effect from the date on which he joined, i.e., the 20th January, 1978.

By order of the Bihar State Electricity Board

C. P. Singh

Secretary to the Board

Memo No. 261

dated, the 3.3.78

Copy forwarded to the Member (Adm)/Member (Accounts)/Member (ER)/R.A.O/P.S. to Chairman/Engineer-in-Chief/General Manager-cum-Chief Engineers of the Area Boards/General Manager-cum-Chief Engineer (Trans.)/Chief Administrator-cum-Engineer-in-Chief (G.T.O)/ Chief Engineer (S & P)/Addl. Chief Engineer (Civil)/Subernrekha Hydel Project, Sikidiri, Ranchi/Chief Superintendent (Adm.) Bihar State Electricity Board, Patna/All Elec. Superintending Engineers/Director of Accounts/Director of Finance/Director of Internal Audit/Director of Revenue/Sr. Law Advisor/Joint Secretary, I, II and III/Resident Engineer, PESU/Director Public Relation/All Under Secretaries/Joint Director of Personnel I & II/ Dy. Director of Personnel I & II/All Administrative officers for information.

C. P. Singh

Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA.  
( Department Of General Administration )

Standing Order No.—579/EB

Dated, Patna, the 3-4-1978

In pursuance of Board's Resolution No. 4331 dated the 20th January, 1978 the Chief Personnel Manager is hereby declared as Head of the Department in respect of the Department of Personnel of the Board.

By order of the Bihar State Electricity Board  
C. P. Singh  
Secretary

Memo No.—88/EB

Dated, Patna, the 3-4-1978

Copy forwarded to Member (Administration)/Member (Accounts)/Member (Economic-Research)/Private Secretary to Chairman/Engineer-in Chief/Engineer-in-Chief (Civil), Koel Karo Project, Patna/All General Manager-cum-Chief Engineers/Chief Engineer (Technical Audit)/Financial Controller/Chief Engineer (S & P)/Addl. Secretary-cum-Senior Law Advisor/Joint Secretary-I, II & III/Director of Accounts/Director of Revenue/Director of Finance/Director of Internal Audit/Chief Personnel Manager/D.I.G. (Vigilance)/Director of Security/Director (R. B )/All Elecl. Superintending Engineers/All Under Secretaries/All Dy. Director of Accounts/All Dy. Director of Personnels/Director Public Relation, Bihar State Electricity Board, Patna for information and necessary action.

C. P. Singh  
Secretary

**बिहार राज्य विद्युत् बोर्ड, पटना**  
( कामिक विभाग )

स्थायी आदेश संख्या—5/ए पी—1030/77—२५०/वि० बोर्ड,

पटना, दिनांक १४/४/७८

बिहार राज्य विद्युत् बोर्ड के सामान्य प्रशासन विभाग के प्रशासी पदाधिकारी/प्रशाखा पदाधिकारी एवं अन्य कर्मचारियों का सम्बर्ग एक है, इसलिए क्षेत्रीय विद्युत् बोर्ड में जो भी पदस्थापन होती है वह बोर्ड मुख्यालय से ही की जाती है। यह देखा गया है कि क्षेत्रीय विद्युत् बोर्ड में जब भी कोई रिक्ति होती है तो उस रिक्त पद पर प्रोन्नति पाने के लिए कर्मचारी सम्बर्ग के लोग पहले तो बहुत उत्सुक रहते हैं परन्तु जब प्रोन्नति देकर उन्हें वहाँ पदस्थापित किया जाता है तो वहाँ जाने से कतराने लगते हैं और किसी-न-किसी बहाने मुख्यालय में ही रहने का प्रयास करते हैं। इसका परिणाम यह होता है कि क्षेत्रीय विद्युत् बोर्ड में हुई रिक्तियों के विरुद्ध प्रोन्नति तो हो जाती है परन्तु वहाँ का पद अनिश्चित काल के लिए खाली पड़ा रहता है। इस अनिश्चितता को दूर करने के लिए बोर्ड ने अपने संकल्प संख्या 4308 में निम्नलिखित प्रक्रिया अपनाने का निर्णय लिया है --

(क) क्षेत्रीय विद्युत् बोर्ड के अन्तर्गत प्रशासी पदाधिकारी/प्रशाखा पदाधिकारी या ऐसे किन्हीं पदों का जिनका सम्बर्ग बोर्ड मुख्यालय से सम्बद्ध है, पर जब कभी भी रिक्ति होगी तो उस स्तर के अथवा उस पद पर प्रोन्नत पाने वाले सबसे कनीय पदाधिकारी/कर्मचारी को ही उस पद पर पदस्थापित किया जायगा,

(ख) प्रोन्नति पानेवाले पदाधिकारियों/कर्मचारियों को कार्यभार ग्रहण करने के लिये 15 दिनों अथवा एक महीने का अधिकतम समय दिया जायगा और प्रोन्नति आदेश में ही यह स्पष्ट कर दिया जायगा कि निर्धारित अवधि के अन्दर अगर वे कार्यभार ग्रहण नहीं करते हैं तो यह समझा जायगा कि वे उस प्रोन्नति के अपने अधिकार को waive करते हैं और वही स्थिति में उनकी प्रोन्नति रद्द समझी जायगी और पैनल में उपलब्ध दूसरे कनीय व्यक्ति को प्रोन्नति प्रदान की जायगी। सम्बन्धित व्यक्ति अगर चाहे तो स्वेच्छा से उस प्रोन्नति को छोड़ (फौरगो) सकते हैं और उस स्थिति में उनके नीचे के पदाधिकारी/कर्मचारी को प्रोन्नति की जायेगी।

(ग) अब से जो भी प्रोन्नति आदेश जारी किया जायेगा उसमें इस बात का स्पष्ट उल्लेख रहेगा कि नए पदस्थापन के स्थान पर कार्यभार ग्रहण करने की तिथि से ही प्रोन्नति प्रभावकारी होगी।

(घ) अब से मुख्यालय में जो प्रशासी पदाधिकारी/प्रशाखा पदाधिकारी के पद रिक्त होंगे उन पर एरिया बोर्ड में पदस्थापित सचिवालय सम्बर्ग के वरीय पदाधिकारी को वरीयता क्रम से मुख्यालय में बुलाया जायगा और नई प्रोन्नति पाने वाले कनीय व्यक्तियों को उनके स्थान पर एरिया बोर्ड में भेजा जायगा। जो वरीय व्यक्ति मुख्यालय आने से अपनी अनिच्छा प्रकट करेंगे उन्हें वहाँ छोड़ दिया जायगा।

(ङ) स्थानांतरित व्यक्ति यदि स्वयं बीमार हो और इसके लिए वह अधिकृत चिकित्सा पदाधिकारी का प्रमाण पत्र दें एवं पदभार ग्रहणकाल बढ़ाने का अनुरोध करें तो विशेष परिस्थिति में पदभार यथोचित अवधि (reasonable period) तक के लिए बढ़ा दिया जा सकता है परन्तु स्थानान्तरण आदेश रद्द नहीं किया जायगा।

(ख) उपर्युक्त प्रक्रिया के अनुसार वरीय व्यक्ति की प्रोन्नति का आदेश रद्द होने पर या वरीय व्यक्ति द्वारा स्वेच्छा से प्रोन्नति छोड़ देने पर यदि सम्बन्ध के कनीय व्यक्ति को प्रोन्नति दी जाती है तो इस तरह की प्रोन्नति से वरीय सदस्य की वरीयता पर भी प्रतिकूल प्रभाव पड़ेगा।

यह आदेश निर्गत होने की तिथि से प्रभावकारी होगा।

चित्तरंजन प्रसाद सिंह  
सचिव।

नाम संख्या 5/एपी 1030/77 ३१४/वि० बोर्ड,

पटना, दिनांक १४-४-७८

प्रतिलिपि सभी महाप्रबन्धक-सह-मुख्य अभियन्ता/क्षेत्रीय विद्युत बोर्ड के सभी कार्यात्मक निदेशक/उप-लेखा निदेशक/सभी संयुक्त सचिव/सभी अवर सचिव/उप लेखा निदेशक (संवेक्षण)/उत्तरी पदाधिकारियों एवं कर्मचारियों को सूचनार्थ अग्रसारित।

इन्द्रदेव झा  
संयुक्त सचिव।

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of General Administration )

Standing Order No. I/Misc-1016/78—581/EB.

Dated, Patna, the 15-5-1978.

*Sub :—* Movement of Officers.

1. The existing orders on movement of officers, are amplified as follows—

(a) Field officers can move within their jurisdiction to ensure that they carry out their duties effectively and efficiently. It is preferable that intimation of their movement is given to their Controlling Officer. This procedure will ensure that the movement of officers are known to headquarters and they can be contacted as and when required for emergent works.

F.-9

(b) Officers moving out from their own jurisdiction are required to take prior written sanction of their controlling officer. This procedure can be relaxed in cases of emergency when proper explanation can be given. Sanction on telephone or telex can too be obtained in advance.

(c) The movement can take place only if the controlling officer has ensured that the funds are available as sanctioned in the budget. The officer ordering move should verify this well in advance before committing the Board to the expenditure. The expenditure incurred without proper sanction will be at the risk and cost of the officer sanctioning them who will be answerable.

(d) All moves should in preference be carried out by rail, or public road transport and conserve Board transport. Air travel sanction will be given by the Headquarters of the Board.

2. The chart shows controlling officers for moves.

Sl. No.	Designation of the officers.	Superior officer for giving permission for movement outside jurisdiction.
1	2	3
1	Asstt. Engineer & equivalent rank.	1. E. E. .. Within Division. 2. S. E. .. Within Circle. 3. G. M. .. Within Area Board Cum-C. E. 4. Secretary to the Board. .. Within/outside State.
2	Executive Engineer & equivalent rank.	1. S. E. .. Within Circle. 2. C. M. cum C. E. .. Within Area Board. 3. Secretary to the Board. .. Within/outside State.
3	Superintending Engineer & equivalent rank.	1. G. M. — cum— .. Within Area Board. C. E. 2. Secretary to the Board. .. Within/outside State.
4	G. M.-cum.-C. E./C. E. & equivalent rank.	1. Secretary to the Board.
5	E.-in-Chief.	1. Secretary to the Board.

Note 1. Secretary to the Board will act as staff officer of Chairman whose prior sanction he will obtain on file before communicating the programme.

3. Officers requiring Headquarter sanction are requested to send their tour programme well in advance.

4. This order takes immediate effect.

By order of the Bihar State Electricity Board  
C. P. Singh  
Secretary

Memo No. I/Misc-1016/78—111 /EB

Dated, Patna, the 13-5-1978

Copy forwarded to Chief Superintendent (Administration)/Chief Administrator-cum-Engineer-in-Chief (G.T.O.)/General Manager-cum-Chief Engineer, Barauni Thermal Power Station/General Manager-cum-Chief Engineer, Patratu Thermal Power Station/General Manager-cum-Chief Engineer (Trans)/All General Manager-cum-chief Engineers posted at Area Electricity Board, Patna/Ranchi/Bhagalpur/Darbhanga/Muzaffarpur/General Manager-cum Chief Engineer (Koel-Karo)/All Joint Secretaries/All Elecl. Superintending Engineers/All Elecl. Executive Engineers/Director of Accounts/Director of Finance/Directors of Internal Audit/Chief Personnel Manager/All Joint Directors of Personnel/All Dy. Directors of Personnel/All Dy. Directors of Accounts/All Under Secretaries/All Administrative Officers/Director (Revenue)/Director (Security)/All Officers at the Headquarter for information and necessary action.

C. P. Singh  
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department of General Administration )

Standing Order No. I/Misc 1016/78 582/EB

Dated, Patna, the 26th May '78

*Sub* :—Movement of Officers.

In partial modification of Standing Order No. I/Misc-1016/78-581/EB dated 13-5-1978, the existing orders on movement of Officers are amplified as follows :—

- (a) Field Officers can move within their jurisdiction to ensure that they carry out their duties effectively and efficiently. It is preferable that intimation of their movement is given to their Controlling Officer. This procedure will ensure that the movement of Officers are known to headquarters and they can be contacted as and when required for emergent works.
- (b) Officers moving out from their own jurisdiction are required to take prior written sanction of their Controlling Officer. This procedure can be relaxed in cases of emergency when proper explanation can be given. Sanction on telephone or telex can too be obtained in advance.
- (c) The movement can take place only if the Controlling Officer has ensured that the funds are available as sanctioned in the budget. The Officer ordering move should verify this well in advance before committing the Board to the expenditure. The expenditure incurred without proper sanction will be at the risk and cost of the Officer sanctioning them, who will be answerable.

(d) All moves should in preference be carried out by rail or public road transport and conserve Board transport. Board transport can only be taken out of jurisdiction by sanctioning authority as indicated below. The receiving Station or Organisation should provide transport to Visiting Officer. Board transport will not be taken out on leave mixed with duty. Air travel sanction will be given by the headquarters of the Board.

2. The chart shows controlling officers for moves.

Sl. No.	Designation of the Officers.	Superior Officers for giving permission for movement out of jurisdiction.	
1.	2	3	
1.	Assistant Engineer and equivalent rank.	1. E.E.	.. Within Division.
		2. S.E.	.. Within Circle
		3. G.M.-cum-C.E.	.. Within Area Bd.
		4. Secretary to the Board.	.. Within/Outside State.
2.	Executive Engineer and equivalent rank.	1. S.E.	.. Within Circle.
		2. G.M.-cum-C.E.	.. Within Area Bd.
		3. Secretary to the Board.	.. Outside the Area or the State.
3.	Superintending Engineer and equivalent rank.	1. G.M.-cum-C.E.	.. Within Area Board,
		2. Secretary to the Board.	.. Outside the Area or the State.
4.	G.M.-cum-C.E./C.E. & equivalent rank.	1. Secretary to the Board.	.. Outside the Area or State.
5.	Board Officers of E.E./S.E./C.E. rank.	1. E-in-C.	.. Within the State
	Board Officers' Accounts and Personnel Side.	1. Financial Controller.	.. Within the State
		2. Secretary.	.. Outside the State.
	Board Officers.	1. Secretary.	.. Outside the State.
6.	E-in-Chief.	1. Secretary to the Board.	.. Outside the area or State.

Note :—1. Secretary to the Board will act as staff officer of Chairman whose prior sanction he will obtain on file before communicating the sanction and mode of travel.

3. Officers requiring Headquarter sanction are requested to send their tour programme well in advance.

4. Board transport should normally be used for travel outside jurisdiction by Chief Engineer. Superintending Engineer are advised to use Public transport which is equally comfortable and suitable.

5. This order takes immediate effect.

By order of the Bihar State  
Electricity Board,  
C. P. Singh  
Secretary.

Memo No. I/Misc-1016/78—134/E.B.

Dated, Patna, the 26th May, 1978.

Copy forwarded to the Chief Superintendent (Administration)/Chief Administration-cum-Engineer-in-Chief (G. T. O.)/General Manager-cum-Chief Engineer, Barauni Thermal Power Station/General Manager-cum-Chief Engineer, Patratu Thermal Power Station/General Manager-cum-Chief Engineer (Trans.)/All General Manager-cum-Chief Engineer posted at Patna/Ranchi/Bhagalpur/Darbhanga/Muzaffarpur/General Manager-cum-Engineer-Chief (Koel Karo)/All Joint Secretaries/All Elecl. Superintending Engineers/All Elecl. Executive Engineers/Director of Accounts/Director of Finance/Directors of Internal Audit/Chief Personnel Manager/All Joint Directors of Personnel/Dy. Directors of Personnel/All Dy. Directors of Accounts/All Under Secretaries/All Administrative Officers/Director (Revenue).

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of General Administration )

Standing Order No. S 1/Misc/1070/77 (Part) 583/E.B.

Dt. Patna, the 9th June '78

*Sub* :—Reorganisation of C.R. Cell (Guideline for the working of the C.R. Cell).

In office order No. 5696 dt. 13-12-77, the work of the C. R. Cell had been disintegrated and all the three Joint Secretaries had been made incharge of the maintenance of C. Rs. of those categories of officers, whose establishment was done by them. Concerned assistants of the C.R. Cell were also attached with the respective Joint Secretaries for this purpose.

2. Experience during the last few months has shown that under the existing system, the desired improvement in procurement, maintenance of C. Rs. communication and expunction of adverse remarks has not been achieved, rather the existing system has adversely affected the smooth functioning of the C. R. Cell due to lack of proper co-ordination, resulting in complete failure in procurement of wanting C. Rs. in time.

It has, therefore, been decided to re-organise the C. R. Cell at the Board headquarter, on the pattern of the State Government in the Personnel Department and to adopt the following procedure, with regard to procurement and maintenance C. Rs. communication and expunction of adverse remarks of all the gazetted officers :—

- (i) The C. R. Cell will function under the overall charge of the Joint Secretary and he will be assisted by one Under Secretary and one Administrative Officer, in dealing with the maintenance of C. Rs. of all gazetted officers.
- (ii) The work relating to procurement and maintenance of C. Rs. of all the gazetted officers will be done by a separate Cell, named as 'C. R. Cell'.
- (iii) The cell shall be manned by one Section Officer and adequate number of L.D./U.D. assistants to be posted on the basis of one assistant for every 400 C. Rs. The work of this cell shall be to procure and maintain the C. Rs. of all gazetted officers of the Board.
- (iv) The work relating to maintenance of C. Rs. of gazetted officers of all categories will be allocated to the assistants on cadre basis. It shall be the duty of each assistant, to enter the receipt of the C. Rs. in the Central Register maintained in the cell after getting these C. Rs. initialed by the officer-in charge. There will be separate Registers for each Category of officers in which the receipt of the C. Rs. will be entered. The assistants will have to get the editing of each of the C. Rs. done immediately after the same are marked to them and after obtaining orders of the competent authority keep these C. Rs. in the respective folders of the officers. Besides, putting up proposal for communication of adverse remarks, dealing with the representations of the officer received for expunction of these adverse remarks, and other allied works will be the main duty of the Section officer and the assistants.

- (v) It shall be the duty of the Section officer and the concerned assistant to arrange for forwarding the C. Rs. to the final Reviewing officer, if necessary positively within 3 days of the receipt of the C. Rs. in the C. R. Cell and after receipt of these C. Rs. from the final Reviewing officer, these C. Rs. shall immediately be put up before the officers concerned for editing.
- (vi) It shall also be the responsibility of the Section officer and the assistant concerned to ensure that the adverse remarks entered in the C. Rs. of the officer are communicated to him latest by October of each year after obtaining approval of the competent authority, as provided under Rule 105 of the Bihar State Electricity Board Service Regulation 1976.
- (vii) The receipt of the C. Rs. from the officer concerned shall immediately be acknowledged.
- (viii) The representation received from the officer, for expunction of adverse remarks, should invariably be put up for a final decision within two weeks time and the decision taken there of should be communicated to him immediately. All such representations should be disposed of within two months positively.
- (ix) All the original C. Rs. received in the C. Rs. cell shall be kept in safe custody under the charge of the Section officer and further action, if any, shall be taken on certified copies.
- (x) After final review of the C. Rs. as completed, the Section officers shall get 5/6 copies of the C. Rs. prepared under his own Supervision and get them attested for future action, if any.
- (xi) At the end of each year the section officer shall prepared a list of defaulting officers, with whom the C. Rs. of the current year are pending and on the basis of this list these officers shall be requested to send the wanting C. Rs. latest by 31st May.
- (xii) If the wanting C. Rs. are not received by the 31st May from the concerned officers a list of such defaulting officers shall immediately be prepared and a last reminder under the signature of Secretary/Chairman shall be sent, with a request to send the wanting C. Rs. within 15 days of the receipt of the letter. If wanting C. Rs. are not received within the prescribed period, the section officer shall prepare a comprehensive list of such defaulting officers and place the matter before the Chariman, through Secretary for appropriate instruction.

This order will come into force with immediate effect.

C. P. Singh  
Secretary

Memo No. S-1/Misc/1070/77 (Part)/146/EB

Dated, Patna, the 9th June 1978

Copy forwarded to Member (Accounts)/Member (Engineering)/T. S. to Chairman/C. A.-cum-Engineer-in-Chief (G. T. O.)/Engineer-in-Chief (S & O)/All G. Ms./All E. S. Es/All E. E. Es/All Director of Accounts/All Deputy Director of Accounts/All Joint Secretaries/Resident Audit officer, B. S. E. B/Sr. Law Adviser/D.S.-cum-Law Adviser/Director of Public Relation/All Under Secretaries/All Accounts Officers/All officers of the Board Hqrs. for information.

C. P. Singh  
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of General Administration )

Standing Order NO. I/Misc-1016/78-584/E.B.

Dated, Patna, the 6-7-1978.

The jurisdiction of the General Manager-cum-Chief Engineers, Patratu Thermal Power Station, Patratu and Barauni Thermal Power Station, Barauni, for the purpose of movement is redefined in the following manner :—

- (i) Patratu Thermal Power Station including Ranchi, Hazaribagh, Bokaro, Dhakra, Ramgarh & Dhanbad.
- (ii) Barauni Thermal Power Station, Barauni including Begusarai and Patna.

2. The movement of officers posted in the Stores & Purchase department of the Headquarters of the Board, within the State, will be sanctioned by Engineer Member.

3. Standing Order No. 1/Misc-1016/78-532/E.B, dated 26-5-78 shall stand amended to this extent.

This order takes immediate effect.

J. K. Datta  
Secretary.

Meme No. I/Misc-1016/78-179/E. B.

Dated, Patna, the 6-7-1978.

Copy forwarded to Chief Superintendent (Admn)/Chief Administrator-cum-Engineer-in-Chief (G.T.O.)/General Manager cum-Chief Engineer, Barauni Thermal Power Station/General Manager-cum-Chief Engineer, Patratu Thermal Power Station/General Manager-cum-Chief Engineer (Trans.)/All General Manager-cum-Chief Engineers posted at Area Electricity Board, Patna/Ranchi/Bhagalpur/Darbhanga/Muzaffarpur/Chief Engineer, Subernrekha Hydel Project, Sikidiri, Ranchi/All Joint Secretaries/All Elec. Superintending Engineers/All Elec. Executive Engineers/Director of Accounts/Director of Finance/Director of Internal Audit/Chief Personnel Manager/All Joint Directors of Personnel/All Dy. Directors of personnel/All Dy. Director of Accounts/All Under Secretaries/All Administrative Officers/Director (Revenue)/Director (Security)/All Officers at the Headquarter for information and necessary action.

J. K. Datta  
Secretary.

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of Personnel )

Standing Order No. IX/RE-1-114/77-585/E.B.

Patna, dated, the 7-7-78.

In supersession of all previous orders it has been decided that all recruitment shall be centralised at Board Headquarters level. All existing vacancies and those likely to occur during the year, whether due to retirement, promotion to higher posts, or on creation of new posts shall be pooled at the level of the Board; at the beginning of each year and processed with a view to filling them up centrally at Board's level. The Area Boards, G. T. O. and other departments and establishment of the Board shall, in the beginning of December each year, send a list of vacancy to the Personnel Department of Board's Sectt. for the purpose.

By order of the Bihar State  
Electricity Board  
B. Singh  
Chief Personnel Manager.

Memo No. 1279/E.B

Patna, dated the 7-7-78

Copy forwarded to Chief Administrator-cum-Engineer-in-Chief, (G. T. O.)/Engineer-in-Chief (S & D)/All General Manager-cum-Chief Engineers/All Elecl. Superintending Engineers/All Joint Secretaries/Director of Accounts/Director of Internal Audit/All Dy. Director of Personnels/All Personnel Officers/All Labour Welfare Officers for information.

B. Singh  
Chief Personnel Manager.

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of General Administration )

Standing Order No. I/Misc/1016/78—586/E.B.

Dated, the 5-7-78

The jurisdiction of the Assistant Law Officers, posted in the field offices and in the projects, for the purpose of movement, is redefined in the following manners :—

- (1) Assistant Law Officers posted in field officers and projects.      .. The Controlling Officers will be competent to grant permission for journey to respective Courts where he is required to attend in connection with the Board work.
2. Standing Order No. I/Misc-1016/78-582/E. B. dated 26-5-78 shall stand amended to this extent.
3. This order takes immediate effect.

By order of the Bihar State  
Electricity Board.  
J. K. Datta  
Secretary

Memo No. I/Misc-1016/78-191/E.B.

Dated, Patna, the 15th July '78

Copy forwarded to Chief Superintendent (Adm.)/Chief Administrator-cum-Engineer-in-Chief (G. T. O.)/General Manager-cum-Chief Engineer, Barauni Thermal Power Station, Barauni/General Manager-cum-Chief Engineer; Patratu Thermal Power Station, Patratu/General Manager-cum-Chief Engineer (Transmission)/All General Manager-cum-Chief Engineers posted at Area Elecl. Boards, Patna/Ranchi/Bhagalpur/Darbhanga/Muzaffarpur/Chief Engineer, Subnarekha Hydel Project; Sikidiri, Ranchi/All Joint Secretaries/All Elecl. Superintending Engineer/All Elecl. Executive Engineers/Director of Accounts/Director of Finance/Director of Internal Audit/Chief Personnel Manager/All Joint Directors of Personnel/All Dy. Directors of Personnel/All Dy. Directors of Accounts/All Under Secretaries/All Administrative Officers/Director (Revenue)/Director (Security)/All Officers at the Headquarter for information and necessary action.

J. K. Datta  
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of General Administration )

Standing Order No. I/Misc-1024/78-537/E.B.

Dated, Patna, the 9-8-1978

The Board, in its 308th Meeting, held on the 29th July, 1978 has decided that Agenda with notes pertaining to a particular meeting of the Board shall invariably be circulated to all Members atleast five days in advance from the date on which a meeting of the Board is to be held so that Members of the Board get adequate opportunity to examine and scrutinise each of proposals, which is to be placed before the Board for decision.

2. All Principal Heads and Heads of departments shall accordingly ensure that henceforth twentyfive copies of the agenda notes with files, duly approved by the Chairman are submitted to the Secretary to the Board atleast eight days in advance of the date on which the Board's meeting is fixed.

3. Standing Order No. 429 dated 28-10-'74 and No. 469 dated 22-8-'75 shall stand amended to this extent.

This order takes immediate effect.

By order of the Bihar State  
Electricity Board  
Sd/-  
J. K. Datta  
Secretary

Memo No. 1/Misc-1024/78-224/EB

Dated, Patna, the 9-8-1978

Copy forwarded to All Principal Heads of Departments/All Heads of Departments/All Elec. Superintending Engineers at the Headquarters/All Joint Secretaries/Director of Accounts/Director of Finance/Director of Internal Audit/All Under Secretaries/All Dy. Directors of Accounts/All Joint Directors of Personnel/All Administrative Officers/All Section Officers/All Officers at the headquarters of the Board for information.

Krishna Prasad  
Joint Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Directorate of Public Relations )

Standing Order No. P. R./Adv.—722/78—588/E.B.

Patna, the 11-8-78

As per provision made in last paragraph of the Board's Standing Order No. II/D 4-406/15-488 dated 14-11-1975, the Chairman has been pleased to decide that all matters relating to Public Relation Department, involving financial implications should route through the Secretary to the Board.

By order of the Bihar State  
Electricity Board  
Sd/-  
I. D. JHA  
Joint Secretary

Memo. No. 144/E.B.

Patna, the 11-8-78

Copy forwarded to Engineer Member/ Accounts Member/Secretary/Chief Administrator-cum-Engineer-in-Chief (G. T. O.)/Engineer-in-Chief (S & D)/All General Manager-cum-Chief Engineers/All Chief Engineers/Technical Secretary to Chairman/Chief Superintendent (Administration)/Director, Public Relations/Chief Personnel Manager/All Joint Secretaries/ All Director of Accounts/Deputy Director of Accounts (Sectt.) for information.

I. D. JHA  
Joint Secretary

**बिहार राज्य विद्युत् बोर्ड, पटना**  
( सामान्य प्रशासन विभाग )

स्थायी आदेश संख्या 10-आ-104/75—589/वि० बोर्ड,

पटना, दिनांक 16-8-78

बोर्ड के स्थायी आदेश संख्या 354 दिनांक 7-4-1972 के नियम 4 में आंशिक संशोधन करते हुए आवास समिति का पुनर्गठन निम्नांकित सदस्यों से किया जाता है :—

- |                         |        |        |
|-------------------------|--------|--------|
| (1) श्री बी० पी० सिन्हा | सदस्य, | सभापति |
| (2) अभियन्ता सदस्य      | सदस्य  |        |
| (3) लेखा सदस्य          | सदस्य  |        |
| (4) सचिव                | सदस्य  |        |

2. श्री बी० पी० सिन्हा आवास समिति के सभापति तथा सचिव संयोजक होंगे।

3. स्थायी आदेश संख्या 577 दिनांक 28 1 1978 विखंडित किया जाता है।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
जगजीत कुमार दत्त  
सचिव।

ज्ञाप संख्या-10-आ-104/75-734/वि० बोर्ड,

पटना, दिनांक 16-8-78

प्रतिलिपि आवास समिति के सभी सदस्यों/सभी राजपत्रित पदाधिकारियों को सूचनाार्थ प्रेषित।

जगजीत कुमार दत्त  
सचिव।

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department Of General Administration )

Standing Order No. XIV/CM-1024/78-590/E.B.

Dated, the 11th Sept, '78

The Board has, vide its Resolution No. 4413 decided that the instruction issued vide Standing Order No. 563 dated 29-7-1977 shall be operative prospectively.

2. The aforesaid decision shall not be applicable to decisions taken prior to 29-7-1977.

By order of the Bihar State  
Electricity Board,  
J. K. Dutta  
Secretary.

Memo No. XIV/CM-1024/78-2910/E.B

Dated, the 11th September, 1978.

Copy forwarded to Member (Engineer)/Member (E & R)/Member (Accounts)/Technical Secretary to Chairman/Chief Administrator-cum-Engineer-in-Chief (G. T. O.)/All General Manager-cum-Chief Engineers/All Chief Engineers/Chief Superintendent (Adm.)/All Electrical Superintending Engineers/Chief Personnel Manager/Joint Secretary-I, II, & III/Director of Accounts/Director of Finance/Director of Internal Audit/Dy. Secretary/All Under Secretaries/ All Dy. Directors of Personnel for information.

J. K. Dutta  
Secretary.

**BIHAR STATE ELECTRICITY BOARD**  
Vidyut Bhawan, Bailey Road, Patna-1

Standing Order No. VII/Promotion-3064/78-591

Patna, the 14-10-78.

The Board has, vide its Resolution No. 4427 dated 4-10-1978, decided that in the Power Stations, the Unit Control Engineers, Electrical Control Engineers and Selection Grade Headforemen, on promotion from the rank of Controller and Headforemen, shall continue to get the special pay of Rs. 160/- per month as well as the following perquisites, which they were getting as Controllers and Headforemen :

- (1) Subject to availability, residential accommodation on payment of 5% of their basic pay as rent or standard rent whichever is less.
- (2) Free use of electricity admissible under the Rules of the Board.
- (3) Education of their children without payment of tuition fee, in the schools owned or run by the Board.
- (4) Free medical treatment in accordance with the Rules of the Board.
- (5) Conveyance allowance to such of them who maintain Car/Scooter/Motor Cycle on the following scales :—
  - (i) In the case of those maintaining a Car and drawing pay of Rs. 1,000/- a month or above.. .. Rs. 150/- per month.
  - (ii) In case of those maintaining Motor Cycle/Scooter and drawing pay less than Rs. 1,000/ .. .. Rs. 50/- per month.

Provided that Unit Control Engineer/Electrical Control Engineer/Selection Grade Headforemen drawing pay less than Rs. 1000/- per month, shall be entitled to conveyance allowance of Rs. 50/- a month only even if he maintains a Car and those drawing pay of Rs. 1,000/- a month and above but maintaining a Scooter/Motor Cycle shall be entitled to a conveyance allowance of Rs. 50/- a month only.

Provided further that only one conveyance allowance shall be admissible even if he maintains more than one Vehicle.

By order of the Bihar State  
Electricity Board.  
S. N. Roy Choudhary  
Joint Secretary.

Copy forwarded to Engineer Member/Accounts Member/Member (Economics)/Chief Administrator-cum-Engineer-in-Chief/General Manager-cum-Chief Engineer (Tr.)/General Manager-cum-Chief Engineer, Thermal Power Station, Barauni, Patna/Chief Engineer, Subernrekha Hydel Project, Ranchi/Resident Audit Officer, Bihar State Electricity Board, Patna/Director of Accounts, Thermal Power Station, Patna/Barauni and Bihar State Electricity Board, Patna/Director of Internal Audit, Bihar State Electricity Board, Patna/Accounts Officer (Fst), Bihar State Electricity Board, Patna/All Unit Control Engineers (By name)/Electricity Control Engineer (By name)/Selection Grade Headforemen (by name) for information.

S. N. Roy Choudhary  
Joint Secretary

BIHAR STATE ELECTRICITY BOARD  
( Vidyut Bhawan, Bailey Road, Patna-1 )

Standing Order NO. VII/A-1001/78—592

Patna, the 16-10-78

The Board's in its Resolution No. 4414 dated 23-8-78 has decided to hold the departmental examination for the promotion of Junior Accounts Clerks/Bill Clerks to the rank of Accounts Assistants/Bill Collectors every year in the month of June in accordance with the Rule, 11 of "Recruitment, Promotion and Cadre Rules for the Subordinate Accounts Service Rule, 1976.

2. According to rule 4 of Sub-rule (b) of the cadre rules those who have passed the departmental examination and put in not less than five years service as Jr. Accounts Clerks/Bill Clerks shall be considered for promotion to the rank of Accounts Assistants/Bill Collectors on the basis of seniority cum fitness.

3. The departmental examination shall consist of two papers each carrying 100 marks and the pass marks shall be 40% marks in each paper. A candidate who gets more than 60% in one paper but fails in the other, shall be given exemption on from appearing in the that paper in which he gets more than 60% at a subsequent examination.

4. The syllabus for the examination will be as follows—

PAPER I

- (i) Book Keeping up to Trial Balance.
- (ii) Cash Book and preparation of Bank reconciliation statement.
- (iii) Depreciation and Reserve Fund.
- (iv) Distinction between Capital & Revenue Accounts.
- (v) Preparation of simple trading accounts, profit and loss accounts and balance sheet.

## PAPER II

- (i) BIHAR SERVICE CODE
  - (a) Chapter—II, III & IV
  - (b) Chapter—VI (Section I to V, Section VII & VIII)
  - (c) Chapter—VII & VIII.
- (ii) BIHAR T. A. RULES.  
Section-II, III, IV, V & VI.
- (iii) BIHAR STATE ELECTRICITY BOARD  
FINANCIAL & ACCOUNTS CODE  
Chapter—I to III  
Chapter—V (Cash)  
Chapter—VI & VII
- (iv) BOARD'S CERTIFIED STANDING ORDERS  
ISSUED UNDER No. 945 DATED 23-8-65  
AND MODIFIED FROM TIME TO TIME.

5. The Board's Standing Order No. 57 dated 31-10-60 is superseded by this order.

I. D. Jha  
Secretary

Memo No. VII/A-1001/78—1028

Patna, the 16-10-78

Copy forwarded to Private Secretary to Chairman/Private Secretary to Member (Accounts)/Private Secretary to Member (Economics)/Private Secretary to Member (Engineer)/Chief Personnel Manager/All Director of Accounts/All Joint Secretaries/All Under Secretaries/All Dy. Director of Accounts, Bihar State Electricity Board, Patna for information and necessary action.

I D. Jha  
Secretary

Memo No. VII/A-1001/78-1028

Patna, the 16-10-78

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/All Elect. Superintending Engineer/All Dy. Directors of Personnel/All Elect. Executive Engineers/All Asstt. Elect. Engineers/All S. D. Os. (Revenue)/All Accounts Officers/All Revenue Officers for information and necessary action.

I. D. Jha  
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department Of General Administration )

Standing Order NO. SIII/Pen-20-204/78—593/EB.

Dated, Patna, the 25-11-78

In pursuance of Board's Resolution No 4377 dated, the 26-6-1978, clause (ii) of paragraph 2 of Board's Standing order No. SS/R 3-100/71-438 EB dated, the 25-2-75, which as follows, is hereby deleted—

“(ii) Deem in the cases of such persons who have already superannuated and retired or died, that they have opted for permanent absorption in the services of the Board”.

2. This Order will be effective from the 26th June, 1978.

By order of the Bihar State  
Electricity Board,  
I. D. Jha  
Joint Secretary.

Memo No. SIII/Pen-20-204/78—2736/EB.

Dated, Patna, the 24-11-1978.

Copy forwarded to the Member (Engg.)/Accounts Member/T. S. to the Chairman/All Joint Secretaries/Chief Personnel Manager/Director of Public Relations/Dy. Secretary/Dy. Director of Personnel/All Under Secretaries for information.

I. D. Jha  
Joint Secretary.

Memo No. SIII/Pen-20-204/78-2736/EB.

Dated, Patna, the 24 11 1978.

Copy forwarded to the A. G., Bihar, S. P. Verma Road, Patna/Special Secretary, Electricity Deptt., Bihar, Patna/Chief Electrical Engineer, Bihar, Patna/Resident Audit Officer, Bihar State Electricity Board, Patna/Engineer-in Chief (R. F., Supply & Distribution)/Chief Administrator-cum-Engineer-in-Chief (GTO)/All General Manager-cum-Chief Engineers/All Chief Engineers/All Elecl. Superintending Engineers/Director of Finance/Director of Internal Audit/Director of Accounts/Director of Revenue/The Director of Accounts (Sectt.)/ Accounts Officer (Fstt ), for information

I. D. Jha  
Joint Secretary

**बिहार राज्य विद्युत् बोर्ड, पटना**  
( सामान्य प्रशासन विभाग )

स्थाई आदेश संख्या—13/एम 1-1009/78—594/वि० बोर्ड

दिनांक 15-1-79

विषय : बिहार स्टेट इलेक्ट्रिक सप्लाई वर्कर्स यूनियन के प्रतिनिधियों को बोर्ड मुख्यालय में विचार-विमर्श, सुलह-वार्ता और/या औद्योगिक न्यायालय/श्रम न्यायालय की कार्यवाही में भाग लेने के लिए विशेष छुट्टी एवं यात्रा भत्ता का भुगतान ।

बोर्ड के स्थायी आदेश संख्या 564 दिनांक 8-8-77 में आंशिक संशोधन करते हुए निम्नलिखित निर्णय लिए जाते हैं :

- (i) यदि बोर्ड के जैसे कर्मचारी, जो वर्कर्स यूनियन की केन्द्रीय कार्यकारिणी समिति के पदाधिकारी हैं, को बोर्ड मुख्यालय/श्रम न्यायालय या इन्डस्ट्रीयल ट्रिब्यूनल में यूनियन द्वारा उठाये गये सामान्य प्रकृति के विवादों के सिलसिले में उपस्थित होने के लिए नोटिस दिया जाता है या बोर्ड द्वारा लिखित अनुरोध किया जाता है तो वे अपने निकटतम पदाधिकारी से पूर्व अनुमति लेकर ही यात्रा पर प्रस्थान करेंगे ।
- (ii) वर्कर्स यूनियन के इस पदाधिकारियों के लिए आवश्यक होगा कि कंडिका-1 के अनुसरण में की गयी यात्रा से सम्बन्धित यात्रा-विपत्त प्रस्तुत करते समय वे बोर्ड न्यायालय, श्रम न्यायालय, इन्डस्ट्रीयल ट्रिब्यूनल, जहाँ-कहीं भी उपस्थित हुए हों, वहाँ से अपनी उपस्थिति का प्रमाण-पत्र प्राप्त कर यात्रा-विपत्त के साथ लगा दें ।
- (iii) उपर्युक्त यूनियन के पदाधिकारियों को बोर्ड मुख्यालय में विचार-विमर्श के लिए बुलाये जाने पर उनकी यात्रा के संबंध में कार्मिक निदेशक/उप-कार्मिक निदेशक (प्रभारी कार्मिक विभाग) प्रमाण-पत्र देंगे । तदुपरान्त नियंत्रक पदाधिकारी के यात्रा विपत्त पर प्रतिहस्ताक्षर करने पर उन्हें यात्रा भत्ता देय होगा । परन्तु सम्बद्ध यात्रा भत्ता यूनियन के सम्बद्ध पदाधिकारी के पदस्थापना के स्थान से बोर्ड मुख्यालय या श्रम न्यायालय/औद्योगिक न्यायालय जहाँ वे उपस्थित हुए हैं, केवल उसी स्थान तक मिलेगा । अगर इस यात्रा के क्रम में वे अन्यत्र कहीं जाते हैं तो उसकी यात्रा भत्ता देय नहीं होगा ।
- (iv) वर्कर्स यूनियन की केन्द्रीय कार्यकारिणी समिति के कुल पदाधिकारीगण जिनकी संख्या 13 है, को उपर्युक्त सुविधा मिलेगी परन्तु किसी यूनियन पदाधिकारी की अग्रिम यात्रा भत्ता देय नहीं होगी ।

बिहार राज्य विद्युत् बोर्ड के आदेश से  
जगजीत कुमार दत्त  
सचिव

ज्ञाप-संख्या 72/वि० बोर्ड

दिनांक 15/1/79

प्रतिलिपि अभियंता सदस्य/लेखा सदस्य/सदस्य (आर्थिक शोध)/अध्यक्ष के आप्त सचिव/मुख्य प्रशासक-सह-अभियंता प्रमुख/अभियंता प्रमुख (आपूर्ति एवं वितरण)/महाप्रबंधक-सह-मुख्य अभियंता, क्षेत्रीय विद्युत् बोर्ड, पटना/राँची/मुजफ्फरपुर/भागलपुर एवं दरभंगा/महाप्रबंधक-सह-मुख्य अभियंता (संचरण)/महाप्रबंधक-सह-मुख्य अभियंता, पतरातू एवं बरौनी थर्मल पावर स्टेशन/सभी मुख्य अभियंता/वित्त नियंत्रक/मुख्य अधीक्षक (प्रशासन)/संयुक्त सचिव-1, 2, एवं 3/लेखा निदेशक/वित्त निदेशक/निदेशक राजस्व/निदेशक आंतरिक अंकेक्षण/उप-सचिव/सभी अधीक्षण अभियंता/आवासीय अभियंता/सभी विद्युत् कार्यपालक अभियंता/सभी सहायक अभियंता/सभी उप-कार्मिक निदेशक/सभी लेखा पदाधिकारी/सभी श्रम कल्याण पदाधिकारी को सूचनार्थ प्रेषित ।

ह०  
जगजीत कुमार दत्त  
सचिव

## BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. 203/DA/F-2/T/78—595

Dated, Patna, the 14/2/79

In accordance with Rule 5 (a), (b) & (c) of the Bihar State Electricity Board, C. P. Fund Rules, as amended by the Board by its Resolution No 4497 dated 30.1.79, the following officers are nominated ex-officio as representatives of the Board on the Committee of Trustees of the Bihar State Electricity Board C. P. Fund, at its different offices :

- |   |   |
|---|---|
| <b>(1) In each of the Electrical Transmission Circles at Ranchi, Patna and Muzaffarpur.</b> |   |
| Elect. Superintending Engineer of the Circle concerned                                      | Chairman                                |
| Accounts Officer of the Circle concerned  | Member-cum-Secretary and Administrator  |
| Personnel Officer of the Circle Concerned   | Member.                                 |
| <b>(2) For Baranni Thermal Power Station and Patratu Thermal Power Station</b>              |   |
| General Manager-cum-Chief Engineer of the Project concerned                                 | Chairman                                |
| Director of Accounts of the Project concerned   | Member-cum-Secretary and Administrator  |
| Dy. Director of Personnel of the Project concerned  | Member                                  |
| <b>(3) For Subarnarekha Hydrel Project</b>  |   |
| Senior Most Superintending Engineer of the Project  | Chairman                                |
| Accounts Officer  | Member-cum-Secretary and Administrator  |
| Personnel Officer   | Member                                  |
| <b>(4) For Koel Karo Hydrel Project</b>   |   |
| Senior most Superintending Engineer of the Project  | Chairman                                |
| Accounts Officer  | Member-cum-Secretary and Administrator. |
| Dy. Director of Personnel or Personnel Officer  | Member,                                 |

## (5) In each office of the Area Electricity Board.

Elect. Superintending Engineer of the office of the G M cum C E of the Area Electricity Board concerned.

Chairman.

Dy. Director of Accounts of the Area Electricity Office concerned.

Member-cum-Secretary and Administrator

Dy. Director of Personnel of the Area Electricity Board Office concerned.

Member.

By order of the Bihar State  
Electricity Board  
Secretary

Memo No. 203/DA/F-2/T/78—24

dt., Patna, the 14/2/79

Copy forwarded for information and necessary action to Chief Administrator-cum-Engineer-in-Chief/Engineer-in-Chief (S & D)/All General Manager-cum-Chief Engineers, Power Station, Transmission, Area Boards Headquarter/All Chief Engineers/Secretary/Sr. Law Advisor/Chief Personnel Manager/All Elect. Superintending Engineers Supply Circle, Transmission, Power Stations/All Elect. Executive Engineers, Supply Divisions/Superintending Engineer (Civil)/All Director of Accounts, Board's Headquarters/Officer on Special Duty, Patna Electric Supply Undertaking/Joint Secretary, I, II, III.

Secretary

Memo No. 203/DA/F-2/T/78—248

dt., Patna, the 14/2/79

Copy forwarded to Regional Provident Fund Commissioner, Old Co-Operative Building, Opposite B. N. College, Patna for information.

Secretary

**बिहार राज्य विद्युत् बोर्ड, पटना**  
( राजभाषा-संगठन )

स्थायी आदेश संख्या रा० सं०/प्र०-101/78-596 वि० बोर्ड,

पटना, दिनांक 5-3-79

राज्य सरकार की राजभाषा नीति को पूर्णतः अंगीकृत करते हुए बिहार राज्य विद्युत् बोर्ड ने स्थायी आदेश संख्या 334 दिनांक 22 मार्च, 1971 जारी कर अपने समस्त कामकाज में शत-प्रतिशत हिन्दी का प्रयोग अनिवार्य कर दिया है। किन्तु, इसके बावजूद कामकाज में अंग्रेजी का प्रयोग घटने से होते देखा जा रहा है, जो सर्वथा बोर्ड की संकल्पित राजभाषा-नीति के प्रतिकूल है। इस संदर्भ में ऐसे कई मामले राज्य सरकार के ध्यान में आये हैं जिनपर सरकार द्वारा गंभीर आपत्ति प्रकट की गई है और मुख्यमंत्री के इस आदेश का हवाला दिया गया है कि हिन्दी की ज्येष्ठा करने वाले अधिकारियों के विरुद्ध सख्त कार्रवाई की जाए।

(2) अतः बोर्ड की संकल्पित भाषानीति के अनुसरण में बोर्ड के कामकाज में हिन्दी का तो प्रयोग किया ही जाए, राज्य सरकार से पत्राचार करते समय इस बात का विशेष रूप से ध्यान रखा जाए ताकि भविष्य में इस बात को लेकर सरकार को शिकायत करने का मौका न मिले।

(3) सभी विभागाध्यक्ष स्वयं इस आदेश का कड़ाई से अनुपालन तो करें ही, साथ ही, अपने अधीनस्थ पदाधिकारियों, कर्मचारियों से भी कड़ाई से इसका अनुपालन करावें।

बिहार राज्य विद्युत् बोर्ड के आदेश से  
जगजीत कुमार दत्त  
सचिव

ज्ञाप संख्या 576/वि० बोर्ड,

पटना, दिनांक 6-3-79

प्रति सदस्य (लेखा)। सदस्य (आर्थिक अनुसंधान)। अभियन्ता सदस्य। मुख्य प्रशासक-सह-अभियन्ता प्रमुख (उत्पादन)। अध्यक्ष के निजी सचिव। महाप्रबन्धक-सह-मुख्य अभियन्ता, तिरहुत क्षेत्रीय विद्युत् बोर्ड, मुजफ्फरपुर। मिथिला क्षेत्रीय विद्युत् बोर्ड, दरभंगा। केन्द्रीय बिहार क्षेत्रीय विद्युत् बोर्ड, पटना। दक्षिण बिहार तथा छोटानागपुर क्षेत्रीय विद्युत् बोर्ड, राँची। भागलपुर क्षेत्रीय विद्युत् बोर्ड, भागलपुर। महाप्रबन्धक-सह-मुख्य अभियन्ता (संचरण)। महाप्रबन्धक-सह-मुख्य अभियन्ता, बरौनी। पतरातू ताप विद्युत् शक्ति केन्द्र। मुख्य अभियन्ता (भंडार एवं क्रय)। मुख्य अभियन्ता (डिजाइन)। अपर मुख्य अभियन्ता (सिविल)। सुवर्ण रेखा जल विद्युत् परियोजना, सिकिदरी, राँची। वित्त नियंत्रक। अपर सचिव-सह-बरीय विधि सलाहकार। संयुक्त सचिव-1 एवं 2 एवं 3। उपसचिव। लेखा निदेशक। राजस्व निदेशक। वित्त निदेशक, आन्तरिक अंकेक्षण। उप-कार्मिक निदेशक। सुरक्षा निदेशक। क्रय निदेशक। निदेशक, ग्रामीण विद्युतीकरण। निदेशक (योजना)। जन-सम्पर्क-निदेशक। सभी विद्युत् अधीक्षण अभियन्ता। सभी विद्युत् कार्यपालक अभियन्ता। सभी कार्यपालक अभियन्ता (सिविल)। सभी शवर सचिव। सभी लेखा उपनिदेशक। सभी सहायक पियुत अभियन्ता। सभी सहायक अभियन्ता (सिविल)। सभी प्रशासी पदाधिकारी। सभी कार्मिक पदाधिकारी। अधीक्षक, लेखन-सामग्री-व-मुद्रण। सभी लेखा पदाधिकारी। सभी राजस्व पदाधिकारी। बोर्ड मुख्यालय के सभी प्रशाखा पदाधिकारी तथा लेखापाल को सूचनार्थ और आवश्यक कार्रवाई हेतु अग्रंशित।

जगजीत कुमार दत्त  
सचिव

**BIHAR STATE ELECTRICITY BOARD : PATNA**  
**DEPARTMENT OF PERSONNEL**

Standing Order No. 597/EB

Patna, Dated, the 17.3.79

The Board in its Standing Order No. 449 dated, the 21st May, 1975, decided that workmen of the Board, having passed the Matriculation or equivalent examination recognised by the State Government, who are working in posts carrying lower pay scales, will be eligible for being considered for appointment to Clerical Grade IV posts.

2. It has, now, been decided that the provisions of Board's Standing Order No. 449 dated, the 21st May, 1975 shall apply to the Security personnel also who are working in lower scale of pay than the pay scales of Clerical Grade IV and have passed Matriculation or equivalent examination recognised by the State Government.

3. The Security Guards posted at the Board's Headquarters shall be considered for appointment against the vacant posts of Routine Clerks alongwith other departmental candidates posted at Board's Headquarters, in terms of Board's Standing Order No. 449 dated, the 21st May, 1975. Similarly, for the posts of Clerical Grad IV, falling vacant in the field offices, these Security Guards shall be considered for appointment alongwith other departmental candidates at respective area/places of their posting in Board's Standing Order No. 449 dated, the 21st May, 1975.

By order of the Bihar State  
Electricity Board  
J. K. Dutta  
Secretary

Memo No. 434/EB

Patna, Dated, the 17.3.79

Copy forwarded to Member Engineer/Member Accounts/Tech. Secretary to Chairman/  
Director of Personnel/All General Manager-cum-Chief Engineers/All Joint Secretaries/Chief  
Engineers (S & P)/All Elecl. Superintending Engineers/All Director of Accounts/Director of  
Internal Audit/Director of Security for information and necessary action,

J. K. Dutta  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department Of General Administration )

Standing Order No. IV/Misc.—425/76—598/EB.

Dated, the 27.3.79.

*Sub* : Post retirement benefits to the employees of the Board.

In pursuance of Board's Resolution No. 4530 dated 8.3.79, paragraphs 4 and 6 of Board's Standing Order No. 538 dated 26.10.76 are modified as under with retrospective effect—

**Paragraph—4**

- (a) The words "including temporary/workcharged" appearing in the brackets after the words "It has been decided that all such employees" in paragraph of Standing Order No. 538 dated 26.10.76 shall be deleted.
- (b) The existing paragraph 4 of Standing order No. 538 dated 26.10.76 as amended in (a) above shall be renumbered as sub-paragraph 4 (i).
- (c) The following sub-paragraph shall be incorporated in Standing Order No. 538 dated 26.10.76 and numbered as sub-paragraph 4 (ii).

"The service rendered in the Electricity Department by the temporary Government servants of the Department before their services were transferred to the Board on its creation on 1.4.58, in terms of Electricity Department memo No. 2959/Elec. dt. 27.3. 1958, will count for the purpose of pension as service rendered under the Board. Those categories of such employees who are now covered by the Award of the Industrial Tribunal and come under the definition of the "Workman" shall be allowed pension under the Bihar Pension Rules on absorption in Board's service, provided option for such is exercised by 31.12.76.

**Paragraph—6**

The existing paragraph 6 of Standing Order No. 538 dated 26.10.76 shall be substituted by the following :

"Those who are absorbed in the Board's service, in terms of the Government of Bihar, Finance Department memo no. P. C. Pen—1044/70—1950—F dated 18.2.1974 and memo no. P. C. 11-40-55/75/5190—F dated the 30th April, 1976, excepting those of the Electricity Department, Govt. of Bihar, whose services were placed at the disposal of Board, on and from the 1st April, 1958, in terms of the Govt. of Bihar, Electricity Department memo no. 2959/Elec. dated the 27th March, 1958, shall be eligible to the Board's terminal benefits as admissible under the Rules, and the Board will have no

liability for the service rendered by them as Govt. servants, whether under the State Government or deputation with the Board.”

By order of the Bihar State  
Electricity Board,  
J. K. Dutta  
Secretary.

Memo No. 405/EB.

Dated, the 27/3/79

Copy forwarded to the Engineer Member/Accounts Member/Member (ER)/Member (Tech.)/Technical Secretary to Chairman, for information.

J. K. Dutta  
Secretary.

Memo No. 405/EB.

Dated, the 27.3.79.

Copy forwarded to the Accountant General, Bihar, Patna/Resident Audit Officer, B. S. E. Board, Patna/Secretary to Government, Electricity Department, Bihar, Patna/Chief Electrical Engineer, Govt. of Bihar, Patna.

J. K. Dutta  
Secretary.

Memo No. 405/EB.

Dated, the 27.3.79.

Copy forwarded to the Engineer-in-Chief (S & D)/Chief Administrator-cum-Engineer-in-Chief (GTO)/All General Manager-cum-Chief Engineers/All Chief Engineers/All Superintending Engineers/All Executive Engineers/Director of Accounts/Director of Internal Audit/Director of Finance/Director of Revenue/Director of Public Relations/Officer-on-Special Duty, PESU/Senior Law Adviser/Joint Secretary, I, II, III/Dy. Secretary/All Under Secretaries/All Administrative Officers/Dy. Director of Personnel I/C Personnel Wing/All Dy. Director of Personnel/All Personnel Officers/All Accounts Officers, for information.

J. K. Dutta  
Secretary

**BIHAR STATE ELECTRICITY BOARD : PATNA**

( Department of Stores and Purchase )

Standing Order No. 599/Pur

Patna, dt. the 27.3.79

**Subject : Procedure for Maintenance and Utilisation of Motor Cycles & Scooters of the Board.**

In order to bring efficiency in Operation and Maintenance work of the Power Distribution System, the Board has decided to provide Motor Cycles & Scooters to the field officers.

The use of the vehicle shall be strictly limited to the cases of emergency and official works only. The following are generally the objects for which these vehicles are intended.

- (1) To attend to break down, special inspections and shut down works.
- (2) For urgent operational works, such as fuse replacement and other maintenance works.
- (3) Such other cases in which the Assistant Engineer (I/C) may consider it absolutely necessary to use the vehicle in the best interest of the Board work.

The vehicles will not be issued to any individual officer for his exclusive use. It will be kept in the Section Office, Sub-divisional Office or any other office as the case may be and shall be taken out by any officer authorised by the Executive Engineer/Asstt. Engineer to use the vehicle for the above works after necessary permission and making necessary entries in the vehicle movement register specially maintained for this purpose. The vehicle movement register shall be maintained for each vehicle separately and shall indicate the date and time of taking out, purpose of use, name and designation of the person taking out the vehicle and the signature of officers authorising the movement. The officer using the vehicle shall also sign the register both at the time of taking out of the vehicle and other completion of the "JOB" he will indicate the time and date of the return and the distance covered under his initial.

A daily vehicle report and the vehicle log-book in Form EBS 32 and 33 should also be maintained by the officer in-charge under whom the vehicle is kept. The be closed every month with the following particulars recorded thereon and duly certified by the officer keeping the vehicle and sent to the higher officer as required under rule 7-195 Section IV of the Board's Finance and Accounts Code Chapter 7 (Stores).

- (i) Opening and closing balance of quantity of Petrol Lubricants etc.
- (ii) No. of Kilometer covered per litre.
- (iii) Total cost of maintenance per Kilometre.

The officer in-charge of the Sub-division, Section or any other office to whom the vehicle is allotted shall be responsible for the proper up-keep of the vehicle its utilisation and safety and shall carry out such instructions in this respect given by the Superintending Engineer or the Executive Engineer from time to time.

The vehicle log-book of all Sub-divisions, Sections etc. will be reviewed by the Executive Engineer of the Division and shall be over all responsible for its proper utilisation, up-keep and maintenance.

The vehicle will NOT be used for private purposes.

The vehicle shall only be utilised by the persons having valid Driving Licence under Motor Vehicle Act. Fellow rider is not allowed. Use of helmet is essential.

All these vehicles should be marked Bihar State Electricity Board with its emblem to identify its ownership clearly.

J. K. Dutta  
Secretary to the Board

Memo No. 1011/Pur

Patna, dt. the 27/3/79.

Copy forwarded to All G. M.—Cum-Chief Engineers/ All Superintending Engineers/All Elec. Executive Engineers/All Assistant Elec. Engineers/All Director of Accounts of the Board for information and necessary action.

J. K. Dutta  
Secretary to the Board.

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department Of General Administration )

Standing Order No. I/Misc—1024/78-600/EB.

Dated, the 7th July, 1978

In continuation of Standing Order No. I/Misc—1024/78—587—EB dated, the 9th August, 1978, it has been decided that :

- (1) The meeting of the Board, shall henceforth be held on the last Monday of every month or the following day (in case, Monday is a holiday).
- (2) All agenda-notes, shall be sent to the Joint Secretary II, at least ten days in advance.
- (3) Standing Order No. SI/Misc—102/74-469 EB dated, the 22nd August, 1975 shall stand amended to this extent.

This order takes immediate effect.

By order of the Bihar State  
Electricity Board,  
I K Dutta  
Secretary.

Memo No. I/Misc—1024/78—201/EB.

Dated, the 7th July, 1979.

Copy forwarded to all Members of the Board/Technical Secretary to the Chairman for information.

J. K. Dutta  
Secretary.

Memo No. I/Misc—1024/78—201/EB.

Dated, the 7th July, 1979.

Copy forwarded to all Principal Heads of Departments/All Heads of the Departments/ All Elecl. Superintending Engineers at the Headquarters/All Joint Secretary/Director of Accounts/Director of Finance/Director of Internal Audit/All Under Secretaries/All Dy. Director of Accounts/All Dy. Director of Personnel/All Administrative Officers/All Section Officers/All Officers of the Headquarters of the Board for information.

J. K. Dutta  
Secretary.

बिहार राज्य विद्युत् बोर्ड, पटना  
( कार्मिक विभाग )

स्थायी आदेश संख्या 601/वि० बो०

पटना, दिनांक 11 जुलाई, 1979

यदि बोर्ड के कोई कामगार अपने सम्बद्ध निवन्धित यूनियन के वार्षिक अधिवेशन अथवा जनरल काउन्सिल की बैठक में भाग लेना चाहे, तो बोर्ड के कार्य की अनिवार्यता को ध्यान में रखते हुए, उनके नियंत्रक पदाधिकारी उन्हें विशेष आकस्मिक अवकाश स्वीकृत कर सकते हैं।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
इन्द्रदेव झा  
संयुक्त सचिव

जापांक 796/वि० बो०

पटना, दिनांक 11 जुलाई, 1979

प्रतिलिपि मुख्य प्रशासक-सह-अभियन्ता प्रमुख, जी० टो० ओ०/अभियन्ता प्रमुख (आ० एवं वि०)/सभी महाप्रबन्धक-सह-मुख्य अभियन्ता/महाप्रबन्धक-सह-मुख्य अभियन्ता (संचरण)/सभी मुख्य अभियन्ता/निदेशक, लेखा, वित्त, आंतरिक अंकेक्षण/रेवेन्यू/संयुक्त सचिव-2/प्रोजेक्ट मैनेजर, मुवणरेखा हाइडल प्रोजेक्ट सिकिदरी, राँची/सभी अक्षीक्षण अभियन्ता/आर० ई०; पेसू/ सभी कार्यपालक अभियन्ता/सभी उप कार्मिक निदेशक/सभी कल्याण पदाधिकारी; बिहार राज्य विद्युत् बोर्ड को सूचनार्थ एवं आवश्यक फार्वाई हेतु अग्रसारित।

इन्द्रदेव झा  
संयुक्त सचिव

BIHAR STATE ELECTRICITY BOARD : PATNA  
DEPARTMENT OF GENERAL ADMINISTRATION

Standing Order No. 602/EB

Dated, the 14th July, 1979

Sub : Movement of Officers.

In partial modification of the Standing Order No. I/Misc. 1016/78—582 dated 26.5.78, the Chief Engineer (Stores and Purchase) is authorised to accord permission to the Officers working under him, for movement to any of the Circles, Central Stores and Divisional Stores, within the State, to obtain up-to-date position of stocks.

2. The Standing Order No. I/Misc—1016/78—582 dated 26.5.71 may be treated to have been modified to this extent only

3. This order takes immediate effect.

By order of the Bihar State  
Electricity Board  
J. K. Dutta  
Secretary

Memo No. 205/EB

Dated, the 14th July, 1979

Copy forwarded to :

Chief Administrator-cum-Engineer in Chief, GTO/General Manager-cum-Chief Engineer, Barauni Thermal Power Station/General Manager-cum-Chief Engineer, Patratu Thermal Power Station/General Manager-cum-Chief Engineer (Trans.)/All General Manager-cum-Chief Engineers posted at Patna/Ranchi/Bhagalpur/Darbhanga/Muzaffarpur/All Joint Secretaries/All Elecl. Superintending Engineers/All Elecl Executive Engineers/Director of Accounts/Director of Finance/Director of Internal Audit/All Joint Directors of Personnel/All Dy. Directors of Accounts/All Under Secretaries/All Administrative Officers/Director (Revenue)/Director of (Security)/Director of Public Relations/All Officers of the Board Headquarters for information and necessary action.

J. K. Dutta  
Secretary

**BIHAR STATE ELECTRICITY BOARD : PATNA**

Board's Standing Order No. 203/DA/F2/T/78—603

Patna, dt, the 20/7/79

In accordance with Rule 5(a), (b) & (c) of the Bihar State Electricity Board, C. P. Fund Rules as amended by the Board by its resolution No. 449/ dated 30.1.79, certain Officers were nominated ex-Officio as representatives of the Board on the committee of Trustees of the Bihar State Electricity Board as indicated in standing order No. 203/DA/F-2/T/78—595 dated 14.2.79.

But due to vacancies in the post of Electrical Superintending Engineer or the Dy. Director of Personal, who have been nominated as Chairman and member respectively of some of the Committees of Trustees of the Bihar State Electricity Board C. P. Fund, it has not been possible for such committees to function at these places.

It has therefore been decided by the Board by its Resolution No. 4580 dated 30.6.79 that

(a) When the post of Electrical Superintending Engineer is vacant at any time in the Office of the General Manager-Cum-Chief Engineer of any Area Electricity Board, then the General Manager-cum-Chief Engineer of that Area Electricity Board shall be deemed to be the members nominated for its committee of Trustees of the Bihar State Electricity Board C. P. Fund and will function as Chairman of the committee.

(b) When the post of the Dy. Director of Personal is vacant at any time in the Office of the General Manager-Cum-Chief Engineer of any Area Electricity Board, then the Personal Officer or Labour Welfare Officer of the Office shall be deemed to be the member nominated to the committee of Trustees of B. S. E. B. C.P. Fund of that Office.

(c) The above contingent nomination shall cease to be operative as soon as the post of the Electrical Superintending Engineer or D. D. P. as the case may be, is filled up in the Office concerned.

By order of the B. S. E. B.  
J. K. Dutta  
Secretary to the Board

Memo No. 203/DA/FA/T/78—972

Patna, dt., the 20/7/79

Copy forwarded for information and necessary action to Chief Administrator-Cum-Engineer-in-Chief/Engineer-in-Chief (S & D)/All General Manager Cum-Chief Engineer, Power Station, Transmission, Area Board, Board Hd. Qrs./All Chief Engineers/Secretary/Sr. Law adviser/Chief Personal Manager/All Electrical Superintending Engineers, Supply Circles, Transmission, Power Station/All Electric Executive Engineers, Supply Divisions/Superintending Engineer (Civil)/All Director of Accounts, Board Hd. Qrs., Projects/Joint Secretary II, III.

J. K. Dutta  
Secretary

Memo No. 203/DA/F2/T-78—972

Patna, dt., the 20/7/79

Copy forwarded to the Regional Provident Fund Commissioner, Old Co-Operative Bank Building Opposite B. N. College, Patna for information.

J. K. Dutta  
Secretary

बिहार राज्य विद्युत बोर्ड, पटना  
( सामान्य प्रशासन विभाग )

स्थायी आदेश संख्या—604/वि० बोर्ड,

पटना, दिनांक—25/7/79

प्रायः ऐसा देखा जाता है कि बिहार विधान सभा। बिहार विधान परिषद के प्रश्नों के उत्तर तैयार कर सम्बन्धित पदाधिकारी साग्य गर नहीं भेजते हैं। विलम्ब से प्रश्नों के उत्तर प्राप्त होने से अनेक प्रकार की कठिनाइयाँ बढ़ जाती हैं। जब उत्तर तैयार हो जाता है तब भी बोर्ड मुख्यालय के सम्बन्धित पदाधिकारी अध्यक्ष महोदय। मन्त्री महोदय को ब्रीफ करते समय उपस्थित नहीं रहते हैं जिसके फलस्वरूप अध्यक्ष महोदय एवं मन्त्री महोदय द्वारा माँगी गयी सभी सूचनाएँ उन्हें उपलब्ध नहीं हो पाती है।

ज्ञातव्य है कि विधान सभा। विधान परिषद के प्रश्नों का उत्तर देना जिम्मेवारी का प्रश्न है। विद्युत विभाग। बोर्ड से सम्बन्धित प्रश्न विधान सभा एवं विधान परिषद में क्रमशः प्रत्येक मंगलवार एवं बृहस्पतिवार को पूछे जाते हैं। प्रश्नों के उत्तर विधान सभा। विधान परिषद में देने के एक दिन पहले ही अध्यक्ष एवं मन्त्री महोदय को इस सम्बन्ध में ब्रीफ करना पड़ता है।

निदेशानुसार आदेश दिया जाता है कि विधान सभा। विधान परिषद के चलते सत्र में प्रश्नों के उत्तर को एक दिन पहले ब्रीफ करते समय सम्बन्धित पदाधिकारी कार्यालय में उपस्थित रहें ताकि आवश्यकता पड़ने पर अध्यक्ष महोदय उन्हें बुलाकर अपेक्षित सूचना प्राप्त कर सकें। मन्त्री महोदय को ब्रीफ करते समय सम्बन्धित विभागीय पदाधिकारी को वहाँ स्वयं उपस्थित रहना है। ब्रीफिंग के समय की सूचना उन्हें अग्रिम रूप से दे दी जायेगी ताकि उपस्थित होने में उन्हें कोई कठिनाई न हो।

बिहार राज्य विद्युत बोर्ड के आदेश से  
जगजीत कुमार दत्त  
सचिव

ज्ञाप संख्या—1328/वि० बोर्ड,

पटना, दिनांक—25/7/79

प्रतिलिपि अभियन्ता प्रमुख (आपूर्ति एवं वितरण)/मुख्य प्रशासक-सह-अभियन्ता प्रमुख (जी० टी० ओ०)। सभी मुख्य अभियन्ता। सभी विद्युत अधीक्षण अभियन्ता। सभी विद्युत कार्यपालक अभियन्ता। सभी संयुक्त सचिव। उप-सचिव। सभी अवर सचिव। सभी लेखा निदेशक। सभी उप-कार्मिक निदेशक को सूचनार्थ एवं आवश्यक कार्रवाई के लिए अग्रसारित।

जगजीत कुमार दत्त  
सचिव

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. 1/Misc-9032/79-605/EB.

Dated, Patna, the 28th May 79

With a view to maintaining the necessary data, pertaining to the various officers of the Board, working in the Engineering, the Accounts, all the Administrative wings, centrally and in a systematic method, the kardex system of record-keeping has of late been introduced at the headquarters of the Board. The Kardex Cell will function in the fifth floor of the "Vidyut Bhawan". To start with, all information relating to personal records of officers, the up-to-date position of availability of their annual confidential reports and summary of all pending allegations and Vigilance enquiry etc. against them, shall be maintained in the Kardex Cell. The Kardex Cell will requisition from time to time, the required data from the officers, who are incharge of the Sections dealing with such cases. All required informations, will accordingly be processed and compiled in the prescribed proforma (to be furnished by the Kardex-Cell) by the concerned sections. The Departmental Heads, who are incharge of such sections, will satisfy themselves about the authenticity of the information and only then the same will be forwarded to the Kardex-Cell. Such informations which are available with the Pay-slip Section, will be furnished by the Accounts Officer (Estt.).

2. A copy of all orders regarding *appointment, promotion, transfer and postings, crossing of efficiency bar, departmental proceedings, suspension, extension in service, retirement, deputation, training, punishment & award and expunction of adverse remarks from Annual Confidential Remarks etc., relating to the officers of the Board shall, henceforth, be forwarded to the Kardex-Cell.*

3. This order takes immediate effect.

By order of the Bihar State Electricity Board.

J. K. Dutta  
Secretary

Memo No. 245/EB.

Dated, Patna, the 28th July 79

Copy forwarded to the Engineer Member/Accounts Member/Member (E.R.)/Member (Technical)/T.S. to. Chairman/Engineer-in-Chief (G.T.O)/Engineer-in-Chief (S. & D.)/Joint Secretary I, II & III/Deputy Secretary/All Under Secretary/Dy. Director of Personal I & II/ Director Public Relation/Director (Security)/All Administrative Officers/All Section Officers, Bihar State Electricity Board, Patna for information.

2. The Section Officer II & III are requested to furnish copy of the gradation lists of all the Officers (whose establishment cases are being dealt with by them) to the Kardex Cell.

J. K. Dutta  
Secretary

Copy forwarded to the Director of Accounts/Director of Revenue/Director of Accounts (RE)/Director (Departmental Proceedings)/Accounts Officer(Estt.), Bihar State Electricity Board, Patna for information

J. K. Dutta  
Secretary

### बिहार राज्य विद्युत् बोर्ड, पटना

स्थायी आदेश सं०—5/विविध—1091/79—606/वि० बोर्ड,

पटना, दिनांक 6 अगस्त, 1979

संकल्प सं०—रा० भा०/प्र०—108/78-537 दिनांक 16-7-1979 द्वारा अंगीकृत राज्य सरकार, विहार सरकारी सेवक (हिन्दी परीक्षा) निशमावली, 1968 की कंडिका 3 के तथ्यों को मद्देनजर रखते हुए विहार राज्य विद्युत् बोर्ड ने अपने संकल्प संख्या—4704 दिनांक 31-7-79 द्वारा विहार सरकार मंत्रिमण्डल (राजभाषा) सचिवालय के पत्रांक—289 दिनांक 12-9-77 में उल्लिखित अनुदेशों को अपनाते हुए यह निर्णय लिया है कि बोर्ड के आधुनिक संवर्ग में आधुनिक पदों के पद से प्रोन्नत आप्त सचिवों/अपर आप्त सचिवों एवं वरीय निजी सहायकों (राजपत्रित) को उपर्युक्त पदों पर उनकी प्रोन्नति की तिथि से ही उन्हें हिन्दी की टिप्पणी-ग्रारूपण परीक्षा से विमुक्त माना जाएगा।

बिहार राज्य विद्युत् बोर्ड के आदेश से  
जगजीत कुमार दत्त  
सचिव

ज्ञापक—837/वि०, बोर्ड

पटना, दिनांक 6 अगस्त, 1979

प्रतिलिपि सभी सम्बद्ध पदाधिकारियों को सूचनार्थ अग्रप्रेषित।

जगजीत कुमार दत्त  
सचिव

**बिहार राज्य विद्युत् बोर्ड, पटना**  
( सामान्य प्रशासन विभाग )

स्थायी आदेश संख्या-एस 3/विविध-1014/79-607 वि० बोर्ड,

पटना, दिनांक 16-8-79

विषय—बिहार राज्य विद्युत् बोर्ड के पदाधिकारियों एवं कर्मचारियों के स्थानान्तरण एवं पदस्थापन के सम्बन्ध में नीति-निर्धारण।

निर्धारित कर्तव्यों की अवहेलना करते हुए एक पद से दूसरे पद पर स्थानान्तरण एवं पदस्थापन के लिए दौड़-धूप और पैरवी करना बोर्ड के पदाधिकारियों एवं कर्मचारियों की दिग्विपरीता का मुख्य अंग हो गया है और दिन व-दिन बोर्ड के प्रशासन के सभी स्तरों पर यह बीमारी फैलती जा रही है, जिसका कुप्रभाव बोर्ड के सेवकों की कर्तव्य-निष्ठा, उनके आचरण और अनुशासन एवं प्रशासनिक कार्यों पर रहा है। बोर्ड के पदाधिकारी एवं कर्मचारी अपने मनचाहे स्थानान्तरण के लिए अपने आवेदन की अग्रिम प्रति सम्बद्ध राज्य मंत्री, मंत्री एवं मुख्य मंत्री महोदय को भेजते हैं, कभी-कभी इस तरह के आवेदन सीधे मंत्री महोदय को ही सम्बोधित करते हैं और अपने निजी हित में निर्णय प्राप्त करने के लिए सार्वजनिक व्यक्तियों से पैरवी कराते हैं। इसका नतीजा है कि वहाँ एक ओर ऐसे मामलों में निर्णय लेने के लिए जो विहित माध्यम हैं, वे स्तब्ध एवं निष्क्रिय हो जाते हैं, दूसरी ओर बोर्ड के पदाधिकारियों एवं कर्मचारियों का स्थानान्तरण; पदस्थापन बोर्ड की समीक्षा के वगैर हो जाता है।

इसके अलावे, बोर्ड के पदाधिकारी एवं कर्मचारी अपने परिवार के सदस्यों द्वारा भी आवेदन लिखवा कर बोर्ड कार्यालय में भेजते हैं। ऐसा वे इस नियत से करते हैं कि यदि स्थानान्तरण/पदस्थापन मनचाहे स्थान में हो जाता है तो स्थानान्तरण का यात्रा-भत्ता भी मिल जायगा तथा बोर्ड के प्रशासन द्वारा उनपर हुई अनुशासनिक कार्रवाई भी सम्भव नहीं हो पायेगी। बोर्ड ने ऐसे मामलों को सचार्ड से निपटाने के लिए परिपत्र संख्या 1/11/ए०-जी०-1/46/76-521 दिनांक 1-9-1976 भी जारी किया था। इसके बावजूद भी बोर्ड के पदाधिकारियों एवं कर्मचारियों के स्थानान्तरण के लिए उनके परिवार के सदस्य द्वारा आवेदन आना जारी है, जिसका प्रभाव बोर्ड के प्रशासन पर बुरा पड़ रहा है।

अतः बोर्ड में पैरवी की चल रही परम्परा को समाप्त करने एवं बोर्ड के प्रशासन के कार्यों में गति लाने के उद्देश्य से बोर्ड ने निम्नांकित निर्णय लिये हैं—

(१) बोर्ड के सभी सक्षम पदाधिकारी स्थानान्तरण एवं पदस्थापन के लिए सामान्य सिद्धान्त लिखित करेंगे और इन्हीं सिद्धान्तों के अनुसार बोर्ड के पदाधिकारियों एवं कर्मचारियों का भविष्य में स्थानान्तरण और पदस्थापन होगा।

(२) पदाधिकारियों के स्थानान्तरण एवं पदस्थापन से सम्बन्धित प्रस्तावों पर विचार करने के लिए बोर्ड मुख्यालय में उच्चस्तरीय स्थापना समिति गठित की जा रही है जो निर्धारित सिद्धान्तों के आधार पर विभिन्न स्तरों के पदाधिकारियों के स्थानान्तरण पर निर्णय लेगी। इन समितियों के गठन का आदेश अलग से निर्गत किया जा रहा है।

(३) स्थानान्तरण, पदस्थापन या प्रोन्नति आदि के मामलों में यदि बोर्ड के आदेश से किसी पदाधिकारी को personal hardship हो अथवा उन्हें ऐसा भान हो कि उनके प्रति उचित न्याय नहीं हुआ है, तो वे आदेश का पालन करते हुए अपना प्रभार तो देंगे, साथ ही साथ आदेश निर्गत होने की तिथि से 10 दिनों के अन्दर वे अध्यक्ष के समक्ष अभिवेदन प्रस्तुत कर सकेंगे। यदि अध्यक्ष उनके द्वारा प्रस्तुत किए गए Grounds से संतुष्ट होंगे तो अभिवेदन

प्राप्त होने के 15 दिनों के अन्दर ये आदेश में अपेक्षित संशोधन कर देगे अन्यथा अभिवेदन अस्वीकृत होने की स्थिति में उन्हें सात दिनों के अन्दर आदेश का पालन करना अनिवार्य होगा।

(४) कोई बोर्ड सेवक स्वयं या किसी अन्य व्यक्ति के माध्यम द्वारा स्थानान्तरण/पदस्थापन की पैरवी हेतु मुख्य-मंत्री, या विभागीय मंत्री के यहाँ सीधे स्मार-पत्र या अर्जी देगा तो बोर्ड द्वारा ऐसे पदाधिकारी एवं कर्मचारी की एक वेतन-वृद्धि रोकने की कार्रवाई तुरत की जायेगी। साथ-साथ उनकी चरित्र-पुस्तिका में भी सीधे इस आशय की प्रतिकूल अभ्युक्ति दर्ज कर दी जायेगी।

बिहार राज्य विद्युत् बोर्ड के आदेश से,  
जगजीत कुमार दत्त  
सचिव।

ज्ञापांक एस 3/विविध-1014/79-1641/वि० बोर्ड,

पटना, दिनांक 16 अगस्त, 1979

प्रतिलिपि अभियन्ता सदस्य। लेखा सदस्य। अध्यक्ष के तकनीकी सचिव। सभी रांगुक्त सचिव। सभी अवर सचिव। सभी उपकार्यक निदेशक। सुरक्षा निदेशक। निदेशक, जन सम्पर्क। विशेष पदाधिकारी (राजभाषा-सह-जनसम्पर्क), बिहार राज्य विद्युत् बोर्ड को सूचनार्थ अग्रप्रेषित।

इ-प्रदेव क्षा  
संयुक्त सचिव।

ज्ञापांक 1641/वि० बोर्ड,

पटना, दिनांक 16-8-79

प्रतिलिपि अभियन्ता प्रमुख (ग्रा० वि०) (आपूर्ति एवं वितरण)। मुख्य प्रशासक-सह-अभियन्ता प्रमुख (जी० टी० ओ०)। सभी सहायक-सह-मुख्य अभियन्ता। सभी मुख्य अभियन्ता। सभी अधीक्षण अभियन्ता। सभी कार्यपालक अभियन्ता। सभी सहायक विद्युत् अभियन्ता। लेखा निदेशक। वित्त निदेशक। निदेशक (राजस्व)। निदेशक (आन्तरिक अंकेक्षण)। निदेशक (ग्रा० वि०)। सभी उप लेखा निदेशक। सभी लेखा पदाधिकारी। बोर्ड मुख्यालय में पदस्थापित सभी पदाधिकारियों को सूचनार्थ अग्रप्रेषित।

इ-प्रदेव मा  
संयुक्त सचिव।

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. IV/EI-130/79-608/EB.

Dated, the 4-9-79

*Sub. :* Procedure regarding transfer & posting of Junior Engineers.

In pursuance of Board's Resolution No. 4625 dated the 27th and 28th August, 1979, the following principles are laid down for regulating the transfer and posting of Junior Engineers—

- (1) The normal tenure of a Junior Engineers at one place, in a particular Area Board/Zone, will be for three (3) years;
- (2) On completion of three (3) years, the transfer of a Junior Electrical Engineer, within the Area Board/Zone, will be made to another place by the General Manager-cum-Chief Engineers;
- (3) The maximum period of stay of a Junior Engineer in particular Area Board/Zone, will be of two (2) tenures or 6 (six) years. On completion of this period, his transfer order to another place outside that Area Board will be issued by the Board Headquarters (after approval of the Engineer-in-Chief).
- (4) The Junior Engineers will not be posted in his home District and at a place within 80 Kms, of his home District Head-quarters.
- (5) In Special cases, Electrical Superintending Engineers of Circle can transfer a Junior Electrical Engineer once within his Circle with intimation to General Manager-cum-Chief Engineer, Area Electricity Board and the Board's Headquarters on administrative ground.
- (6) The Junior Electrical Engineers must be transferred in the cyclic order given below, whether he is transferred within the same Area Board or from one Area Board to another Area Board :  
 "(a) Electric Supply to (b) M.R.T.-Commercial, I/C 33 KV Sub-station-Construction; R.E. to (c) Electric Supply etc."
- (7) General Manager-cum-Chief Engineers of G.T.O. will transfer Junior Elecl. Engineers, within their jurisdiction.
- (8) From one Power Station to another and from Power Stations Transmission and vice versa, transfer orders will be issue by Headquarters after approval of the Chief Administrator-cum-Engineer-in-Chief (G.T.O.)
- (9) Transfer of Junior Engineers (Civil) will be done only by Headquarters of the Board, normally after three years term at a place after approval of the Engineer-in-Chief (Civil)/ Chief Engineer (Civil).

2. These restriction will not, however, apply to cases where transfers are done on administrative grounds, serious lapses on the part of the Junior Elecl. Engineer concerned or on compassionate ground by the Headquarters.

3. The principles will be followed rigidly in all cases of transfer in future.
4. All previous orders issued in this regard shall stand superceeded.

This order comes into force with immediate effect.

By order of the Bihar State Electricity Board,  
**J. K. Dutta**  
 Secretary

Memo No. 1137/EB.

Dated, the 4-9-79

Copy forwarded to Engineer Member/Accounts Member/Member (ER)/Member (Tech.)/  
 Technical Secretary to the Chairman for information.

**J. K. Dutta**  
 Secretary

Memo No. 1137/EB.

Dated, the 4-9-79

Copy forwarded to the Engineer-in-Chief (S & D)/Chief Administrator-cum-Engineer-in-Chief (GTO)/General Manager-cum-Chief Engineer (Transmission/General Manager-cum-Chief Engineer, Area Elec. Board, Patna/Ranchi/Bhagalpur/Muzaffarpur/Darbhanga/General Manager-cum-Chief Engineer, Patratu & Barauni Thermal Power Station/Chief Engineer, Subernrekha Hydel Project/Chief Engineer (S & P)/Chief Engineer (S & D)/All Superintending Engineers/All Executive Engineers/Director of Accounts/Director of Finance/Director of Revenue/Director of Internal Audit/Director of Public Relations/Sr. Law Adviser/Joint Secretary-I, II, III/Dy. Secretary/All Under Secretaries/All Administrative Officers/Dy. Director of Personnel, Incharge Personnel Wing/All Dy. Directors of Personnel for information.

2. After every six months all General Manager-cum-Chief Engineers of Area Boards shall send list of such Junior Electrical Engineers as on 1st January and 1st July every year who are posted at a place for more than 3 years (indicating the total number of years for which they were in a particular area) for their transfer to the Engineer-in-Chief (Supply & Distribution).

**J. K. Dutta**  
 Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. IV/EI-130/79 609/EB.

Dated, the 27-9-79

Sub.—Procedure regarding transfer and posting of Junior Engineers.

In pursuance of decision arrived at in Board's meeting held on 21-9-79 sub-paragraph 5 of paragraph I, of Board's Standing Order No. IV/EI-130/79-608 dated the 4th September, 1979 is deleted and the power of transfer of Junior Electrical Engineers delegated to Elecl. Superintending Engineers of a Circle within his jurisdiction, shall stand ceased with effect from the issue of the order.

By order of the Bihar State Electricity Board;  
**J. K. Dutta**  
Secretary

Memo No. 1250/EB.

Dated, the 27-9-79

Copy forwarded to Engineer Member/Accounts Member/Member (E.R.)/Member (Tech.)/  
Technical Secretary to the Chairman for information.

**J. K. Dutta**  
Secretary

Memo No. 1250/EB.

Dated 27-9-79

Copy forwarded to Engineer-in-Chief (S & D)/Chief Administrator-cum-Engineer-in-Chief (GTO)/General Manager-cum-Chief Engineer (Trans.)/General Manager-cum-Chief Engineer, Area Electricity Boards/General Manager, PTPS/General Manager, Barauni Thermal Power Station/Chief Engineer (Stores & Purchase)/Chief Engineer (S & D)/All Superintending Engineers/All Electrical Executive Engineers/Director of Accounts/Director of Finance/Director of Revenue/Director of the Public Relations/Director of Internal Audit/Director of Public Relations/Director of Internal Audit/Director of Public Relations/Senior Law Adviser/Joint Secretary I, II & III/All Under Secretaries/All Administrative Officers/Dy. Director of Personnel, I/C Personnel Deptt./All Dy. Director of Personnels for information.

**J. K. Dutta**  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. I/Misc 9031/70 610/FB

Patna, Dated, the 4-10-79

*Sub.*—Procedures for prompt disposal of Communication received from Government of India and State Government.

It has been of late, found that Communications received from Government of India and Government of Bihar, on important matters, are not attended to with due priority the communications deserve. As a result of such slackness many important letters received from the aforesaid sources remain unreplied or necessary action on such letters remain pending for inordinate long period.

2. In order to ensure expeditious disposal of the communications received in the Board's headquarter, Patna, from Government of India and Government of Bihar, the following procedures shall henceforth, be followed by concerned Officers and staff

(i) None of the letters/telegrams/any other communication, received from either Government of India or Government of Bihar should be kept pending by any officer (during the dak stage) for more than a day.

(ii) All letters/telegrams/any other communication received from the aforesaid shall be diarised in red ink within 24 hours from the date of their receipt.

(iii) No such communication should be kept pending by any Section/Dealing Assistant for more than two days.

(iv) All Section Officers/Accountants should submit a pending list of such letters bi-weekly which are received from Government of India/Government of Bihar to the Secretary to the Board.

(v) Any deviation from the aforesaid guidelines shall tantamount misconduct.

This Order takes immediate affect.

By order of the Bihar State Electricity Board,  
**J. K. Dutta**  
Secretary

Memo No. 1995/EB,

Patna, Dated, the 4-10-79

Copy forwarded to Engineer Member/Accounts Members, Member (Economy-reserch)/ Technical Secretary to Chairman/Chief Administrator-Cum-Engineer-in-Chief (G.T.O.)/General Manager-Cum-Chief Engineer (Transmission)/Engineer-in-Chief (S & D)/All Chief Engineers posted at Board's headquarter, Patna/Joint Secretary I/Joint Secretary II/Joint Secretary (III)/ Director of Accounts/Director of Finance/Director of Intemation Audit/Director (R.E.)/ Director of Security/Director of Revenue/All Dy. Director of Personnel posted at Board headquarter, Patna/Under Secretaries/All Administrative Officers/All Section Officers/All L.W.O's Posted at Board head quarter Patna/All Accountants, Bihar State Electricity Board, Patna for information.

**J. K. Dutta**  
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA  
( Department of General Administration )

Standing Order No. 10/Misc—305/79 611/EB.

Dated, the 5-10-1979

In pursuance of Board's Resolution No. 4633, the Board's Standing Order No. 492 dated 8.12.75 in which the Officer's flat have been earmarked for allotment to different Officer of the Board at Patna is scrapped.

By order of the Bihar State  
Electricity Board,  
J. K. Dutta  
Secretary

Memo No. 769/EB.

Dated, the 5-10-1979.

Copy forwarded to All Officers at the Board's Headquarter, Patna/General Manager-cum-Chief Engineer (Transmission)/General Manager—Cum Chief Engineer. Central Bihar Area Electricity Board, Patna. Elecl. Superintending Engineer, Electrical Circle, Patna/Electricity Supply Undertaking, for information.

J. K. Dutta  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. 10/Misc 305/79-612/EB.

Dated, the 5-10-1979

In pursuance of Board's Resolution No. 4633, the following amendments are made in the Bihar Electricity Board (Headquarter) Housing Rules issued under Standing Order No. 354 dated 7.4.1972 and circulated vide Memo No. 989 dated 7.4.1972.

Rule 12 : There shall be only one waiting list for allotment of 'E' & 'F' type of quarter and there will be no quota for transferable/non-transferable posts.

Rule 21 : Sub-clause (3) of this rule is deleted.

Rule 21 : An allottee shall neither let his quarter nor shall keep any one in the quarters if he himself does not reside in it.

Any employee found sub letting his quarters shall be suspended immediately and further action will be taken as per provision in Rules 38 & 39 of the Housing Rules, 1972.

By order of the Bihar State  
Electricity Board,  
J. K. Dutta  
Secretary

Memo No. 770/EB.

Dated, the 5-10-1979.

Copy forwarded to All Officers/Workmen at the Board's Headquarters for information.

J. K. Dutta  
Secretary.

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. 6/S—10342/79-613/EB.

Dated, the 23 10 1979.

The Board, vide its Resolution No. 4642, adopted in its Meeting held on the 21st September, 1979 has decided that :

- (i) there will be complete ban on fresh recruitment of all categories of Peons/Sandeshbahak in the Board.
  - (ii) the existing requirement of Peons/Sandeshbahak for the Board will be met by adjusting the surplus Class IV Staff available in the Board.
2. This order comes into force with immediate effect.

By order of the Bihar State  
Electricity Board,  
J. K. Dutta  
Secretary

Memo No. 1330/EB.

Dated, the 23-10-1979.

Copy forwarded to Engineer Member/Accounts Member/Member (ER)/Member (Technical)/Private Secretary to Chairman/Chief Administrator—cum-Engineer-in-Chief, (G. T. O.)/Engineer-in-Chief (S and D)/All General Manager cum Chief Engineers/All Chief Engineers/All Joint Secretaries/Project Manager, Sberrekha Hydel Project, Sikidiri, Ranchi/Deputy Secretary/All Elecl. Superintending Engineers/All Officers of the Board, Headquarters/All Dy. Director of Personnel/All Personnel Officers/All Labour Welfare Officers.

J. K. Dutta  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. 614/EB

Patna, dated, the 3rd November, 1979

**Subject : SPFFDY DISPOSAL OF PENSION CASES**

It has been observed that in the absence of any specific delegation of power regarding grant of pension, including family pension and Death-cum-Retirement gratuity in respect of the employees of the Board, covered by the Pensionary Scheme, as also for want of a separate agency for dealing with subject, pension cases are not being disposed off promptly.

2. In the above context, following decisions have been taken :

- I. Delegation of Power to sanction pension, including family pension and Death-cum-Retirement gratuity

The following Officers shall have full powers to sanction pension under the provisions of Rule 201 of the Bihar Pension Rules :

Sl. No.	Name of Rule	Nature of Power	Authority to which delegation is made
1	2	3	4
(1)	201 (1) (a)	Sanction of ordinary Pension.	<p>1. Member (Adm /Chairman) : In respect of the Officers of the Administrative Wing.</p> <p>2. Engineer Member : In respect of the Officers of the Technical wing.</p> <p>3. Accounts Member : In respect of the Officers of the Accounts Wing.</p>
(2)	(2) 201 (1) (b)	Sanction of ordinary Pension.	<p>1. Engineer in Chief : In respect of Technical Employees (non-gazetted) belonging to their respective jurisdiction.</p> <p>2. Director of Accounts : In respect of the employees (non-gazetted) of the Accounts Cadre.</p> <p>3. Secretary to the Board : In respect of the employees (non-gazetted) of all the remaining cadres.</p>

In respect of Officers, orders sanctioning the pension and gratuity shall be issued by Secretary/Joint Secretary after the approval of the aforesaid competent authorities has been obtained.

In respect of non-gazetted employees, orders mentioning the pension and gratuity shall be issued by the aforesaid competent authorities themselves.

## II. Establishment of a "Pension Cell" in the Secretariat of the Board

A "Pension Cell" shall function in the Secretariat of the Board. This cell will process and dispose of all the cases regarding grant of pension, including family pension and D. C. R. gratuity.

3. This order will be in force with immediate effect.

By order of the Bihar  
Electricity Board  
J. K. Dutta  
Secretary

Memo No. 1044/EB

Patna, dated 3 Nov. 1979

Copy forwarded to Engineer Member/Accounts Member (E)/Member (Tech.)/P. S. to Chairman for information.

J. K. Dutta  
Secretary

Memo No. 1044/EB.

Patna, dated the 3 Nov. 1979

Copy forwarded to the Engineer-in-Chief (S & D)/Chief Administration-cum-Engineers/(G.T.O.)/All General Manager-Cum-Chief Engineers/All Superintending Engineers/All Executive Engineers/Director of Accounts/Director of Finance/Director of Internal Audit/Director of revenue/Director of Account (RE)/Director of Accounts, Thermal Power Station, Patratu and Senior law Adviser/Joint Secretary I, II & III/Director of Public Relations/Director of Security/Dy. Secretary/Dy. Director J/C Personnel Department/All Under Secretaries/All Dy. Director of Accounts/All Dy. Directors of Personnel/All Personnel Officers/Administrative Officers/All Section Officers at the Board's quarters, for information.

J. K. Dutta  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
(Department of General Administration)

Standing Order No. 615/EB.

Dated, the 5.12.1979

It has come to the notice of the Board that various orders communications etc. issued by the Board Headquarters, Patna and meant for the persons concerned posted in the field offices of the Board are sometime delivered to the person concerned at the Board Headquarters, Patna instead of routing them by post. This practice gives a chance to the person concerned who receives such communication to interpolate/manipulate it and thereby places the Board in an embarrassing position. As this practice is highly irregular, it is hereby ordered that henceforth, no communication issued by the Board Headquarters, Patna and meant for person concerned shall be delivered to the person concerned directly at the Board Headquarters, Patna. If it is found that any communication meant for the person concerned of the field office is delivered at the Board Headquarters, Patna to the person concerned, the concerned despatcher shall be exclusively held responsible for delivery of such communication and necessary action as may be considered appropriate will be taken against him.

By order of the Bihar State  
Electricity Board,  
I. D. Jha  
Joint Secretary

Memo No. 1139/EB.

Dated, the 5-12-1979

Copy forwarded to All Chief Engineers/All Chief Engineer-cum-General Managers/All Joint Secretaries/All Director of Accounts/Sr. Law Adviser/All Elecl. Superintending Engineers/All Dy. Director of Personnels/All Under Secretaries/All Administrative Officers/All Superintendents (Issue Brach)/All Despatchers for information.

I. D. Jha  
Joint Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
( Department of General Administration )

Standing Order No. V/Misc—1091/79-616/EB.

Dated, the 8th. Dec., 79

In accordance with instruction contained in paragraph 3 of State Government Notification No. 361 adopted by the Board in its Resolution No. 537 dated 16-7-1979, the following categories of workmen are exempted from passing Hindi-Noting Drafting examination conducted by the State Government.

1. Stenographer Class I (P. A.)
2. Stenographer Class II
3. Steno-Typist.
4. Drawing Branch Staff.
5. Typist (Head Typist/Typist Class-I/Typist Grade—II/Telex Operator).
6. Care-Taker/Roneo Operator/Amin/Surveyer/Record Supplier/Library Attendant/Exhibition Supervisor.

By order of the Bihar State  
Electricity Board

Sd/-

S. N. Sharma

Deputy Director of Personnel  
I/C personnel Department

Memo No. 1167/EB.

Dated, the 8th December, 1979

Copy forwarded to all General Manager-cum Chief Engineers/All Chief Engineers/Director of Accounts/Director of Finance/Director of Internal Audit/Sr. Law Adviser-cum-Joint Secretary/All Joint Secretaries/Deputy Secretary/All Under Secretaries/All Dy. Director of Personnels/Personnel Officers/Labour Welfare Officers/All concerned for information and necessary action.

Sd/-

S. N. Sharma

Deputy Director of Personnel  
I/C Personnel Department

## BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. Acctt/Bill-110/72-73 (Part-II)-616

Dated 7.1.80

*Subject*—Re-imbusement of Hotel charges to the Officers of the Board.

In partial modification of Board's Standing Order No. Acctt/Bill-110/72-73-374 dated 15.12.72 it has been decided to re-imburse to the Board's Officers the Hotel charges while on tour to places outside Bihar on the following scales and on the following conditions—

Sl. No.	Category of Officers	Limit of re-imbusement admissible for Hotel charges.
1.	Heads of Departments and officers drawing pay of Rs. 1700/- per month and above.	Rs. 250/- (inclusive of service charges)
2.	Other officers i.e. those drawing pay of Rs. 500/- to Rs. 1699/- per month	Rs. 150/- (inclusive of service charges).

NOTE—:

The term pay for above purposes means the basic pay, special pay, personal pay and deputation allowance drawn by the Officers on deputation to the Board.

2. In case of above re-imbusement, no deduction in the daily halting allowance admissible under the T.A. rules will be made, even if the Hotel charges include for supply of tea, breakfast, food etc.

3. Re-imbusement of full day's hotel charges are admissible even when the duration of stay is less than 24 hours, provided the officers make an overnight halt in the hotel and has been charged the full day's tariff by the hotel.

4. (a) Officers may stay in any hotel wherever they may be able to get accomodation. Re-imbursment will be admissible on production of actual vouchers for the charges paid.

(b) Officers should also indicate the checking out time to ensure that hotel accomodation is not booked beyond the period absolutely necessary. For example, if the checking out time is 12 noon, as it is in the case of most of the hotels, and the officer is leaving on the same evening, he should leave the hotel before the checking out time.

(c) Re-imbusement shall not in any case exceed the hotel charges actually paid, in case they are less than the limits laid down above.

5. Officers should make efforts to secure accomodation in Government Rest House or Hostels or Rest Houses run by Semi-Government organisations in the first instance and only when such accomodation is not available, they may hire the accomodation in the Hotel.

The Chairman in consultation with the Accounts Member shall approve the re-imbusement of hotel charges.

This order comes into effect from 1.1.1980.

By order of the Bihar State Electricity Board.

I. D. Jha

Joint Secretary to the Board.

Memo No. Acctt/Bill-110-72-73/17

Dated, Patna the, 7-1 80

Copy forwarded to Engineer Member/Accounts Member/Member (Engineer) Member (Technical)/Technical Secretary to Chairman/Financial Controller/Resident Audit Officer/Technical Adviser to the Board/Chief Administrator-cum-Engineer-in-Chief (GTO /All General Managers-cum-Chief Engineer, of Area Boards/All General Managers-cum-Chief Engineer, Barauni T.P.S./Patratu T.P.S. and Transmission Department/All Chief Engineers/All Superintending Engineers/All Electrical Executive Engineers/Director of Finance/All Directors of Accounts/Director of Revenue/Director of Internal Audit/All Deputy Directors of Accounts/All Accounts Officers/All Joint Secretaries/All Under Secretaries/ All Administrative Officers/ Director of Personnel/All Deputy Directors Personnel/All Personnel Officers/Director of Vigilance and Security/Director of Public Relations, Bihar State Electricity Board, Patna for information.

I. D. Jha

Joint Secretary to the Board

**BIHAR STATE ELECTRICITY BOARD, PATNA**

( Department of General Administration )

Standing Order No. 617/EB.

Dated, Patna, the 23-1-80

**GRANT OF SPECIAL PAY AND CONVEYANCE ALLOWANCE TO  
TECHNICAL OFFICERS POSTED AT THE POWER STATIONS**

The Board has vide its Resolution No. 4779 dated 19.1.80 decided that special pay and conveyance allowance as admissible to Elec. Engineers posted in the Power Stations vide Rules 10 and 11 (d) of the Bihar State Electricity Board Generation-cum-Transmission Cadre Rules shall be allowed also to Civil Engineers of similar rank.

Besides the Board has also decided that—

(1) The Fuel Technologists, Chief Chemists, Senior Chemists and Assistant Controller of the Stores posted in the Power Stations, shall also get special pay and conveyance allowance at the same rate as admissible to Electrical Engineers of equivalent rank posted in the Power Stations.

(2) Junior Chemists and Welding Foremen, who are already getting special pay, shall also get conveyance allowance as admissible to the officers of their grade posted at the Power Stations.

(3) Unit Control Engineers, Selection Grade Head Foremen since designated as Maintenance Engineers, Controllers and Head Foremen shall get special pay at the rate of Rs. 250/- per month instead of Rs. 150/- per month.

By order of the Bihar State  
Electricity Board

Sd/-

J. K. Dutta  
Secretary

Memo No. 188/EB.

Dated, Patna, the 23-1-1980

Copy forwarded to Member (Accounts)/Member (Engineer)/Member (Technical)/Member (Administration)/All General Manager-cum-Chief Engineers/All Project Managers/All Chief Engineers/Director of Internal Audit, Bihar State Electricity Board/Director of Accounts/Director of Finance/All Joint Secretaries/Accounts-Officer (Estt.), Bihar State Electricity Board, Patna for information.

Krishna Prasad  
Joint Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
(Department of General Administration)

Standing Order No. I/Misc-1024/78-618/EB,

Dated, Patna, the 4.3.80

The Board, in its 330th meeting, held on 21.2.1980, has decided that special attention should be paid to the under mentioned points before an agenda-note is placed before the Board for consideration and decision

- (1) For all important items of the agenda, a separate meeting would be convened.
- (2) All agenda-notes contain full facts of the case and previous decisions of the Board, if any, on the subject.
- (3) While submitting an agenda-item before the Board, efforts would be made to make it brief. In the last paragraph of the proposal, alternatives, if any, would be clearly indicated to facilitate decisions taking.
- (4) If a Member of the Board is not present during the Board's meeting or part thereof, it should be mentioned that the concerned Member was not present in the meeting when decision was taken on the concerned proposal/proposals.
- (5) Hence forth, all agenda proposals pertaining to Engineering, Accounts and Administrative Wings would be sent to the Secretary after approval of the concerned Member and the Chairman on the file for placing it before the Board.

By order of the Bihar State  
Electricity Board,  
J. K. Dutta  
Secretary

Memo. No. 86/EB.

Dated, Patna, the 4-3-1980

Copy forwarded to Engineer Member/Accounts Member/Member (ER)/Member (Tech.)/T.S. to Chairman, Bihar State Electricity Board, Patna/All Engineer-in-Chief/All Chief Engineers/All Joint Secretaries/ Sr. Law Adviser/Director of Personnel/Director of Accounts/Director Finance/Director of Internal Audit/Director of Security/Director of Accounts (RE)/All Elecl. Superintending Engineer's of Hqrs./All Under Secretaries/All Dy. Director of Personnel's/All Dy. Director of Accounts/Director (PRO)/All Administrative Officers for information and necessary action.

J. K. Dutta  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
(Department of General Administration)

Standing Order No. IX/Misc.-1010/80-619/EB.

Dated, the 30-4-80

The Board vide its Resolution No. 4854 adopted at its 330th Meeting held on the 21st February, 1980 has decided as follows—

- (a) To introduce the system of Departmental/Professional examination for all categories of its officers for being eligible for promotion to higher post equivalent to the rank of Executive Engineer;
  - (b) Increment of officers will be allowed only on their passing the departmental/professional examination;
  - (c) Board's Officers who have not passed the departmental professional examination are allowed to appear and clear off the examination, in two chances. If they do not pass the examination in two chances their increment will be stopped.
2. A detailed syllabus/guideline to be prescribed for the departmental/professional examination will be published separately.
  3. This order comes into force with immediate effect.

By order of the Bihar State  
Electricity Board,  
**J. K. Dutta**  
Secretary

Memo No. 290/EB,

Dated, the 30-4-80

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/Joint Secretaries I & II/Director of Personnel Director of Accounts/All Superintending Engineers/All Executive Engineers/All Asstt. Engineers/All Dy. Director of Personnel/All Personnel Officers for information and necessary action.

**J. K. Dutta**  
Secretary

Memo No. 290/EB.

Dated, the 30-4-80

Copy forwarded to Technical Secretary to Chairman/Private Secretary to Member (Adm.)/Private Secretary to Engineer (Member)/Technical Secretary to Member (Accounts) Bihar State Electricity Board, Patna for information.

**J. K. Dutta**  
Secretary

**BIHAR STATE ELECTRICITY BOARD, PATNA**  
(Department of General Administration)

Standing Order No. IX/Misc.-1010/80-620/EB.

Dated, the 30-4-80

The Board vide its Resolution No. 8454 adopted at its 330th meeting held on the 21st February, 1980 has decided as follows—

- (a) Promotion of all categories of workmen will be made only on their passing the departmental examination/trade test.
- (b) In cases where certain categories of workmen were given promotion in the past without passing the departmental examination/trade test, they will have to pass the departmental examination/trade test in two chances failing which they will be reverted back to their original post.

2. The departmental examination/trade test for the above purposes shall be conducted by the respective appointing authority as per guidelines to be prescribed by the Board.

3. This order comes into force with immediate effect.

By order of the Bihar State  
Electricity Board  
J. K. Dutta  
Secretary

Memo No. 291/EB.

Dated, the 30-4-80

Copy forwarded to All General Manager cum Chief Engineers/All Chief Engineers/All Superintending Engineers/Director of Personnel/Director of Accounts/All Executive Engineers/All Asstt. Engineers/All Dy. Directors of Personnel/All Personnel Officers for information and necessary action.

J. K. Dutta  
Secretary

Memo No. 291/EB.

Dated, the 30-4-80

Copy forwarded to Technical Secretary to Chairman/P.S. to Member (Adm.)/P.S. to Engineer (Member)/Technical Secretary to Member, (Accounts) Bihar State Electricity Board, Patna for information.

J. K. Dutta  
Secretary

विहार राज्य विद्युत् बोर्ड, पटना  
सामान्य प्रशासन विभाग

स्थायी आदेश सं०-10/आ-1010—79/621 वि० बोर्ड,

पटना, दिनांक 9-9-1980

बोर्ड के स्थायी आदेश संख्या-354 दिनांक 7-4-1972 के नियम-4 में आंशिक संशोधन करते हुए बोर्ड के सकल्प संख्या-4931 के अनुसरण में आवास समिति का पुनर्गठन निम्नांकित सदस्यों से किया जाता है—

- (1) श्री ए० के० सरकार, सदस्य (प्रशासन)—अध्यक्ष ।
- (2) श्री एन० सिन्हा, सदस्य (अभियन्ता)—सदस्य ।
- (3) श्री के० झा, सदस्य (लेखा) —सदस्य ।
- (4) सचिव, —सदस्य संयोजक ।

2. श्री ए० के० सरकार, सदस्य (प्रशासन) आवास समिति के सभापति तथा बोर्ड के सचिव आवास समिति के संयोजक होंगे ।

3. स्थायी आदेश संख्या 864 दिनांक 21-2-80 विखंडित किया जाता है ।

विहार राज्य विद्युत् बोर्ड के आदेश से,  
अशोक कुमार चौधरी  
सचिव ।

ज्ञाप संख्या 345 वि० बोर्ड,

पटना, दिनांक 9-9-1980

प्रतिनिधि आवास समिति के सभापति एवं सदस्यों/सभी राजपदित पदाधिकारियों को सूचनार्थ प्रेषित ।

अशोक कुमार चौधरी  
सचिव ।

**BIHAR STATE ELECTRICITY BOARD : PATNA**  
(Department of General Administration)

Standing Order No. IV/E 1—130/79-622/EB.

Patna, Dated, the 1-12-80

Sub. : Procedure regarding transfer and posting of Junior Engineers.

In partial modification of Board's Standing Order No. IV/E 1—130/79—608 dated, the 4th September, 1979 and Board's Standing Order No. IV/E 1—130/79—609 dated, the 27th September, 1979, the Board in its Resolution No. 5026 dated, the 25th November, 1980 decided to vest the powers of transfer of Junior Electrical Engineers and equivalent rank officers in the local Superintending Engineers, till further orders.

By order of the Bihar State  
Electricity Board,  
A. K Choudhary  
Secretary

Memo No. IV/E1—130/79-1536/EB.

Patna, Dated, the 1-12-80

Copy forwarded to Engineer Member/Member (Adm.)/Accounts Member/Technical Secretary to Chairman for information.

A. K. Choudhary  
Secretary

Memo No. IV/E 1—130/79-1536/EB.

Patna, Dated, the 1-12-80

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/All Superintending Engineers/All Executive Engineers/Director of Internal Audit/Senior law Advisor/All Joint Secretaries/Director of Personnel/All Personnel Officers/All Under Secretaries/All Administrative Officers for information.

A. K. Choudhary  
Secretary

**BHAR STATE ELECTRICITY BOARD, PATNA**  
(Department of General Administration)

Standing Order No. II/Adm. Misc—1012/80-623/EB.

Dated 17-12-80

In pursuance of Board's Resolution No. 5051 dated 15-12-80, sanction is accorded to the conversion of the following temporary posts into permanent posts, with immediate effect :

Sl. No.	Designation	Order No. & date of creation of temporary post.	No. of post converted into permanent post.
1.	Joint Secretary.	0.0 No. 3218 dt. 18.8.73	1
2.	Under Secretary.	(1) 0.0. No. 684 dt. 28.3.64 (2) 0.0. No. 1168 dt. 21.4.71 (3) 0.0. No. 5039 dt. 5.11.76 (4) 0.0. No. 3263 dt. 14.7.78	
3.	Administrative Officer (Board's Hdqrs. Cadre).	(1) 0.0. No. 546 dt. 14.3.62 (2) 0.0. No. 2067 dt. 25.6.68 (3) 0.0. No. 5505 dt. 18.11.70 (4) 0.0. No. 2009 dt. 25.5.73 (5) 0.0. No. 2051 dt. 29.5.73 (6) 0.0. No. 1870 dt. 25.4.74 (7) 0.0. No. 4366 dt. 22.10.74	
4.	Administrative Officer (Field Cadre)	(1) 0.0. No. 2606 dt. 5.7.73 (2) 0.0. No. 3510 dt. 26.12.66 (3) 0.0. No. 1091 dt. 1.4.72	

Sl. No.	Designation	Order No. & date of creation of temporary post.	No. of post converted into permanent post.
		(4) O.O. No. 1090 dt. 1.4.72	
5.	Section Officer	(1) O.O. No. 2009 dt. 25.5.73	2
6.	U. D. Assistant.	(1) O.O. No. 2009 dt. 25.5.73	1
7.	L. D. Assistant.	(1) O.O. No. 2051 dt. 29.5.73	1
8.	Private Secretary.	(1) O.O. No. 2571 dt. 11.6.74	1
9.	Head Typist.	(1) O.O. No. 738 dt. 6.4.62	2
10.	Drawing Superintendent.	(1) O.O. No. 2158 dt. 1.7.71	2
11.	Head Draftsman.	(1) O.O. No. 259 dt. 1.3.60	1
12.	Draftsman Gr. I.	(1) O.O. No. 1647 dt. 7.4.76	1
13.	Tracer.	(1) O.O. No. 259 dt. 1.3.60	1

By Order of the Bihar State  
Electricity Board  
Sd/-  
A. K. Choudhary  
Secretary

Memo No. 2454/EB.

Patna, dated the 17-12-80

Copy forwarded to the Engineer Member/Accounts Member/Member (Adm.)/Tech. Secretary to Chairman for information.

Krishna Prasad  
Joint Secretary

Memo No. 2454/FB.

Patna, dated the 17-12-80

Copy forwarded to All General Manager-cum-Chief Engineer/All Chief Engineers/All Superintending Engineers/Senior Law Adviser/Joint Secretary—I, II and IV/Director of Internal Audit/Director of Finance/Director of Accounts/Director (Revenue)/Dy. Director of Accounts (Sect.)/Accounts Officer (Est.)/All Under Secretaries/All Administrative Officers for information.

Krishna Prasad  
Joint Secretary